



Summary Action Minutes

ALAMEDA COUNTY

CIVIL SERVICE COMMISSION

WEDNESDAY APRIL 21, 2021, 4:00 P.M.

BY VIRTUAL TELECONFERENCE ONLY

PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20, ISSUED ON MARCH 17, 2020, THIS MEETING WILL BE HELD BY TELECONFERENCE ONLY. NO PHYSICAL LOCATION WILL BE AVAILABLE FOR TELECONFERENCE MEETINGS. YOU MAY OBSERVE THE MEETING BY JOINING THE LIVE STREAMING AT <https://zoom.us/j/95441768489>.

WRITTEN PUBLIC COMMENT MAY BE SUBMITTED BY E-MAIL TO Nina.Hinton3@acgov.org PRIOR TO THE BEGINNING OF THE MEETING. SPOKEN PUBLIC COMMENT WILL BE ACCEPTED THROUGH THE TELECONFERENCING MEETING. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND THE BROWN ACT, THOSE REQUIRING ACCOMMODATIONS FOR THE MEETING SHOULD NOTIFY THE COMMISSION SECRETARY AT (510) 272-6435 OR Nina.Hinton3@acgov.org AT LEAST 24 HOURS PRIOR TO THE MEETING. TELECONFERENCING GUIDELINES: MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THE INSTRUCTIONS IN THE TELECONFERENCING GUIDELINES POSTED ON-LINE AT: <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Arlene Lum, President
 Commissioner Barbara Luna, Vice-President
 Commissioner Dan Chang
 Commissioner Ross Peterson

Joe Angelo, Secretary to
 Civil Service Commission
 Andrea Weddle,
 Chief Assistant County Counsel

I. CALLED TO ORDER	
II. APPROVED THE MINUTES OF APRIL 7, 2021 AS MAILED.	
III. PUBLIC COMMENTS:	None
IV. APPROVED CONSENT MATTERS - Pages 3 - 5	4-0
V. COMMUNICATION(S):	None
VI. APPEALS (Non-Disciplinary Matters)	None
VII. CLOSED SESSION	
1. Public Employment pursuant to Government Code §54957:	None
2. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957:	None
3. <u>Conference with Legal Counsel - Existing Litigation:</u> Alameda County Probation Department v. Alameda County Civil Service Commission (Blanson), Superior Court of California, County of Alameda, Case No. RG20063437.	4-0

<p>VIII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:</p> <p>Regarding Item VII., #3, Conference with Legal Counsel – Existing Litigation Regarding Alameda County Probation Department v. Alameda County Civil Service Commission, the Commission made two (2) Motions:</p>	
<p>Motion 1: The Civil Service Commission voted unanimously to set-aside its decision of April 8, 2020 regarding this matter.</p>	<p>4-0</p>
<p>Motion 2: After Reconsideration of its Prior Action, and Review of the Entire Transcript, Hearing Tapes and other Evidence Presented in this Matter, the Civil Service Commission voted unanimously to uphold the Report and Recommendation and to Sustain the Recommended Discipline of the Administrative Law Judge.</p>	<p>4-0</p>
<p>IX. CIVIL SERVICE COMMISSION’S OR DIRECTOR’S REMARKS:</p> <p>Regarding Item VII., 3: After much consideration, the Commission expressed that this was a difficult case, and felt that after thorough review of all documentation related to the case, supporting the Findings is the right decision.</p>	
<p>X. ADJOURNMENT</p>	<p>4-0</p>

