



# Summary Action Minutes

## ALAMEDA COUNTY CIVIL SERVICE COMMISSION

WEDNESDAY JUNE 16, 2021, 4:00 P.M.

BY VIRTUAL TELECONFERENCE ONLY

PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20, ISSUED ON MARCH 17, 2020, THIS MEETING WILL BE HELD BY TELECONFERENCE ONLY. NO PHYSICAL LOCATION WILL BE AVAILABLE FOR TELECONFERENCE MEETINGS. YOU MAY OBSERVE THE MEETING BY JOINING THE LIVE STREAMING AT <https://zoom.us/j/94263553387>.

WRITTEN PUBLIC COMMENT MAY BE SUBMITTED BY E-MAIL TO [Nina.Hinton3@acgov.org](mailto:Nina.Hinton3@acgov.org) PRIOR TO THE BEGINNING OF THE MEETING. SPOKEN PUBLIC COMMENT WILL BE ACCEPTED THROUGH THE TELECONFERENCING MEETING. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND THE BROWN ACT, THOSE REQUIRING ACCOMMODATIONS FOR THE MEETING SHOULD NOTIFY THE COMMISSION SECRETARY AT (510) 272-6435 OR [Nina.Hinton3@acgov.org](mailto:Nina.Hinton3@acgov.org) AT LEAST 24 HOURS PRIOR TO THE MEETING. TELECONFERENCING GUIDELINES: MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THE INSTRUCTIONS IN THE TELECONFERENCING GUIDELINES POSTED ON-LINE AT: <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Arlene Lum, President  
 Commissioner Barbara Luna, Vice-President  
 Commissioner Dan Chang  
 Commissioner Ross Peterson

Joe Angelo, Secretary to  
 Civil Service Commission  
 Andrea Weddle,  
 Chief Assistant County Counsel

I. CALLED TO ORDER		
II. APPROVED THE MINUTES OF JUNE 2, 2021 AS MAILED.		4-0
III. PUBLIC COMMENTS:		None
IV. APPROVED CONSENT MATTERS - Pages 3 - 5		4-0
V. COMMUNICATION(S):  The Human Resource Services Department under Civil Service Rule #1256, requesting a waiver of minimum qualifications for Forensic Pathologist, examination #21-5151-02.  <u>STAFF RECOMMENDATION:</u> Grant Request [APPROVED]		Request Granted  4-0
VI. APPEALS (Non-Disciplinary Matters)  From the Social Services Agency staff in response to Irene Toledo's appeal of Minimum Qualification Determination for the Service Support Specialist Recruitment.  <u>STAFF RECOMMENDATION:</u> Deny Appeal [WITHDRAWN]		Appeal Withdrawn

<b>VII. CLOSED SESSION</b>	
1. Public Employment pursuant to Government Code §54957:	<b>None</b>
2. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957:	<b>None</b>
3. <b><u>Conference with Legal Counsel - Existing Litigation:</u></b> Alameda County Probation Department v. Alameda County Civil Service Commission (Blanson), Superior Court of California, County of Alameda, Case No. RG20063437	<b>No Action</b>
<b>VIII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:</b> Regarding VII, Item 3: The Civil Service Commission took no action during Closed Session.	<b>No Action</b>
<b>IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:</b>	<b>None</b>
<b>X. ADJOURNMENT</b>	<b>4-0</b>

