



Revised Agenda

ALAMEDA COUNTY

CIVIL SERVICE COMMISSION

WEDNESDAY MARCH 24, 2021, 4:00 P.M.

BY VIRTUAL TELECONFERENCE ONLY

PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20, ISSUED ON MARCH 17, 2020, THIS MEETING WILL BE HELD BY TELECONFERENCE ONLY. NO PHYSICAL LOCATION WILL BE AVAILABLE FOR TELECONFERENCE MEETINGS. YOU MAY OBSERVE THE MEETING BY JOINING THE LIVE STREAMING AT <https://zoom.us/j/92205923251>.

WRITTEN PUBLIC COMMENT MAY BE SUBMITTED BY E-MAIL TO Nina.Hinton3@acgov.org PRIOR TO THE BEGINNING OF THE MEETING. SPOKEN PUBLIC COMMENT WILL BE ACCEPTED THROUGH THE TELECONFERENCING MEETING. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND THE BROWN ACT, THOSE REQUIRING ACCOMMODATIONS FOR THE MEETING SHOULD NOTIFY THE COMMISSION SECRETARY AT (510) 272-6435 OR Nina.Hinton3@acgov.org AT LEAST 24 HOURS PRIOR TO THE MEETING. TELECONFERENCING GUIDELINES: MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THE INSTRUCTIONS IN THE TELECONFERENCING GUIDELINES POSTED ON-LINE AT: <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Arlene Lum, President
Commissioner Barbara Luna, Vice-President
Commissioner Dan Chang
Commissioner Ross Peterson

Joe Angelo, Secretary to
Civil Service Commission
Andrea Weddle,
Chief Assistant County Counsel

I.	CALL TO ORDER	
II.	APPROVE THE MINUTES OF March 10, 2021 AS MAILED.	
III.	PUBLIC COMMENTS:	
IV.	APPROVE CONSENT MATTERS - Pages 3 - 5	
V.	COMMUNICATION(S):	
VI.	APPEALS (Non-Disciplinary Matters)	
VII.	CLOSED SESSION	
1.	Public Employment pursuant to Government Code §54957: Job code 4956, Procurement And Contract Supervisor, Zone 7	
2.	Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957:	
3.	Conference with Legal Counsel - Existing Litigation: Alameda County Probation Department v. Alameda County Civil Service Commission (Blanson), Superior Court of California, County of Alameda, Case No. RG20063437.	

VIII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:	
IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:	
X. ADJOURNMENT	

IV. CONSENT MATTERS -	
A. <u>Hearing Calendar</u> Correspondence from Appellant, requesting an appeal hearing for Case No. 2021-01. Set for hearing.	
B. <u>Reinstatement Request(s)</u>	
Willdeena Perry, Service Support Specialist, Social Services Agency.	
C. <u>Voluntary Demotions</u>	
Anya Edwards, Deputy Sheriff's Recruit to Sheriff's Technician, Sheriff's Office.	
D. <u>Comparable Transfer(s)</u>	
<ol style="list-style-type: none"> 1. Julio Alberto Cornejo, Eligibility Support Clerk, to Service Support Specialist, Social Services Agency. 2. Jonathan Earl Sims, Eligibility Support Clerk, to Service Support Specialist, Social Services Agency. 	
E. <u>Transfer CSC (Rule 1732) - None</u>	
F. <u>Examination Actions – for CSC Meeting of March 24, 2021</u>	
Promotional-Assembled Examinations	
Order on 3/12/21	1. Supervising Appeals Officer, LDF 4/5/21.
Open-Assembled Examinations	
Order on 2/25/21	2. Clinical Review Specialist, LDF 3/22/21.
Order on 2/26/21	3. Administrative/Financial Services Manager, LDF 3/22/21.
 Order on 3/3/21 HRS CORRECTED CLASSIFICATION	4. Assistant Controller, LDF 3/29/21.
Order on 3/8/21	5. Accounting Supervisor, PWA, LDF 4/2/21.
Order on 3/8/21	6. Stationary Engineer, GSA, LDF 4/2/21.
Order on 3/10//21	7. Gardener I, GSA, LDF 4/5/21.
Order on 3/11/21	8. Vector Control Biologist, LDF 4/5/21.
Re-Open Continuous Examinations	
Reinstate Eligible Lists	
	9. Appraiser I, Exam #19-2610-01, Terminate on 6/11/21.

