



# Agenda

## ALAMEDA COUNTY CIVIL SERVICE COMMISSION

WEDNESDAY, NOVEMBER 16, 2022, 4:00 P.M.

BY VIRTUAL TELECONFERENCE ONLY

THIS MEETING WILL BE HELD BY TELECONFERENCE ONLY. NO PHYSICAL LOCATION WILL BE AVAILABLE FOR TELECONFERENCE MEETINGS. YOU MAY OBSERVE THE MEETING BY JOINING THE LIVE STREAMING AT <https://us06web.zoom.us/j/88093700373>. WRITTEN PUBLIC COMMENT MAY BE SUBMITTED BY E-MAIL TO [Nina.Hinton3@acgov.org](mailto:Nina.Hinton3@acgov.org) PRIOR TO THE BEGINNING OF THE MEETING. SPOKEN PUBLIC COMMENT WILL BE ACCEPTED THROUGH THE TELECONFERENCING MEETING. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND THE BROWN ACT, THOSE REQUIRING ACCOMMODATIONS FOR THE MEETING SHOULD NOTIFY THE COMMISSION SECRETARY AT (510) 272-6435 OR [Nina.Hinton3@acgov.org](mailto:Nina.Hinton3@acgov.org) AT LEAST 24 HOURS PRIOR TO THE MEETING. TELECONFERENCING GUIDELINES: MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THE INSTRUCTIONS IN THE TELECONFERENCING GUIDELINES POSTED ON-LINE AT: <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Arlene Lum, President  
 Commissioner Barbara Luna, Vice-President  
 Commissioner Ross Peterson  
 Commissioner Julie Yim  
 Commissioner Monica Lee

Joe Angelo, Secretary to  
 Civil Service Commission  
 Andrea Weddle,  
 Chief Assistant County Counsel

**I. CALL TO ORDER**

**II. APPROVE THE MINUTES OF NOVEMBER 2, 2022, AS MAILED.**

**III. PUBLIC COMMENTS:**

**IV. APPROVE CONSENT MATTERS - Pages 2 - 4**

**V. COMMUNICATION(S):**

**VI. APPEALS (Non-Disciplinary Matters)**

**VII. CLOSED SESSION**

**Public Employment pursuant to Government Code §54957:**

Job Code 1132, Eligibility Support Clerk, Social Services Agency

**Public Employee Discipline/Dismissal/Release pursuant to Government Code Pursuant to Government Code §54957:**

**Conference with Legal Counsel – Potential Litigation:** Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9

**VIII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:**

**IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:**

**X. ADJOURNMENT**

**V. CONSENT MATTERS -**

**A. Hearing Calendar**

Correspondence from Kristina L. Hillman of Weinberg Roger & Rosenfeld, requesting an appeal hearing for Case No. 2022-07. **Set for Hearing.**

**B. Reinstatement Request(s)**

1. Andrea Alstrand, Specialist Clerk II, Health Care Services Agency.
2. Jessica Havens, Human Resources Technician, Human Resources Services.
3. Christine Hoang, Senior Auditor, Auditor-Controller.

**C. Voluntary Demotions**

1. Amilcar DeLeon, Deputy Sheriff's Recruit to Sheriff's Technician, Sheriff's Office.

**D. Comparable Transfer(s)**

1. David Faeth, Regional Training Center Instructor SAN to Regional Training Center Instructor EVOC, Sheriff's Office.

**E. Transfer CSC (Rule 1732) -            **None****

**F. Examination Actions – for CSC Meeting of November 16, 2022**

**Promotional-Assembled Examinations**

OPEN DATE	EXAMINATION TITLE	LDF
10/31/22	1. Account Clerk, Zone 7	11/28/22

**Open-Assembled Examinations**

OPEN DATE	EXAMINATION TITLE	LDF
10/24/22	2. Treasurer-Tax Collector Accounting and Operations Manager	11/18/22
11/1/22	3. Messenger	11/28/22
11/7/22	4. Heavy Truck Driver	12/9/22

