



Summary Action Minutes

ALAMEDA COUNTY

CIVIL SERVICE COMMISSION

WEDNESDAY APRIL 7, 2021, 4:00 P.M.

BY VIRTUAL TELECONFERENCE ONLY

PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20, ISSUED ON MARCH 17, 2020, THIS MEETING WILL BE HELD BY TELECONFERENCE ONLY. NO PHYSICAL LOCATION WILL BE AVAILABLE FOR TELECONFERENCE MEETINGS. YOU MAY OBSERVE THE MEETING BY JOINING THE LIVE STREAMING AT <https://zoom.us/j/97095467124>.

WRITTEN PUBLIC COMMENT MAY BE SUBMITTED BY E-MAIL TO Nina.Hinton3@acgov.org PRIOR TO THE BEGINNING OF THE MEETING. SPOKEN PUBLIC COMMENT WILL BE ACCEPTED THROUGH THE TELECONFERENCING MEETING. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND THE BROWN ACT, THOSE REQUIRING ACCOMMODATIONS FOR THE MEETING SHOULD NOTIFY THE COMMISSION SECRETARY AT (510) 272-6435 OR Nina.Hinton3@acgov.org AT LEAST 24 HOURS PRIOR TO THE MEETING. TELECONFERENCING GUIDELINES: MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THE INSTRUCTIONS IN THE TELECONFERENCING GUIDELINES POSTED ON-LINE AT: <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Arlene Lum, President
Commissioner Barbara Luna, Vice-President
Commissioner Dan Chang
Commissioner Ross Peterson

Joe Angelo, Secretary to
Civil Service Commission
Andrea Weddle,
Chief Assistant County Counsel

I. CALLED TO ORDER	
II. APPROVED THE MINUTES OF MARCH 24, 2021 AS MAILED.	4-0
III. PUBLIC COMMENTS:	None
IV. APPROVED CONSENT MATTERS - Pages 3 - 5	4-0
V. COMMUNICATION(S):	None
VI. APPEALS (Non-Disciplinary Matters)	None
VII. CLOSED SESSION	
1. Public Employment pursuant to Government Code §54957:	None
2. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957:	None
3. Conference with Legal Counsel - Existing Litigation: Alameda County Probation Department v. Alameda County Civil Service Commission (Blanson), Superior Court of California, County of Alameda, Case No. RG20063437.	

<p>VIII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION: Regarding Item VII., #3: County Counsel provided information concerning the matter. The Commission took no action at this time.</p>	<p>No Action Taken</p>
<p>IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS: Dan Chang announced that his term as Civil Service Commissioner ends in September 2021. He intends to resign from his appointment as soon as a replacement can be found for his seat. He expressed how honored he has been to have served in his role for several years. The Secretary and Civil Service Commission thanked him for his incredible service in carrying out his duties as Civil Service Commissioner, and they expressed how he will be greatly missed.</p>	
<p>X. ADJOURNMENT</p>	<p>4-0</p>

IV. CONSENT MATTERS - APPROVED

A. Hearing Calendar

1. Correspondence from Will M. Yamada with Law Offices of Tribuiano & Yamada, LLP, requesting an appeal hearing for Case No. 2021-02. **Set for hearing.**
2. Correspondence from Will M. Yamada with Law Offices of Tribuiano & Yamada, LLP, requesting an appeal hearing for Case No. 2021-03. **Set for hearing.**

B. Reinstatement Request(s)

1. Jared Fundenberger, Deputy Sheriff's Recruit, Sheriff's Office.
2. Maria Nunez, Specialist Clerk I, Health Care Services Agency.
3. Betty Pena, Specialist Clerk I, Health Care Services Agency.
4. Sakara Sampson, Administrative Specialist II, Health Care Services Agency.
5. Sowmya Ramadas, Deputy Sheriff's Recruit, Sheriff's Office.

C. Voluntary Demotions - None

D. Comparable Transfer(s) - None

E. Transfer CSC (Rule 1732) - None

F. Examination Actions – for CSC Meeting of April 7, 2021

Open-Assembled Examinations

Ordered on 3/11/21	1. Supervising Program Specialist, LDF 4/6/21.
Ordered on 3/12/21	2. Training Officer, Health Care Services Agency, LDF 4/7/21.
Ordered on 3/17/21	3. Forensic Pathologist, LDF 4/12/21.
Ordered on 3/19/21	4. Chief Therapist, LDF 4/12/21.
Ordered on 3/29/21	5. Behavioral Health Crisis Intervention Specialist I, LDF 4/23/21.
Ordered on 3/29/21	6. Environmental Health Technician, LDF 4/23/21.

