



Agenda

ALAMEDA COUNTY CIVIL SERVICE COMMISSION

WEDNESDAY MAY 5, 2021, 4:00 P.M.

BY VIRTUAL TELECONFERENCE ONLY

PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20, ISSUED ON MARCH 17, 2020, THIS MEETING WILL BE HELD BY TELECONFERENCE ONLY. NO PHYSICAL LOCATION WILL BE AVAILABLE FOR TELECONFERENCE MEETINGS. YOU MAY OBSERVE THE MEETING BY JOINING THE LIVE STREAMING AT <https://zoom.us/j/98640624504>.

WRITTEN PUBLIC COMMENT MAY BE SUBMITTED BY E-MAIL TO Nina.Hinton3@acgov.org PRIOR TO THE BEGINNING OF THE MEETING. SPOKEN PUBLIC COMMENT WILL BE ACCEPTED THROUGH THE TELECONFERENCING MEETING. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND THE BROWN ACT, THOSE REQUIRING ACCOMMODATIONS FOR THE MEETING SHOULD NOTIFY THE COMMISSION SECRETARY AT (510) 272-6435 OR Nina.Hinton3@acgov.org AT LEAST 24 HOURS PRIOR TO THE MEETING. TELECONFERENCING GUIDELINES: MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THE INSTRUCTIONS IN THE TELECONFERENCING GUIDELINES POSTED ON-LINE AT: <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Arlene Lum, President
 Commissioner Barbara Luna, Vice-President
 Commissioner Dan Chang
 Commissioner Ross Peterson

Joe Angelo, Secretary to
 Civil Service Commission
 Andrea Weddle,
 Chief Assistant County Counsel

I.	CALL TO ORDER	
II.	APPROVE THE MINUTES OF APRIL 21, 2021 AS MAILED.	
III.	PUBLIC COMMENTS:	
IV.	APPROVE CONSENT MATTERS - Pages 3 - 6	
V.	COMMUNICATION(S):	
VI.	APPEALS (Non-Disciplinary Matters)	
VII.	CLOSED SESSION	
	1. REPORT AND RECOMMENDATION(S): Public Employee Discipline/Dismissal/Release - Case No. 2020-01- OAH No. 2020080645 (Probation).	
	2. Public Employment pursuant to Government Code §54957: Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957:	
	3. <u>Conference with Legal Counsel - Existing Litigation:</u>	

VIII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:	
IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:	
X. ADJOURNMENT	

IV. CONSENT MATTERS -	
A. <u>Hearing Calendar</u> -	None
B. <u>Reinstatement Request(s)</u> -	None
C. <u>Voluntary Demotions</u> -	None
D. <u>Comparable Transfer(s)</u> -	None
E. <u>Transfer CSC (Rule 1732)</u> -	None
F. <u>Examination Actions – for CSC Meeting of May 5, 2021</u>	
Promotional-Assembled Examinations	
Order on 4/19/21	1. Division Commander, LDF 5/14/21.
Open-Assembled Examinations	
Order on 4/15/21	2. Deferred Compensation Technician, LDF 5/10/21.
Order on 4/19/21	3. Junior Engineer, LDF 5/13/21.
Order on 4/19/21	4. Employee Benefits Technician I, LDF 5/14/21.
Order on 4/23/21	5. Deputy Public Defender, LDF 5/17/21.
Order on 4/23/21	6. Facilities Manager, LDF 5/18/21.
Re-Open Continuous Examinations	
Order on 4/23/21	7. Associate Civil Engineer, LDF 6/9/21.
Order on 4/23/21	8. Assistant Engineer, LDF 6/9/21.
Reinstate Eligible Lists	
	9. Agricultural and Standards Aide SAN, Exam #19-8202N-01, Terminate on 4/15/22.
	10. Management Analyst, Exam #19-0206-01, Terminate on 7/16/21.
Miscellaneous	
	11. Extend the last day for filing for Registered Nurse IV (PHN Option), Exam #19-5320-01, from 11/16/20 to 5/21/21.
	12. Extend the last day for filing for Fund Development and Grant Specialist, Exam #21-0310-01 from 4/23/21 to 5/7/21.
	13. Extend the last day for filing for Survey Technician III, Exam #21-2147-01, from 4/26/21 to 5/10/21.