**Reinstate Eligible Lists**

Title	Examination Number	Terminate On
5. Deputy Sheriff I (POST Graduate)	20-8602-01	10/31/23
6. Deputy Sheriff II (Lateral)	20-8604-01	10/31/23
7. Supervising Program Specialist	21-0308-01	2/3/23

**Extend Eligible Lists**

Title	Examination Number	Terminate On
8. Epidemiologist II	20-5785-01	3/17/23
9. Specialist Clerk I	21-1128-01	12/1/23

**V. CONSENT MATTERS -**

10. Specialist Clerk II	21-1129-01	12/1/23
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**Miscellaneous**

11. Extend the last day of filing for the **Auto Mechanic**, Exam #21-9420-02 from 10/24/22 to 11/21/22.
12. Extend the last day of filing for the **Fire Department Plan Checker**, Exam #22-8131-01 from 10/31/22 to 11/18/22.
13. Extend the last day of filing for the **Fund Development and Grant Specialist**, Exam #21-0310-01 from 11/4/22 to 12/2/22.
14. Extend the last day of filing for the **Institutional Supervisor II**, Exam #21-6225-01 from 11/4/22 to 11/18/22.
15. Extend the last day of filing for the **Literacy Specialist**, Exam #22-4121-01 from 11/7/22 to 11/18/22.
16. Extend the last day of filing for the **Supervising Therapist**, Exam #22-5870-01 from 11/7/22 to 11/28/22.
17. Extend the last day of filing for the **Treasurer-Tax Collector Supervisor**, Exam #22-1604-01 from 10/24/22 to 11/14/22.

**G. Eligible Lists**

**Create Approve and Order Promulgated:**

1. Bridge Tender, Exam #22-9616-01.
2. Eligibility Services Technician I, Exam #22-1570-01.
3. Fire Department Human Resources Officer, Exam #22-8188-02.
4. Housing and Community Development Specialist I, Exam #21-2964-01.
5. Janitor, Exam #22-7410-01.
6. Physician V (Communicable Disease), Exam #21-5143-02.
7. Plumber, Exam #22-9260-01.
8. Senior Heavy Equipment Parts Technician, Exam #22-9411-01.
9. Supply Clerk II, Exam #21-1710-01.

**H. Classification Recommendations**

Department	Regarding:	
<b>Health Care Services Agency</b>	1. Reallocate 1 position of 0214 – Financial Services Specialist II, to 6927 – Program Services Coordinator ( <b>MPCAH Option</b> )	23-40405
	2. Reallocate 1 position of 5083 P– Deputy Division Director, Public Health Project, to 5320 – Registered Nurse IV ( <b>Homeless Program Specialty</b> )	22-39773
<b>Library</b>	3. Reallocate 1 position of 4121 – Literacy Specialist, to 4140 – Librarian II	23-40675
	4. Reallocate 1 position of 1120 – Clerk II, to 4120 – Library Technician	23-40676

<b>V. CONSENT MATTERS -</b>		
<b>Public Works Agency</b>	5. Reallocate 1 position of 2020 – Associate Engineer, to 0465 – Chief Departmental Human Resources Administrator	23-40792
<b>Retirement</b>	6. Reallocate 1 position of 1344 – Retirement Support Specialist, to 1353 – Senior Retirement Technician	23-40724
<b>Social Services Agency</b>	7. Reallocate 1 position of 1120 - Clerk II, to 1132 - Eligibility Support Clerk	23-40695
<b>Zone 7</b>	8. Reallocate 1 position of 4983 – Construction Maintenance Laborer, Zone 7, to 5001 – Heavy Equipment Operator, Zone 7	23-40694
<b>I. <u>Specialty Designations</u></b>		
<b>Health Care Services Agency</b>	1. Remove specialty designation for position #311048 Job Code 6707 - Family Support Case Manager ( <b>MPCAH Option</b> ) Effective 11/27/22	
<b>J. <u>Classification Specifications</u></b>		
<b>SEIU 1021</b>	1. Adopt the revised classification specification of Job Code 6740/6745 – Child Welfare Worker I/II	