IV. CONSENT MATTERS -	
	10. Eligibility Services Technician IV (Promotional), Exam #17-1573-01, Terminate on 9/15/21.
Miscellaneous	
	11. Extend the last day of filing for Traffic Signal Technician #20-9627-01, from 11/2/20 to 3/8/21.
	12. Extend the last day of filing for Land Surveyor #21-2148-01 from 3/8/21 to 4/5/21.
G. Eligible Lists	
Create Approve and Order Promulgated:	
<ol style="list-style-type: none"> 1. Bridge and Pump Supervisor, Exam #20-9521-01. 2. Payroll Records Clerk, Exam #20-1125-01. 3. Social Worker II, Exam #20-6715-01. 	
H. Classification Recommendations	
Department:	Regarding:
Assessor's Office	1. Reallocate one position of 1296N - Clerk Intermittent I SAN, to 1129 - Specialist Clerk II (21-36408).
Board of Supervisors	2. Reallocate one position of 0495 - Supervisor's Assistant, to 0496 - Chief of Staff, Board of Supervisors (21-36631).
County Administrator's Office	3. Reallocate one position of 0270 - Economic Development Analyst II, to 0270P - Economic Development Analyst II Project (21-36666).
Health Care Services Agency	<ol style="list-style-type: none"> 4. Reallocate one position of 1142 - Administrative Assistant, to 5064 - Clinical Case Management Project Manager (21-36398). 5. Reallocate one position of 5799 - Nutrition Assistant II (Spanish Speaking), to 0315 - Health Care Program Administrator II (21-36482).
Probation	<ol style="list-style-type: none"> 6. Reallocate one position of 0206 - Management Analyst, to 0206P - Management Analyst Project (21-36635). 7. Reallocate one position of 1128 - Specialist Clerk I (Female Only), to 1142 - Administrative Assistant (21-36456). 8. Reallocate one position of 1310 - Account Clerk II, to 6076 - Probation Contracts And Grants Administrative Manager (21-36463).

	<p>9. Reallocate one position of 1128 - Specialist Clerk I, to 0214 - Financial Services Specialist II (21-36464).</p> <p>10. Reallocate one position of 1128 - Specialist Clerk I, to 0214 - Financial Services Specialist II (21-36465).</p>
Public Defender's Office	<p>11. Reallocate one position of 3125 - Deputy Public Defender, to 1091 - Retired Annuitant II (21-36663).</p> <p>12. Reallocate one position of 3125 - Deputy Public Defender, to 1091 - Retired Annuitant II (21-36664).</p>
Social Services Agency	<p>13. Reallocate one position 1120 - Clerk II (Imaging Specialty), to 1115 - Clerk I (21-36638).</p> <p>14. Reallocate one position of 0465 - Chief Departmental Human Resources Administrator, to 0462 - Departmental Human Resources Manager (21-36665).</p>
I. <u>Specialty Designations</u>	
Health Care Services Agency	<p>1. Remove specialty designation for position #310717, job code 6510 - Behavioral Clinician II, (Developmentally Disabled), effective 4/4/21.</p> <p>2. Remove specialty designation for position #400543, job code 0305 - Program Specialist, (Adult Clinical Specialty), effective 4/4/21.</p> <p>3. Remove specialty designation for position #401103, job code 6645 - School Health Services Administrator, CHSC, (Skilled Medical Professional), effective 4/4/21.</p>
J. <u>Classification Specifications</u>	
ACMEA - General Management	<p>1. Adopt the revised classification specification of job code 1540- Deferred Compensation Specialist.</p> <p>2. Adopt the revised classification specification of job code 9525 - Field Maintenance Supervisor.</p>