IV. CONSENT MATTERS -	
	14. Cancel Forensic Pathologist, Exam #21-5151-01, effective 3/17/21.
G. Eligible Lists	
Create Approve and Order Promulgated:	
<ol style="list-style-type: none"> 1. Assistant Deputy Director, Community Development Agency, Housing and Community Development Option, Exam # 21-2953-01. 2. Fire Dispatch Supervisor, Exam # 21-8210-01. 3. Policy Director, Exam #21-6047-01. 4. Rehabilitation Counselor II (Vocational Services Specialty), Exam #20-6640-01. 5. Senior Supervising Auditor, Exam # 21-0150-01. 6. Stationary Engineer, Public Works Agency, Exam #20-9671-01. 	
H. Classification Recommendations	
Department:	Regarding:
Assessor	<ol style="list-style-type: none"> 1. Reallocate one position of 1296N - Clerk Intermittent I SAN, to 2720 - Supervising Auditor-Appraiser II (21-36604). 2. Reallocate three positions of 1120 - Clerk II, to 1091 - Retired Annuitant II (21-36807).
Health Care Services Agency	<ol style="list-style-type: none"> 3. Reallocate one position of 5770 P - Public Health Investigator Project, to 5770 - Public Health Investigator (21-36420). 4. Reallocate one position of 0305 P - Program Specialist Project (Communicable Disease), to 0305 - Program Specialist (Communicable Disease) (21-36421). 5. Reallocate one position of 1310 - Account Clerk II, to 1314 - Accounting Specialist I (21-36667). 6. Reallocate one position of 6186 P - Court Appointed Special Advocates (CASA) Volunteer Program Assistant, Project, to 0315 P - Health Care Program Administrator II, Project (21-36669). 7. Reallocate one position of 5139N - Physician III N (Quality Improvement Specialty), to 5141 P - Physician IV Project (21- 36701). 8. Reallocate one position of 5400N - Student Professional Worker N, to 0308 P - Supervising Program Specialist Project (21-36702).

	<p>9. Reallocate one position of 5400N - Student Professional Worker N, to 0219 P - Administrative Specialist II Project (21- 36703).</p> <p>10. Reallocate one position of 0214 - Financial Services Specialist II, to 0214 P - Financial Services Specialist II Project (21-36771).</p> <p>11. Reallocate one position of 6415 - Medical Social Worker II (MCAH Option), to 0305 - Program Specialist (21-36782).</p> <p>12. Reallocate one position of 6701 - Community Outreach Worker II, to 0305 - Program Specialist (21-36783).</p> <p>13. Reallocate one position of 5305 - Registered Nurse II (PHN), to 0308 - Supervising Program Specialist (21-36786).</p> <p>14. Reallocate one position of 5797N - Health Services Consultant SAN, to 5778 P - Supervising Epidemiologist Project (21-36787).</p> <p>15. Reallocate one position of 5139N - Physician III N (Spanish Speaking), to 0206 P - Management Analyst Project (21-36788).</p> <p>16. Reallocate one position of 0419 - Information Systems Analyst, to 0305 - Program Specialist (21-36789).</p>
Human Resource Services	<p>17. Reallocate three positions of 1293N - Administrative Support I, (SAN) TAP, to 1095 - Program Worker, SEIU Represented (21-36791).</p>
Probation	<p>18. Reallocate one position of 6115 P - Deputy Probation Officer III Project, to 6115 - Deputy Probation Officer III (21-36734).</p> <p>19. Reallocate one position of 6115 - Deputy Probation Officer III, to 6115 P - Deputy Probation Officer III Project (21-36806).</p>
Sheriff's Office	<p>20. Allocate fifteen additional positions of 8601 P - Deputy Sheriff's Recruit Project (21-36685).</p>
<p>I. <u>Specialty Designations</u></p>	
Health Care Services Agency	<p>1. Remove specialty designation for position #310579, job code 6492 - Mental Health Specialist III (Vocational Services Specialty), effective 5/16/21.</p> <p>2. Remove specialty designation for position #401665, job code 0307 - Senior Program Specialist (Youth Development), effective 5/15/21.</p> <p>3. Approve specialty designation for position #401665, job code 0307 - Senior Program Specialist (School Health Svcs Specialty), effective 5/16/21.</p>

	<ol style="list-style-type: none"> 4. Approve specialty designation for position #310656, job code 5094 - Division Director, Behavioral Health Care Services (Skilled Med Prof/Mental Health), effective 5/16/21. 5. Remove specialty designation for position #312585, job code 5305 - Registered Nurse II, (PHN), effective 5/15/21. 6. Approve specialty designation for position #312585, job code 5305 - Registered Nurse II, (PHN/Pediatric/Spanish), effective 5/16/21.
J. <u>Classification Specifications</u>	
IFPTE, Local 21 Civil Engineers Management Unit ("CEMU")	<ol style="list-style-type: none"> 1. Adopt the revised classification specification of job code 2070 - Supervising Environmental Compliance Specialist.
SEIU 1021	<ol style="list-style-type: none"> 2. Adopt the revised classification specification of job code 1798 - Technical Support Specialist I. 3. Adopt the revised classification specification of job code 1799 - Technical Support Specialist II. 4. Adopt the revised classification specification of job code 6700/6701 - Community Outreach Worker I/II.
Unrepresented Management	<ol style="list-style-type: none"> 5. Adopt the revised classification specification of job code 5151 - Forensic Pathologist.