



Agenda
ALAMEDA COUNTY
CIVIL SERVICE COMMISSION

WEDNESDAY, FEBRUARY 9, 2022, 4:00 P.M.

BY VIRTUAL TELECONFERENCE ONLY

THIS MEETING WILL BE HELD BY TELECONFERENCE ONLY. NO PHYSICAL LOCATION WILL BE AVAILABLE FOR TELECONFERENCE MEETINGS. YOU MAY OBSERVE THE MEETING BY JOINING THE LIVE STREAMING AT <https://us06web.zoom.us/j/86747309810>. WRITTEN PUBLIC COMMENT MAY BE SUBMITTED BY E-MAIL TO Nina.Hinton3@acgov.org PRIOR TO THE BEGINNING OF THE MEETING. SPOKEN PUBLIC COMMENT WILL BE ACCEPTED THROUGH THE TELECONFERENCING MEETING. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND THE BROWN ACT, THOSE REQUIRING ACCOMMODATIONS FOR THE MEETING SHOULD NOTIFY THE COMMISSION SECRETARY AT (510) 272-6435 OR Nina.Hinton3@acgov.org AT LEAST 24 HOURS PRIOR TO THE MEETING. TELECONFERENCING GUIDELINES: MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THE INSTRUCTIONS IN THE TELECONFERENCING GUIDELINES POSTED ON-LINE AT:
<http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Arlene Lum, President
Commissioner Barbara Luna, Vice-President
Commissioner Ross Peterson

Joe Angelo, Secretary to
Civil Service Commission
Andrea Weddle,
Chief Assistant County Counsel

I.	CALL TO ORDER	
II.	REMOTE MEETINGS (AB 361): Civil Service Commission to Receive Oral Staff Report Regarding AB 361 and to Adopt Findings for Continued Teleconference Meetings	
III.	APPROVE THE MINUTES OF JANUARY 26, 2022, AS MAILED.	
IV.	PUBLIC COMMENTS:	
V.	APPROVE CONSENT MATTERS - Pages 3 - 6	
VI.	COMMUNICATION(S):	
VII.	APPEALS (Non-Disciplinary Matters)	
VIII.	CLOSED SESSION	
IX.	COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:	

X. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:	
XI. ADJOURNMENT	

V. CONSENT MATTERS -		
A. <u>Hearing Calendar</u> - None		
B. <u>Reinstatement Request(s)</u> 1. Emily Claassen, Program/Financial Specialist P, Health Care Services Agency. 2. Taiwan McCullough, Specialist Clerk I, Community Development Agency. 3. Maylene Mojica, Administrative Specialist II P, Health Care Services Agency.		
C. <u>Voluntary Demotions</u> – 1. Shane Thompson, Emergency Services Dispatcher I, to Sheriff’s Technician, Sheriff’s Office. 2. Sara Trezza, Emergency Services Dispatcher I, to Sheriff’s Technician, Sheriff’s Office.		
D. <u>Comparable Transfer(s)</u> - None		
E. <u>Transfer CSC (Rule 1732)</u> - None		
F. <u>Examination Actions</u> – for CSC Meeting of February 9, 2022		
Open-Assembled Examinations		
OPEN DATE	EXAMINATION TITLE	LDF
1/21/22	1. Elections Technician	2/14/22
1/25/22	2. Senior Accountant	2/18/22
1/27/22	3. Environmental Health Maintenance Worker (Program Worker/Re-Entry Pilot Program Specialty)	2/21/22
1/27/22	4. Registered Nurse V	2/22/22
1/27/22	5. Telecommunications Technician	2/22/22
1/28/22	6. Housing and Community Development Specialist III	2/22/22
1/28/22	7. Truck Driver	2/22/22
Open-Continuous Examinations		
OPEN DATE	EXAMINATION TITLE	LDF
1/27/22	8. Behavioral Clinician I	Continuous
1/27/22	9. Behavioral Clinician I (Detention Medical Facilities)	Continuous
1/27/22	10. Behavioral Clinician II	Continuous
1/27/22	11. Behavioral Clinician II (Detention Medical Facilities)	Continuous