Re-Open Continuous Examinations

Ordered on 3/22/21	7. Sheriff's Safety Aide, LDF 4/19/21.
Ordered on 3/29/21	8. Mental Health Specialist II, LDF 4/23/21.

Reinstate Eligible Lists

	9. Employee Benefits Technician I, Exam #18-0265-01, Terminate on 9/15/21.
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IV. CONSENT MATTERS - APPROVED	
	10. Supervising Clerk II, Exam #18-1139-01, Terminate on 11/30/21.
	11. Mental Health Specialist II, #18-6491-01, Terminate on 12/20/21.
Miscellaneous	
	12. Extended the last day of filing for Fund Development and Grant Specialist, #21-0310-01 from 3/22/21 to 4/23/21.
G. Eligible Lists	
Created Approved and Ordered Promulgated:	
<ol style="list-style-type: none"> 1. Customer Services Representative, DCSS, Exam #20-1154-01. 2. Division Director, Public Health, Exam #21-5085-01. 3. Health Care Claims Examiner II, Exam #20-1462-01. 4. Heavy Equipment Operator, Exam #20-9355-01. 5. Secretary I, Exam #19-1215-01. 6. Heavy Truck Driver, Exam #20-9325-01. 7. Senior Emergency Services Coordinator, Exam #20-8723-01. 8. Supervising Clerk I, Exam #19-1138-01. 	
H. Classification Recommendations	
Department:	Regarding:
Probation	1. Reallocate one position of 1128 - Specialist Clerk I, to 1142 – Administrative Assistant (21-36641).
Public Defender	<ol style="list-style-type: none"> 2. Allocate one additional position of 1585NP - Legal Assistant SAN Project (21-36532). 3. Allocate one additional position of 1090 - Retired Annuitant I (21-36533). 4. Allocate one additional position of 1585NP, Legal Assistant SAN Project (21-36534).
Sheriff's Office	<ol style="list-style-type: none"> 5. Reallocate one position of 1215 - Secretary I, to 1142 - Administrative Assistant (21-36081). 6. Reallocate one position 1314 - Accounting Specialist I, to 8755 - Sheriff's Technician (21-36670). 7. Allocate fifteen additional positions of 8617 – Sergeant (21-36676). 8. Allocate seventy-seven additional positions of 8604 - Deputy Sheriff II (21-36677). 9. Allocate one additional position of 0462 - Departmental Human Resources Manager (21-36678).

	<p>10. Allocate one additional position of 1865 - Graphic Designer (21-36679).</p> <p>11. Allocate two additional positions 9294 - Sheriff's Multimedia Producer (21-36680).</p> <p>12. Allocate one additional position of 0320 - Public Information Specialist (21-36681).</p> <p>13. Allocate one additional position of 1314 - Accounting Specialist I (21-36682).</p> <p>14. Allocate one additional position of 0237 - Sheriff's Program/Financial Specialist (21-36683).</p>
Social Services Agency	<p>15. Reallocate one position 1120 - Clerk II (Imaging Specialty), to 1132 – Eligibility Support Clerk I (21-36707).</p>

I. Specialty Designations

General Services Agency	<p>1. Approve specialty designation for position #301331, job code 0460 - Departmental Human Resources Officer (Disability Prgm Administration), effective 4/18/21.</p>
Health Care Services Agency	<p>2. Approve specialty designation for position #311088, job code 1120 - Clerk II, (Spanish Speaking), effective 4/18/21.</p> <p>3. Remove specialty designation for position #310091, job code 5141 - Physician IV (AIDS Specialty/Opt), effective 4/17/21.</p> <p>4. Approve specialty designation for position #310091, job code 5141 - Physician IV (Communicable Disease), effective 4/18/21.</p> <p>5. Approve specialty designation for position #401822, job code 5656 - Supervising Hazardous Materials Specialist (Certified Unified Prog Agency), effective 4/18/21.</p>

J. Classification Specifications - None

ADJOURNMENT

There being no further business, the meeting was adjourned.

DocuSigned by:

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JOE ANGELO, Secretary to Civil Service Commission