



Summary Action Minutes ALAMEDA COUNTY CIVIL SERVICE COMMISSION

WEDNESDAY, JUNE 12, 2024, 4:00 P.M.

Alameda County Training and Education Center - 125 12th Street, Suite 400 (**The Oakland Room**), Oakland, CA

Remote/Teleconference Location: 4501 Pleasanton Avenue, Pleasanton, CA

IN-PERSON PARTICIPATION: These meeting sites are open to the public. Written public comment may be submitted by email to Nina.Hinton3@acgov.org prior to the beginning of the meeting. Spoken public comments will be accepted in-person and remotely. In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations for the meeting should notify the Commission Secretary at (510) 272-6435 or Nina.Hinton3@acgov.org at least 24 hours prior to the meeting.

REMOTE/TELECONFERENCE PARTICIPATION: Members of the public may observe and participate in meetings remotely by joining the live stream at <https://us06web.zoom.us/j/84650963244> and by following the instructions in the Teleconferencing Guidelines posted on-line at <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Arlene Lum, President
Commissioner Ross Peterson, Vice-President
Commissioner Dan Chang
Commissioner Monica Lee

Margarita Zamora, Interim Human Resource Services Director
Sam Gee, Interim Secretary to Civil Service Commission (*Excused*)
Andrea Weddle, Chief Assistant County Counsel

I. CALL TO ORDER

II. APPROVE THE MINUTES OF MAY 29, 2024, AS MAILED

4-0

III. PUBLIC COMMENTS

None

IV. APPROVE CONSENT MATTERS (Pages 2-4)

4-0

V. REGULAR AGENDA

No Items

VI. COMMUNICATION(S)

None

VII. APPEALS (Non-Disciplinary Matters)

None

VIII. CLOSED SESSION

1. REPORT AND RECOMMENDATION(S):

Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957

None

2. Public Employment pursuant to Government Code §54957

None

3. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957

None

4. Conference with Legal Counsel – Potential Litigation:

Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9

None

IX. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION

No Action

X. CIVIL SERVICE COMMISSION ("CSC") OR DIRECTOR REMARKS

None

XI. ADJOURNMENT

4-0

IV. CONSENT MATTERS **APPROVED**

A. Hearing Calendar. **None**

B. Reinstatement Request(s).

Trans. #	Name	Classification Title	Agency/Department
1.	Brandon Ashford	Heavy Truck Driver	Public Works Agency

C. Voluntary Demotion(s). **None**

D. Comparable Transfer(s). **None**

E. Transfer CSC (Rule 1732). **None**

F. Examination (“Exam”) Actions.

Recommend approving the following:

1. Promotional Assembled

Trans. #	Classification Title	Open Date	Last Day to File
1.	Appeals Officer	3/7/24	4/3/24

2. Open Assembled

Trans. #	Classification Title	Open Date	Last Day to File
2.	Senior Transportation Planner	5/10/24	6/4/24
3.	Crew Leader	5/22/24	6/17/24
4.	Public Works Inspector III, Construction	5/22/24	6/17/24
5.	Senior Family Support Case Manager	5/22/24	6/17/24
6.	Adult Protection Supervisor	5/24/24	6/20/24
7.	Healthy Housing Rehabilitation Specialist I	5/24/24	6/18/24
8.	Senior Nutritionist	5/28/24	6/21/24
9.	Management Services Administrator, Public Works	5/30/24	6/24/24

3. Open Continuous

Trans. #	Classification Title	Open Date	Last Day to File
10.	Fire Department Plan Checker II	5/23/24	Continuous
11.	Registered Nurse II	6/3/24	Continuous

4. Reinstatement Eligible Lists

Trans. #	Classification Title	Exam #	Termination Date
12.	Captain	22-8625-01	1/31/25

IV. CONSENT MATTERS

APPROVED

5. Miscellaneous

a) Cancel

Trans. #	Classification Title	Exam #	Effective
13.	Vegetation and Litter Abatement Supervisor	23-9536-01	12/20/23

G. Eligible Lists.

Recommend approving the following:

Create, approve, and order to promulgate the following:

Trans. #	Classification Title	Exam #
1.	Accountant	23-0132-01
2.	Assessment Supervisor II (Promotional)	24-2851-01
3.	Crime Technician	23-0404-01
4.	Engineering CAD / D Technician II	24-2123-01
5.	Human Resource Services Division Manager (Promotional)	23-0294-01
6.	Janitor, Detention Facilities	24-7416-01
7.	Library Page	23-1109-01
8.	Library Technician	23-4120-01
9.	Principal Water Resources Planner, Zone 7	24-4969-01
10.	Supervising Environmental Compliance Specialist	24-2070-01

H. Classification Recommendations.

Adopt the classification recommendation(s) noted below and submit recommendation to the BOS to approve the action of the CSC.

1. Reclassify Positions

Trans #	# of Pos	Job Code	Classification Title From	Job Code	Classification Title To	Control #
Alameda County Health						
1.	1	6643	Clinical Case Manager, Center for Healthy Schools And Communities (Spanish Speaking)	0219	Administrative Specialist II	24-43097
Public Works Agency						
2.	1	2112	Public Works Technical Assistant II	2125	Geographical Information Technician	24-42708

IV. CONSENT MATTERS

APPROVED

2. Specialty Designations

Recommend Approving the following:

a) Add

Trans. #	Job Code	Classification Title	Position #	Specialty	Effective
Alameda County Health					
3.	6720	Social Worker III	311167	Homeless Program Specialty	6/23/24
4.	6927	Program Services Coordinator	402387	Homeless Program Specialty	6/23/24
Community Development Agency					
5.	1142	Administrative Assistant	303278	Korean Speaking	6/23/24

3. Classification Specifications.

Adopt the revised classification specification(s) noted below:

a) Revise

Trans. #	Job Code	Classification Title	Unit
6.	8758	Sheriff's Accreditation Supervisor	ACMEA

b) Revise and Retitle

Trans. #	Job Code	Classification Title From	Classification Title To	Unit
7.	6506	CORE & Re-Entry Support Services System of Care Director	CORE & Re-Entry System of Care Director	Unrepresented Management -

ADJOURNMENT

There being no further business, the meeting was adjourned.

DocuSigned by:

Margarita Zamora

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MARGARITA ZAMORA, Interim Human Resource Services Director