IV. CONSENT MATTERS - APPROVED	
A. <u>Hearing Calendar</u> - None	
B. <u>Reinstatement Request(s)</u>	
<ol style="list-style-type: none"> 1. Victoria Dinh, Staff Development Specialist, Social Services Agency. 2. Angelina Miley, Senior Assessor's Technician, Assessor's Office. 3. Lidice Ward, Specialist Clerk II, Social Services Agency. 4. Kim Shaw, Human Resources Assistant II, Human Resource Services. 	
C. <u>Voluntary Demotions</u> - None	
D. <u>Comparable Transfer(s)</u> - None	
E. <u>Transfer CSC (Rule 1732)</u> - None	
F. <u>Examination Actions – for CSC Meeting of April 21, 2021</u>	
Promotional-Assembled Examinations	
Ordered on 4/7/21	1. Deferred Compensation Specialist, LDF 5/3/21.
Ordered on 4/8/21	2. Departmental Human Resources Manager, LDF 5/3/21.
Open-Assembled Examinations	
Ordered on 4/1/21	3. Survey Technician III, LDF 5/3/21.
Extend Eligible Lists	
Ordered on 3/22/21	4. Behavioral Health Clinician I, Exam #20-6505-01, Terminate on 10/8/21.
Miscellaneous	
	5. Extended the last day of filing for the Deputy Agricultural of Commissioner/Sealer of Weights and Measures, Exam #20-8421-02, from 3/25/21 to 4/30/21.
	6. Extended the last day for filing for Procurement and Contract Supervisor, Zone 7, Exam # 20-4956-01, from 4/2/21 to 4/23/21.
	7. Extended the last day for filing for Public Health Investigator, Exam #20-5770-01, from 3/22/21 to 04/20/21.

IV. CONSENT MATTERS - APPROVED

G. Eligible Lists

Created Approved and Ordered Promulgated:

1. Appeals Officer (Promotional), Exam #20-6738-01
2. Associate Deputy Public Defender, Exam #20-3110-01.
3. Deputy Director, Behavioral Health, Exam #20-5078-01.
4. Physician IV, Exam #20-5141-01.
5. Senior Technical Services Director (Promotional), Exam #20-1829-01.
6. Sheriff's Technician, Exam #20-8755-01.

H. Classification Recommendations

Department:	Regarding:
Health Care Services Agency	<ol style="list-style-type: none"> 1. Reallocate one position 5690 - Vector Control Biologist, to 5696 - Scientific Program Manager (21-35816). 2. Reallocate one position 5690 - Vector Control Biologist, to 5695, Vector Ecologist (21-35817). 3. Reallocate one position of 7879 – Health Services Trainee, to 0204 - Management Associate II (21-36639). 4. Reallocate one position 0206 – Management Analyst, to 0216 - Supervising Financial Services Specialist (21-36721).
Probation	<ol style="list-style-type: none"> 5. Reallocate one position of 1220 - Secretary II, to 1142 – Administrative Assistant (21-36724).
Social Services Agency	<ol style="list-style-type: none"> 6. Reallocate one position 1120 - Clerk II, to 1132 – Eligibility Support Clerk (21-36668).

I. Specialty Designations

Health Care Services Agency	<ol style="list-style-type: none"> 1. Remove specialty designation for position #312624, job code 6927 - Program Services Coordinator (School Health Svcs Specialty), effective 5/2/21. 2. Remove specialty designation for position #401036, job code 6491 - Mental Health Specialist II (Consumer / Family Option), effective 5/2/21. 3. Remove specialty designation for position #401040, job code 6492 - Mental Health Specialist III, (Forensic & Spanish Speaking), effective 5/2/21. 4. Approve specialty designation for position #403405, job code 6491 - Mental Health Specialist II (Detention Fac Security Clear), effective 5/2/21. 5. Approve specialty designation for position #403406, job code 6491 - Mental Health Specialist II (Detention Fac Security Clear), effective 5/2/21.
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J. Classification Specifications	
ACMEA-Probation Managers	1. Adopt the revised classification specification for job code 6126 - Division Director.
Unrepresented - Fire Non-Management	2. Recommend the Board of Supervisors establish the classification of 8189 – Fire Department Benefits Specialist, and adopt the classification specification.
Unrepresented Management	3. Recommend the Board of Supervisors establish the classification of 0323 – Assessor’s External Affairs Manager, and adopt the classification specification. 4. Adopt the revised classification specification for job code 8561N - Sheriff’s Office Pilot – Services As Needed (SAN). 5. Adopt the revised classification specification for job code 8562N - Sheriff’s Office Chief Pilot – Services As Needed (SAN).
<p>ADJOURNMENT</p> <p>There being no further business, the meeting was adjourned.</p> <p>DocuSigned by:  2CC022F934DA404...</p> <hr/> <p>JOE ANGELO, Secretary to Civil Service Commission</p>	