V. CONSENT MATTERS -		
Re-Open-Continuous Examinations		
REOPEN DATE	EXAMINATION TITLE	LDF
01/10/22	12. Specialist Clerk II	01/31/22
01/21/22	13. Fund Development and Grant Specialist	02/18/22
01/24/22	14. Specialist Clerk I	02/14/22
01/26/22	15. Secretary II	02/14/22
01/28/22	16. Epidemiologist II	02/25/22
Reinstate Eligible Lists		
Title	Examination Number	Terminate On
17. Management Analyst	19-0206-01	4/29/22
Miscellaneous		
<p>18. Extend last day of filing for Agricultural and Standards Aid (SAN), Exam # 21-8202N-01, from 1/18/22 to 2/1/22.</p> <p>19. Extend the last day of filing for Engineering CAD/D Technician II, Exam #21-2123-01, from 1/19/22 to 2/18/22.</p> <p>20. Extend the last day of filing for Public Works Inspector III, Facilities, Exam #21-2172-01 from 1/20/22 to 2/11/22.</p> <p>21. Extend last day of filing for Senior Planner, Exam #21-2940-01, from 1/26/22 to 2/16/22.</p> <p>22. Change the Epidemiologist II, Exam #20-5875-01, from an open assembled exam to an open continuous exam effective 7/16/21.</p> <p>23. Change the Fund Development and Grant Specialist, Exam #21-0310-01, from an open assembled exam to an open continuous exam, effective 2/26/21.</p> <p>24. Change the Secretary II, Exam #20-1220-01, from an open assembled exam to an open continuous exam, effective 4/30/21.</p> <p>25. Change the Specialist Clerk I, Exam #21-1128-01, from an open assembled exam to an open continuous exam, effective 5/21/21.</p> <p>26. Change the Specialist Clerk II, Exam #21-1129-01, from an open assembled exam to an open continuous exam effective 4/26/21.</p>		
G. Eligible Lists		
Create Approve and Order Promulgated:		
<p>1. Administrative Specialist I, Exam #21-0218-01.</p> <p>2. Assistant Deputy Director, Community Development Agency (Homeless Program and Policy Specialty), Exam #21-2953-03.</p> <p>3. Assistant Director, Forensic, Diversion & Re-Entry System of Care, Exam #21-5065-01.</p> <p>4. Construction Maintenance Laborer Zone 7, Exam #21-4983-01.</p>		

V. CONSENT MATTERS -	
5. County Training and Organizational Development Specialist, Exam #21-0466-01. 6. Crew Leader, Exam #21-9515-01. 7. Criminalist I, Exam #21-8523-01. 8. Field Maintenance Superintendent, Exam #21-9527-01. 9. Senior Investigator, Public Defender’s Office (Promotional), Exam #21-8581-01. 10. Senior Vector Control Biologist (Promotional), Exam #21-5691-01.	
H. <u>Classification Recommendations</u>	
Department	Regarding:
Health Care Services Agency	1. Reallocate one position of 6497 - Marriage and Family Therapist II, to 22-37480 0219 - Administrative Specialist II
	2. Reallocate one position of 0305 - Program Specialist (Emergency Medical Svcs Opt), to 22-38003 5781 P - Health Educator II Project
	3. Reallocate one position of 7879 - Health Services Trainee, to 22-38004 6701 P - Community Outreach Worker II Project
	4. Reallocate one position of 0206 P - Management Analyst Project, to 22-38044 0419 P - Information Systems Analyst Project
	5. Reallocate one position of 0206 P - Management Analyst Project, to 22-38048 0419 P - Information Systems Analyst Project
	6. Reallocate one position of 0305 - Program Specialist, to 22-38125 0306 - Program/Financial Specialist
Social Services Agency	7. Reallocate one position of 1132 - Eligibility Support Clerk, to 22-38096 6720 - Social Worker III
I. <u>Specialty Designations</u>	
Health Care Services Agency	1. Add specialty designation for position #310072 Job Code 5390 - Deputy Director, Public Health Nursing (PHN) Effective 02/20/22. 2. Remove specialty designation for position #402420 Job Code 0315 P, Health Care Program Administrator II Project, (Communicable Disease Program Admin) Effective 02/20/22.

V. CONSENT MATTERS -	
Social Services Agency	3. Remove specialty designation for position #307214 Job Code 0219 - Administrative Specialist II (Public Authority) Effective 02/20/22.
J. <u>Classification Specifications</u>	
Unrepresented-Management	1. Adopt the revised classification specification of Job Code 4975 – Assistant General Manager-Engineering, Zone 7. 2. Adopt the revised classification specification of Job Code 9212 – Audio Visual Engineer.