<b>IV. CONSENT MATTERS - APPROVED</b>		
<b>A. Hearing Calendar - None</b>		
<b>B. Reinstatement Request(s)</b>		
<ol style="list-style-type: none"> <li>1. Valisha Owens, Eligibility Support Clerk, Social Services Agency.</li> <li>2. Damon Perkins, Eligibility Services Technician IV, Social Services Agency.</li> <li>3. Shamone Deshay Pitre, Child Welfare Worker II, Social Services Agency.</li> <li>4. Muang Seng Saechao, Program/Financial Specialist, Social Services Agency.</li> <li>5. Raymond Shing, Technical Support Analyst, County Library.</li> </ol>		
<b>C. Voluntary Demotions</b>		
<ol style="list-style-type: none"> <li>1. Cindy Chan, Latent Fingerprint Examiner to Fingerprint Examiner, Sheriff's Office.</li> <li>2. Jamal Hamilton, Gardener I to Janitor, General Services Agency.</li> <li>3. Francis Ilaio, Deputy Sheriff's Recruit to Sheriff's Technician, Sheriff's Office.</li> <li>4. Gabriela Laurentiu-Smith Career Development Specialist I to Employment Counselor, Social Services Agency.</li> <li>5. Christopher Newcomb, Gardener I to Janitor, General Services Agency.</li> <li>6. Rafael Velasquez, Deputy Sheriff's Recruit to Sheriff's Technician, Sheriff's Office.</li> </ol>		
<b>D. Comparable Transfer(s) - None</b>		
<b>E. Transfer CSC (Rule 1732) - None</b>		
<b>F. Examination Actions – for CSC Meeting of June 16, 2021</b>		
<b>Promotional-Assembled Examinations</b>		
<b>OPEN DATE</b>	<b>EXAMINATION TITLE</b>	<b>LDF</b>
5/28/21	1. Chief Deputy Tax Collector	6/22/21
<b>Open-Assembled Examinations</b>		
<b>OPEN DATE</b>	<b>EXAMINATION TITLE</b>	<b>LDF</b>
5/17/21	2. Child Support Program Manager	6/10/21
5/21/21	3. Specialist Clerk I	6/14/21
5/25/21	4. Administrative Specialist II	6/21/21
6/2/21	5. Training and Education Center Organizational Development Manager	6/28/21
6/4/21	6. Senior Nutritionist	6/28/21

<b>IV. CONSENT MATTERS - APPROVED</b>	
<b>Terminate Eligible Lists</b>	
	7. Real Estate Projects Manager (Promotional), exam #20-9695-01, effective 5/25/21.
<b>Reinstate Eligible Lists</b>	
	8. Deputy Public Guardian-Conservator/ Investigator, exam #19-8705-01, terminate on 11/30/21.
<b>Miscellaneous</b>	
	9. Cancel Janitor, exam #20-7410-01, effective 1/22/20.
<b>G. Eligible Lists</b>	
<b>Created Approved and Ordered Promulgated:</b>	
<ol style="list-style-type: none"> <li>1. Assistant Controller, Exam #21-0031-01.</li> <li>2. Clinical Review Specialist, Exam #20-6515-01.</li> <li>3. Gardener I, General Services Agency, Exam #21-7205-01.</li> <li>4. Land Surveyor, Exam #21-2148-01.</li> </ol>	
<b>H. Classification Recommendations</b>	
<b>Department</b>	<b>Regarding:</b>
<b>Health Care Services Agency</b>	<ol style="list-style-type: none"> <li>1. Reallocate one position of 5305 – Registered Nurse II (MPCAH/PHN/PEDS), to 21-36905 0307 - Senior Program Specialist (MPCAH Option)</li> </ol>
<b>ITD</b>	<ol style="list-style-type: none"> <li>2. Reallocate one position of 1866 - Application Systems Engineer I, to 21-37144 9214 - Senior Audio Visual Engineer</li> <li>3. Reallocate one position of 1866 - Application Systems Engineer I, to 21-37145 9214 - Senior Audio Visual Engineer</li> </ol>
<b>Probation</b>	<ol style="list-style-type: none"> <li>4. Reallocate one position of 0206 - Management Analyst, to 21-36892 6118 - Probation Specialist</li> <li>5. Reallocate one position of 6225 - Institutional Supervisor II, to 21-36801 6118 - Probation Specialist</li> </ol>

**IV. CONSENT MATTERS - APPROVED**

**I. Specialty Designations**

**Health Care  
Services  
Agency**

1. Remove specialty designation for position #310079  
Job Code 0307 - Senior Program Specialist (**COVID**)  
Effective 6/26/21.
2. Approve specialty designation for position #310079  
Job Code 0307 - Senior Program Specialist (**Tuberculosis Option**)  
Effective 6/27/21.
3. Approve specialty designation for position #311058  
Job Code 0307 P - Senior Program Specialist Project (**COVID**)  
Effective 6/27/21.

**J. Classification Specifications**

**ACMEA – General  
Management**

1. Adopt the revised and retitled classification specification  
of job code 1400, from Child Support Training Manager, to  
Child Support Training and Development Supervisor.

**ADJOURNMENT**

There being no further business, the meeting was adjourned.

DocuSigned by:



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**JOE ANGELO**, Secretary to Civil Service Commission