



Agenda

ALAMEDA COUNTY

CIVIL SERVICE COMMISSION

WEDNESDAY, JUNE 26, 2024, 4:00 P.M.

Alameda County Training and Education Center - 125 12th Street, Suite 400 (**The Oakland Room**), Oakland, CA

Remote/Teleconference Location: 4501 Pleasanton Avenue, Pleasanton, CA

IN-PERSON PARTICIPATION: These meeting sites are open to the public. Written public comment may be submitted by email to Nina.Hinton3@acgov.org prior to the beginning of the meeting. Spoken public comments will be accepted in-person and remotely. In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations for the meeting should notify the Commission Secretary at (510) 272-6435 or Nina.Hinton3@acgov.org at least 24 hours prior to the meeting.

REMOTE/TELECONFERENCE PARTICIPATION: Members of the public may observe and participate in meetings remotely by joining the live stream at <https://us06web.zoom.us/j/84650963244> and by following the instructions in the Teleconferencing Guidelines posted on-line at <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Arlene Lum, President
Commissioner Ross Peterson, Vice-President
Commissioner Dan Chang
Commissioner Monica Lee

Margarita Zamora, Interim Human Resource Services Director
Sam Gee, Interim Secretary to Civil Service Commission (*Excused*)
Andrea Weddle, Chief Assistant County Counsel

I. CALL TO ORDER

II. APPROVE THE MINUTES OF JUNE 12, 2024, AS MAILED

III. PUBLIC COMMENTS

IV. APPROVE CONSENT MATTERS (Pages 3 - 6)

V. REGULAR AGENDA

VI. COMMUNICATION(S)

VII. APPEALS (Non-Disciplinary Matters)

VIII. CLOSED SESSION

1. REPORT AND RECOMMENDATION(S):

Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957
Case No. 2023-08; OAH 2023120847 (Assessor's Office)

2. Public Employment pursuant to Government Code §54957

3. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957

4. Conference with Legal Counsel – Existing Litigation:

- A. Alameda County Auditor-Controller/Clerk-Recorder Agency v. Alameda County Civil Service Commission (Clifton), Alameda Superior Court Case No. 24CV065505
- B. Ramsey Jackson v. Civil Service Commission of the County of Alameda, et al., Alameda Superior Court Case No. 24CV067968
- C. Brian Munsell v. County of Alameda Civil Service Commission, et al., Alameda Superior Court Case No. 24CV077110

IX. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION	
X. CIVIL SERVICE COMMISSION (“CSC”) OR DIRECTOR REMARKS	
XI. ADJOURNMENT	

IV. CONSENT MATTERS**A. Hearing Calendar.**

Correspondence received requesting an appeal hearing.

1. Set for hearing.

Trans. #	Requestor	Organization	Case Number
1.	Angela Osayande	SEIU Local 1021	2024-05

B. Reinstatement Request(s).

Trans. #	Name	Classification Title	Agency/Department
1.	Marcus Bates	Stationary Engineer, Public Works Agency	Public Works Agency
2.	Nathan Ednalaga	Assessor's Technician	Assessor's Office
3.	Sherdon Roberts	Specialist Clerk I	Public Works Agency
4.	Rita Robinson	Program Specialist	Alameda County Health
5.	Daniel Salta	Specialist Clerk II	Alameda County Health

C. Voluntary Demotion(s). None**D. Comparable Transfer(s). None****E. Transfer CSC (Rule 1732). None****F. Examination ("Exam") Actions.**

Recommend approving the following:

1. Promotional Assembled

Trans. #	Classification Title	Open Date	Last Day to File
1.	Business License Tax Lead Auditor	6/17/24	7/1/24

