



Summary Action Minutes

ALAMEDA COUNTY

CIVIL SERVICE COMMISSION

WEDNESDAY, JULY 15, 2020, 4:00 P.M.

BY VIRTUAL TELECONFERENCE ONLY

PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20, ISSUED ON MARCH 17, 2020, THIS MEETING WILL BE HELD BY TELECONFERENCE ONLY. NO PHYSICAL LOCATION WILL BE AVAILABLE FOR TELECONFERENCE MEETINGS.

YOU MAY OBSERVE THE MEETING BY JOINING THE LIVE STREAMING AT <https://zoom.us/j/98586113249>. WRITTEN PUBLIC COMMENT MAY BE SUBMITTED BY E-MAIL TO Nina.Hinton3@acgov.org PRIOR TO THE BEGINNING OF THE MEETING. SPOKEN PUBLIC COMMENT WILL BE ACCEPTED THROUGH THE TELECONFERENCING MEETING. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND BROWN ACT, THOSE REQUIRING ACCOMODATIONS FOR THE MEETING SHOULD NOTIFY THE COMMISSION SECRETARY AT (510) 272-6435 OR Nina.Hinton3@acgov.org AT LEAST 24 HOURS PRIOR TO THE MEETING. TELECONFERENCING GUIDELINES: MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THE INSTRUCTIONS IN THE TELECONFERENCING GUIDELINES POSTED ON-LINE AT

<http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Arlene Lum, President
 Commissioner Barbara Luna, Vice-President
 Commissioner Dan Chang
 Commissioner Ross Peterson

Joe Angelo, Secretary to
 Civil Service Commission
 Andrea Weddle, Chief Assistant County Court

I. CALLED TO ORDER	
II. APPROVED THE MINUTES OF JULY 1, 2020 AS MAILED.	4-0
III. PUBLIC COMMENTS:	None
IV. APPROVED CONSENT MATTERS - Pages 3 - 5	4-0
V. COMMUNICATION(S)	None
VI. APPEALS (Non-Disciplinary Matters)	None
VII. CLOSED SESSION	
1. <u>Conference with Legal Counsel - Potential Litigation</u> : Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9	

VIII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:	None
IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:	None
X. ADJOURNMENT	4-0

IV. CONSENT MATTERS - APPROVED	
A. Hearing Calendar -	None
B. Reinstatement Request(s)	
1. Vanessa Bradley, Administrative Assistant, Health Care Services Agency 2. Jeffrey Seal, Physician III, Health Care Services Agency	
C. Voluntary Demotions -	None
D. Examination Actions – for CSC Meeting of July 15, 2020	
Promotional-Assembled Examinations	
Ordered on 6/18/20	1. Division Director, SSA (Promotional), LDF 7/13/20
Ordered on 6/26/20	2. Computer Operations Supervisor, LDF 7/20/20
Ordered on 7/2/20	3. Child Welfare Supervisor, LDF 7/28/20
Open-Assembled Examinations	
Ordered on 6/26/20	4. Associate Engineer, LDF 7/24/20
Ordered on 6/26/20	5. Assistant Engineer, LDF 7/24/20
Ordered on 6/26/20	6. Supervising Environmental Compliance Specialist, LDF 7/24/20
Ordered on 7/1/20	7. Application Systems Engineer III, LDF 7/27/20
Ordered on 7/10/20	8. Program Specialist, LDF 8/3/20
Terminated Eligible List	9. Senior Hazardous Materials Specialist (Local Oversight Program) LOP, #19-5655-01, terminate on 6/24/20
Reinstated Eligible List	10. Deputy Probation Officer I, #18-6108-01, terminate on 9/29/20 11. Lieutenant, #18-8620-01, terminate on 10/1/20 12. Social Worker I, #17-6710-01, terminate on 1/6/21 13. Social Worker II, #18-6715-01, terminate on 1/6/21
Miscellaneous	
	14. Extended the last day for filing for Associate Civil Engineer/ Professional Geologist, Zone 7, Exam #20-4965-01, from 6/29/20 to 7/29/20.

IV. CONSENT MATTERS - APPROVED	
	15. Extended the last day for filing for Procurement and Contracts Supervisor, Zone 7, Exam #20-4956-01, from 6/22/20 to 7/24/20.
	16. Extended the last day for filing for Deputy Agricultural Commissioner Sealer of Weights and Measures, # 20-8421-01 from 6/30/20 to 7/30/20.
	17. Extended the last day for filing for Behavioral Health Crisis Intervention Supervisor, Exam # 20-6514-01, from 6/22/20 to 7/13/20.
	18. Canceled examination Associate Engineer, Exam #20-2020-01.
E. <u>Eligible Lists</u>	
Created Approved and Ordered Promulgated:	
<ol style="list-style-type: none"> 1. Fire Captain (Promotional), Exam #19-8146-01 2. Deputy Sheriff's Recruit, Exam #19-8601-02 3. Building Equipment Maintenance Worker, Exam #19-9665-01 4. Program Specialist (Registered Dietitian and Certified Diabetes Educator), Exam #20-0305-02 5. Deputy Chief Probation Officer, Exam #20-6124-01 6. Behavioral Health Crisis Intervention Specialist I, Exam #20-6512-01 7. Building Maintenance Worker II, Exam #20-9141-01 	
F. <u>Classification Recommendations</u>	
Department:	Regarding:
Assessor	1. Reallocate two positions of 2710, Auditor-Appraiser II to 2850, Assessment Supervisor I (21-35398).
G. <u>Specialty Designations</u>	
Department:	Regarding:
Health Care Services Agency	<ol style="list-style-type: none"> 1. Remove specialty designation for position #310140, job code 0305P, Program Specialist Project (Emergency Preparedness Specialty), effective 7/25/20. 2. Approve specialty designation for position #310140, job code 0305P, Program Specialist

IV. CONSENT MATTERS - APPROVED	
	Project (Communicable Disease Specialty), effective 7/26/20.
H. <u>Classification Specifications</u>	
ACMEA – Confidential Management	1. Adopt the revised classification of job code 0464, Disability Programs Technician.
ADJOURNMENT	
There being no further business, the meeting was adjourned.	
<p>DocuSigned by:  2CC022F934DA404...</p> <hr/> <p>Joe Angelo, Secretary to Civil Service Commission</p>	