



Agenda
ALAMEDA COUNTY
CIVIL SERVICE COMMISSION

WEDNESDAY, JULY 27, 2022, 4:00 P.M.
BY VIRTUAL TELECONFERENCE ONLY

THIS MEETING WILL BE HELD BY TELECONFERENCE ONLY. NO PHYSICAL LOCATION WILL BE AVAILABLE FOR TELECONFERENCE MEETINGS. YOU MAY OBSERVE THE MEETING BY JOINING THE LIVE STREAMING AT <https://us06web.zoom.us/j/84178677204>. WRITTEN PUBLIC COMMENT MAY BE SUBMITTED BY E-MAIL TO Nina.Hinton3@acgov.org. PRIOR TO THE BEGINNING OF THE MEETING. SPOKEN PUBLIC COMMENT WILL BE ACCEPTED THROUGH THE TELECONFERENCING MEETING. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND THE BROWN ACT, THOSE REQUIRING ACCOMMODATIONS FOR THE MEETING SHOULD NOTIFY THE COMMISSION SECRETARY AT (510) 272-6435 OR Nina.Hinton3@acgov.org. AT LEAST 24 HOURS PRIOR TO THE MEETING. TELECONFERENCING GUIDELINES: MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THE INSTRUCTIONS IN THE TELECONFERENCING GUIDELINES POSTED ON-LINE AT: <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Arlene Lum, President (Excused)
Commissioner Barbara Luna, Vice-President
Commissioner Ross Peterson
Commissioner Julie Yim

Joe Angelo, Secretary to
Civil Service Commission
Andrea Weddle,
Chief Assistant County Counsel

I. CALL TO ORDER

II. REMOTE MEETINGS (AB 361):

Civil Service Commission to Receive Oral Staff Report Regarding AB 361 and to Adopt Findings for Continued Teleconference Meetings

III. APPROVE THE MINUTES OF JUNE 29, 2022, AS MAILED.

IV. PUBLIC COMMENTS:

V. APPROVE CONSENT MATTERS - Pages 3 - 5

VI. COMMUNICATION(S):

VII. APPEALS (Non-Disciplinary Matters)

VIII. CLOSED SESSION

1. Public Employment pursuant to Government Code §54957:
2. Public Employee Discipline/Dismissal/Release pursuant to Government Code pursuant to Government Code §54957:
3. **Conference with Legal Counsel – Potential Litigation:** Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9

IX. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:	
X. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:	
XI. ADJOURNMENT	

V. CONSENT MATTERS -		
A. <u>Hearing Calendar</u> -		None
B. <u>Reinstatement Request(s)</u>		
1. Terry Cheung, Accounting Specialist II, Public Works Agency.		
C. <u>Voluntary Demotions</u> -		None
D. <u>Comparable Transfer(s)</u> -		None
E. <u>Transfer CSC (Rule 1732)</u>		None
F. <u>Examination Actions – for CSC Meeting of July 27, 2022</u>		
Open-Assembled Examinations		
OPEN DATE	EXAMINATION TITLE	LDF
7/8/22	1. Eligibility Services Technician I	8/2/22
7/8/22	2. Fire Department Mechanic II	8/1/22
7/11/22	3. Family Support Care Coordinator	8/4/22
7/13/22	4. Fire Public Affairs Manager	8/8/22
7/13/22	5. Retirement Accountant III	8/8/22
7/13/22	6. Traffic Signal Supervisor	8/8/22
7/15/22	7. Field Maintenance Supervisor	8/12/22
7/15/22	8. Fire Department Human Resources Manager	8/9/22
7/21/22	9. Application Systems Engineer I	8/15/22
7/22/22	10. Fire Department Human Resources Officer	8/16/22
7/22/22	11. Fire Department Human Resources Technician	8/16/22
7/22/22	12. Housing and Community Development Specialist I	8/15/22
7/25/22	13. Compliance and Privacy Officer	8/19/22
7/25/22	14. Program Specialist (Adult Clinical Specialty)	8/19/22
Extend Eligible Lists		
Title	Examination Number	Terminate On
15. Fund Development and Grant Specialist	21-0310-01	12/31/22
16. Public Health Investigator	20-5770-01	3/8/23

V. CONSENT MATTERS -	
Miscellaneous	
<p>17. Change the last day for filing for the Chief Forensic Pathologist, Exam #22-5149-01, from 8/1/22 to 07/15/22.</p> <p>18. Extend the last day for filing for the Human Resources Assistant II, Exam #22-1122-01, from 7/11/22 to 7/25/22.</p> <p>19. Extend the last day for filing for the Information Systems Analyst, Exam #22-0419-01, from 7/11/22 to 8/1/22.</p> <p>20. Extend the last day for filing for the Public Information Specialist, Exam #20-0320-01, from 7/20/22.</p>	
G. Eligible Lists	
Create Approve and Order Promulgated:	
<p>1. Mental Health Specialist III, Exam #22-6492-01.</p> <p>2. Social Services Program Manager (Promotional), Exam #22-6045-01.</p>	
H. Classification Recommendations	
Department	Regarding:
Health Care Services Agency	1. Allocate 1 position of 0219 P - Administrative Specialist II Project 22-39404
Sheriff's Office	2. Reallocate 1 position of 1316 – Accounting Specialist II, to 0214 – Financial Services Specialist II 22-37424
Social Services Agency	3. Reallocate 1 position of 0206 - Management Analyst, to 0308 -Supervising Program Specialist 22-39878
I. Specialty Designations	
Health Care Services Agency	<p>1. Remove specialty designation for position #400044 Job Code 5139 - Physician III (Psychiatric Option) Effective 8/6/22</p> <p>2. Approve specialty designation for position #400044 Job Code 5139 - Physician III (Homeless Program Specialty) Effective 8/7/22</p>
J. Classification Specifications	
Building & Construction Trades Council – Zone 7	1. Recommend the Board of Supervisors establish the classification of Job Code 5001 - Heavy Equipment Operator, Zone 7, and adopt the classification specification.

V. CONSENT MATTERS -	
SEIU 1021	<ol style="list-style-type: none">2. Adopt the revised classification specification of Job Code 7205 - Gardener I, General Services Agency.3. Adopt the revised classification specification of Job Code 7210 - Gardener II, General Services Agency.4. Adopt the revised classification specification of Job Code 9280 – Telecommunications Technician.
Unrepresented Management	<ol style="list-style-type: none">5. Adopt the revised classification specification of Job Code 0141 – Treasurer-Tax Collector Accounting and Operations Manager.