2. Open Assembled

Trans. #	Classification Title	Open Date	Last Day to File
2.	Assistant Engineer/Geologist, Zone 7	6/7/24	7/2/24
3.	Associate Civil Engineer/Professional Geologist, Zone 7	6/4/24	7/1/24
4.	Eligibility Services Technician I	6/10/24	6/24/24
5.	Supervising Hazardous Materials Specialist	6/10/24	6/24/24
6.	Probation Training Manager	6/11/24	6/25/24
7.	Supply Clerk II	6/12/24	6/26/24
8.	Billing Technician III	6/14/24	7/1/24
9.	Deputy Division Director, Public Health	6/14/24	7/8/24
10.	Crime Analyst	6/15/24	6/27/24
11.	County Surveyor	6/17/24	7/1/24
12.	Treasurer-Tax Collector's Specialist I	6/17/24	7/1/24

IV. CONSENT MATTERS

13.	Treasurer-Tax Collector Supervisor	6/17/24	7/1/24
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3. Re-Open Continuous

Trans. #	Classification Title	Open Date	Last Day to File
14.	Specialist Clerk I	6/5/24	6/20/24

4. Reinstate Eligible Lists

Trans. #	Classification Title	Exam #	Termination Date
15.	Program/Financial Specialist	22-0306-01	7/14/24
16.	Registered Nurse III (PHN)	18-5315-01	6/3/25
17.	Social Services Program Manager	22-6045-01	7/13/24

5. Miscellaneous

a) Change

Trans. #	Classification Title	Exam #	From	To	Effective
18.	Specialist Clerk I	23-1128-01	Open-Assembled	Open-Continuous	12/11/23

b) Extend the Last Day for Filing

Trans. #	Classification Title	Exam #	From	To
19.	Associate Civil Engineer	24-2010-01	5/28/24	7/1/24
20.	County Training and Organizational Development Specialist	24-0466-01	6/3/24	6/14/24
21.	Institutional Supervisor I	24-6217-01	6/6/24	6/27/24
22.	Institutional Supervisor II	24-6225-01	6/6/24	6/27/24
23.	Senior Family Support Case Manager	24-6708-01	6/17/24	6/28/24

G. Eligible Lists.

Recommend approving the following:

Create, approve, and order to promulgate the following:

Trans. #	Classification Title	Exam #
1.	Library Division Director	24-4180-01
2.	Treasurer-Tax Collector's Specialist III	23-1603-01

IV. CONSENT MATTERS

H. Classification Recommendations.

Adopt the classification recommendation(s) noted below and submit recommendation to the BOS to approve the action of the CSC.

1. Reclassify Positions

Trans #	# of Pos	Job Code	Classification Title From	Job Code	Classification Title To	Control #
Alameda County Fire Department						
1.	2	8147	Deputy Fire Marshal	8131	Fire Department Plan Checker II	24-42857
Sheriff's Office						
2.	1	1314	Accounting Specialist I	0214	Financial Services Specialist II	24-42303
Social Services Agency						
3.	1	1128	Specialist Clerk I	1132	Eligibility Support Clerk	24-43036

2. Specialty Designations

Recommend Approving the following:

a) Remove

Trans. #	Job Code	Classification Title	Position #	Specialty	Effective
Alameda County Health					
4.	6510	Behavioral Clinician II	310712	Early Childhood	7/7/24
Social Services Agency					
5.	1133	Service Support Specialist	402496	Public Authority	7/7/24

b) Add

Trans. #	Job Code	Classification Title	Position #	Specialty	Effective
Public Defender's Office					
6.	0219	Administrative Specialist II	301452	Legal Experience Specialty	7/7/24

IV. CONSENT MATTERS

3. Classification Specifications.

Recommend Approving the following and submit recommendation to the BOS to establish the classification and adopt the new classification specification(s) noted below:

a) New

Trans. #	Job Code	Classification Title	Unit
7.	5002	Network Engineer, Zone 7	Unrepresented – Management

b) Revised

Adopt the revised classification specification(s) noted below:

Trans. #	Job Code	Classification Title	Unit
8.	9222	Locksmith	BTC