



Agenda
ALAMEDA COUNTY
CIVIL SERVICE COMMISSION

WEDNESDAY, MARCH 9, 2022, 4:00 P.M.

BY VIRTUAL TELECONFERENCE ONLY

THIS MEETING WILL BE HELD BY TELECONFERENCE ONLY. NO PHYSICAL LOCATION WILL BE AVAILABLE FOR TELECONFERENCE MEETINGS. YOU MAY OBSERVE THE MEETING BY JOINING THE LIVE STREAMING AT <https://us06web.zoom.us/j/85067820600>. WRITTEN PUBLIC COMMENT MAY BE SUBMITTED BY E-MAIL TO Nina.Hinton3@acgov.org. PRIOR TO THE BEGINNING OF THE MEETING. SPOKEN PUBLIC COMMENT WILL BE ACCEPTED THROUGH THE TELECONFERENCING MEETING. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND THE BROWN ACT, THOSE REQUIRING ACCOMMODATIONS FOR THE MEETING SHOULD NOTIFY THE COMMISSION SECRETARY AT (510) 272-6435 OR Nina.Hinton3@acgov.org. AT LEAST 24 HOURS PRIOR TO THE MEETING. TELECONFERENCING GUIDELINES: MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THE INSTRUCTIONS IN THE TELECONFERENCING GUIDELINES POSTED ON-LINE AT:
<http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Arlene Lum, President
Commissioner Barbara Luna, Vice-President
Commissioner Ross Peterson
Commissioner Julie Yim

Joe Angelo, Secretary to
Civil Service Commission
Andrea Weddle,
Chief Assistant County Counsel

I. CALL TO ORDER

II. REMOTE MEETINGS (AB 361):

Civil Service Commission to Receive Oral Staff Report Regarding AB 361 and to Adopt Findings for Continued Teleconference Meetings

III. APPROVE THE MINUTES OF FEBRUARY 23, 2022, AS MAILED.

IV. PUBLIC COMMENTS:

V. APPROVE CONSENT MATTERS - Pages 3 - 5

VI. COMMUNICATION(S):

VII. APPEALS (Non-Disciplinary Matters)

From the Human Resource Services staff in response to Jessica Perkinson's appeal of Minimum Qualification determination for the Associate Program Specialist, Recruitment #21-0301-01.

STAFF RECOMMENDATION:

Deny Appeal

VIII. CLOSED SESSION	
IX. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:	
X. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:	
XI. ADJOURNMENT	

V. CONSENT MATTERS -		
A. <u>Hearing Calendar</u> - None		
B. <u>Reinstatement Request(s)</u> -		
1. Jimmy Ath, Program/Financial Specialist, Health Care Services Agency. 2. Francesca Barua, Associate Program Specialist, Health Care Services Agency. 3. Sushma Korrapati, Information Systems Analyst, Health Care Services Agency. 4. Wilma Owen, Specialist Clerk II, Health Care Services Agency.		
C. <u>Voluntary Demotions</u> - None		
D. <u>Comparable Transfer(s)</u> - None		
E. <u>Transfer CSC (Rule 1732)</u> - None		
F. <u>Examination Actions</u> – for CSC Meeting of March 9, 2022		
Open-Assembled Examinations		
OPEN DATE	EXAMINATION TITLE	LDF
2/1/22	1. Workforce Development Board Director	3/14/22
2/14/22	2. Deputy Director, Public Works	3/25/22
2/14/22	3. Deputy Public Defender	3/10/22
2/16/22	4. Staff Development Specialist	3/14/22
2/18/22	5. Collection Supervisor II	3/15/22
2/22/22	6. Stationary Engineer, PWA	3/18/22
2/18/22	7. Library Manager I	3/14/22
Open-Continuous Examinations		
OPEN DATE	EXAMINATION TITLE	LDF
2/15/22	8. Registered Veterinary Technician - Services-As-Needed (SAN)	Continuous
Extend Eligible Lists		
Title	Examination Number	Terminate On
9. Associate Program Specialist	20-0301-01	6/10/22
10. Heavy Equipment Operator	20-9355-01	6/30/22
11. Heavy Truck Driver	20-9325-01	6/30/22
12. Supervising Clerk I	19-1138-01	7/7/22

V. CONSENT MATTERS -	
Miscellaneous	
<p>13. Extend the last day of filing for Fund Development and Grant Specialist, Exam #21-0310-01, from 2/18/22 to 3/18/22.</p> <p>14. Extend the last day of filing for Housing and Community Development Specialist III, Exam #21-2966-01, from 2/22/22 to 3/8/22.</p> <p>15. Extend the last day of filing -Workforce Development Board Director, Exam #21-6051-01, from 2/28/22 to 3/14/22.</p>	
G. Eligible Lists	
Create Approve and Order Promulgated:	
<p>1. Auto Service Worker, Exam #21-9405-01.</p> <p>2. Departmental Human Resources Officer (Promotional), Exam #21-0460-01.</p> <p>3. Financial Services Specialist II, Exam # 21-0214-01.</p> <p>4. Infrastructure Services Engineer, Exam #21-1836-01.</p> <p>5. Lead Customer Services Representative, DCSS, Exam #21-1155-01.</p> <p>6. Senior Billing Technician, Exam #21-1494-01.</p> <p>7. Senior Hazardous Materials Specialist (LOP), Exam #21-5655-01.</p>	
H. Classification Recommendations	
Department	Regarding:
Child Support Services	1. Reallocate one position of 1166 - Child Support Assistant II, to 1310 - Account Clerk II 22-39176
	2. Reallocate one position of 1166 - Child Support Assistant II, to 1310 - Account Clerk II 22-39177
General Services Agency	3. Reallocate one position of 1220 - Secretary II, to 1142 - Administrative Assistant 22-39163
Health Care Services Agency	4. Reallocate one position of 5777 - Epidemiologist III (MPCAH Option), to 0315 - Health Care Program Administrator II (MPCAH Option) 22-37959
	5. Reallocate one position of 0214 - Financial Services Specialist II, to 0215 - Senior Financial Services Specialist 22-38154

V. CONSENT MATTERS -	
Health Care Services Agency	6. Reallocate one position of 6927 - Program Services Coordinator (Equity and Social Justice), to 0314 - Health Care Program Administrator I (Equity and Social Justice) 22-39222
Library	7. Reallocate one position of 0307 -Senior Program Specialist, to 4176 - Library Manager I 22-38042
Probation	8. Reallocate one position of 6990 - Transportation Worker, to 6118 - Probation Specialist 21-36893 9. Allocate one position of 6031 - Probation Re-Entry Services Coordinator 22-37312 10. Reallocate one position of 6107N - Probation Intern SAN, to 6701 - Community Outreach Worker II 22-37372
Retirement	11. Reallocate one position of 0214 - Financial Services Specialist II, to 1370 - Retirement Accountant II 22-38112
Sheriff's Office	12. Reallocate one position of 0217 - Financial Services Officer, to 1090 - Retired Annuitant I 22-39164
I. <u>Specialty Designations</u>	
Health Care Services Agency	1. Remove specialty designation for position #310152 Job Code 5305 - Registered Nurse II (PHN/Pediatric) Effective 3/19/22 2. Add specialty designation for position #310152 Job Code 5305 - Registered Nurse II (MPCAH/ PHN Cert) Effective 3/20/22
J. <u>Classification Specifications</u> - None	