



Agenda

ALAMEDA COUNTY CIVIL SERVICE COMMISSION

WEDNESDAY FEBRUARY 10, 2021, 4:00 P.M.

BY VIRTUAL TELECONFERENCE ONLY

PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20, ISSUED ON MARCH 17, 2020, THIS MEETING WILL BE HELD BY TELECONFERENCE ONLY. NO PHYSICAL LOCATION WILL BE AVAILABLE FOR TELECONFERENCE MEETINGS. YOU MAY OBSERVE THE MEETING BY JOINING THE LIVE STREAMING AT

<https://zoom.us/j/96893401821>. WRITTEN PUBLIC COMMENT MAY BE SUBMITTED BY E-MAIL TO Nina.Hinton3@acgov.org PRIOR TO THE BEGINNING OF THE MEETING.

SPOKEN PUBLIC COMMENT WILL BE ACCEPTED THROUGH THE TELECONFERENCING MEETING. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND BROWN ACT, THOSE REQUIRING ACCOMODATIONS FOR THE MEETING SHOULD NOTIFY THE COMMISSION SECRETARY AT (510) 272-6435 OR Nina.Hinton3@acgov.org AT LEAST 24 HOURS PRIOR TO THE MEETING. TELECONFERENCING GUIDELINES:

MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THE INSTRUCTIONS IN THE TELECONFERENCING GUIDELINES POSTED ON-LINE AT

<http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Arlene Lum, President
Commissioner Barbara Luna, Vice-President
Commissioner Dan Chang
Commissioner Ross Peterson

Joe Angelo, Secretary to
Civil Service Commission
Andrea Weddle,
Chief Assistant County Counsel

I. CALL TO ORDER

II. APPROVE THE MINUTES OF JANUARY 27, 2021 AS MAILED.

III. PUBLIC COMMENTS:

IV. APPROVE CONSENT MATTERS - Pages 3 - 5

V. COMMUNICATION(S):

VI. APPEALS (Non-Disciplinary Matters)

1. From the Human Resource Services Staff in response to Gregory Harman's appeal of Minimum Qualification determination for the Deputy Sheriff II (Lateral) Recruitment.

STAFF RECOMMENDATION: Deny Appeal

2. From the Human Resource Services Staff in response to Warren Young's appeal of Minimum Qualification determination for the Deputy Sheriff II (Lateral) Recruitment.

STAFF RECOMMENDATION: Deny Appeal

VII. CLOSED SESSION	
1. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957:	
2. Conference with Legal Counsel - Potential Litigation: Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9	
VIII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:	
IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:	
X. ADJOURNMENT	

IV. CONSENT MATTERS -	
A. <u>Hearing Calendar</u> -	None
B. <u>Reinstatement Request(s)</u>	
1. Jose-Manuel Chacon Jr., Building Equipment Maintenance Worker, General Services Agency. 2. Nina Mendoza, Accounting Specialist I, Sheriff's Office.	
C. <u>Voluntary Demotions</u>	
1. Rebecca Gonzalez Castellanos, Deputy Sheriff's Recruit to Sheriff's Technician, Sheriff's Office.	
D. <u>Comparable Transfer(s)</u> -	None
E. <u>Transfer CSC (Rule 1732)</u> -	None
F. <u>Examination Actions – for CSC Meeting of February 10, 2021</u>	
Open-Assembled Examinations	
Order on 1/27/21	1. Assistant Business Analyst, LDF 2/22/21.
Order on 1/22/21	2. Accountant, LDF 2/16/21.
Order on 1/27/21	3. Land Surveyor, LDF 2/22/21.
Order on 1/21/21	4. Civil Paralegal, LDF 2/16/21.
Order on 2/8/21	5. Behavioral Health Clinical Supervisor, LDF 3/5/21.
Open Continuous Examinations	
Order on 2/1/21	6. Deputy Agricultural Commissioner Sealer of Weights and Measures, LDF, 2/25/21.
Re-Open Continuous Examinations	
Reopen on 1/29/21	7. Human Resources Assistant I, LDF, 2/19/21.
Reopen on 1/29/21	8. Sheriff's Program/Financial Specialist, LDF, continuous.
Terminate Eligible Lists	
	9. Associate Deputy Public Defender, Exam 19-3310-01, Effective 2/10/21.
Reinstate Eligible Lists	
	10. Procurement & Contracts Assistant, Exam #19-1480-01, Terminate on 7/20/21.

IV. CONSENT MATTERS -	
	11. Financial Services Officer, Exam #19-0217-01, Terminate on 1/15/22.
	12. Transportation and Supply Coordinator, Zone 7, Exam #19-4985-01, Terminate on 8/2/21.
Extend Eligible Lists	
	13. Transportation Worker SAN, Exam #19-6990N-01, Terminate on 5/26/21.
	14. Legal Process Clerk I, Exam #19-1511-01, Terminate on 5/29/21.
	15. Criminalist I, Exam #19-8523-01, Terminate on 5/29/21.
	16. Captain (Promotional), Exam #19-8625-01, Terminate on 5/29/21.
Miscellaneous	
	17. Change Human Resources Assistant I, Exam #19-1121-01, from an open assembled to an open continuous, effective 10/9/19.
	18. Change Sheriff's Program/Financial Specialist, Exam #20-0237-01, from an open-assembled to an open-continuous, effective 1/30/2020.
G. Eligible Lists	
Create Approve and Order Promulgated:	
<ol style="list-style-type: none"> 1. Division Director, Behavioral Health Care Services, Exam #20-5094-01. 2. Library Manager II, Exam #19-4178-01. 3. Supervising Criminalist, Exam #20-8526-01. 	
H. Classification Recommendations	
Department:	Regarding:
General Services Agency	1. Reallocate one position of 1105N, Messenger SAN, to 0191, Safety and Emergency Preparedness Manager, GSA (21-36366).
Health Care Services Agency	2. Reallocate one position of 5092, Older Adult System Of Care Director, Behavioral Health Care Services, to 5074, Forensic, Diversion, & Re-Entry Services Director (21-36425).
Sheriff's Office	3. Reallocate one position of 8757, Marine Engineer, to 0214, Financial Services Specialist II (21-36422).

IV. CONSENT MATTERS -	
Social Services Agency	4. Reallocate one position of 0206, Management Analyst, to 0220, Supervising Administrative Specialist (21-36483).
Zone 7	5. Reallocate one position of 4940, Water Conservation Coordinator, Zone 7, to 4946, Assistant Water Resources Planner, Zone 7 (21-36402).
I. <u>Specialty Designations</u> - None	
J. <u>Classification Specifications</u> - None.	