



# Summary Action Minutes

## ALAMEDA COUNTY

### CIVIL SERVICE COMMISSION

**WEDNESDAY, JUNE 26, 2024, 4:00 P.M.**

Alameda County Training and Education Center - 125 12th Street, Suite 400 (**The Oakland Room**), Oakland, CA

**Remote/Teleconference Location:** 4501 Pleasanton Avenue, Pleasanton, CA

**IN-PERSON PARTICIPATION:** These meeting sites are open to the public. Written public comment may be submitted by email to [Nina.Hinton3@acgov.org](mailto:Nina.Hinton3@acgov.org) prior to the beginning of the meeting. Spoken public comments will be accepted in-person and remotely. In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations for the meeting should notify the Commission Secretary at (510) 272-6435 or [Nina.Hinton3@acgov.org](mailto:Nina.Hinton3@acgov.org) at least 24 hours prior to the meeting.

**REMOTE/TELECONFERENCE PARTICIPATION:** Members of the public may observe and participate in meetings remotely by joining the live stream at <https://us06web.zoom.us/j/84650963244> and by following the instructions in the Teleconferencing Guidelines posted on-line at <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Arlene Lum, President  
Commissioner Ross Peterson, Vice-President  
Commissioner Dan Chang  
Commissioner Monica Lee

Margarita Zamora, Interim Human Resource Services Director  
Sam Gee, Interim Secretary to Civil Service Commission (*Excused*)  
Andrea Weddle, Chief Assistant County Counsel

#### I. CALL TO ORDER

#### II. APPROVE THE MINUTES OF JUNE 12, 2024, AS MAILED

4-0

#### III. PUBLIC COMMENTS

None

#### IV. APPROVE CONSENT MATTERS (Pages 3 - 6)

4-0

#### V. REGULAR AGENDA

None

#### VI. COMMUNICATION(S)

None

#### VII. APPEALS (Non-Disciplinary Matters)

None

#### VIII. CLOSED SESSION

##### 1. REPORT AND RECOMMENDATION(S):

Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957  
Case No. 2023-08; OAH 2023120847 (Assessor's Office)

4-0

##### 2. Public Employment pursuant to Government Code §54957

None

##### 3. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957

None

##### 4. Conference with Legal Counsel – Existing Litigation:

- A. Alameda County Auditor-Controller/Clerk-Recorder Agency v. Alameda County Civil Service Commission (Clifton), Alameda Superior Court Case No. 24CV065505
- B. Ramsey Jackson v. Civil Service Commission of the County of Alameda, et al., Alameda Superior Court Case No. 24CV067968
- C. Brian Munsell v. County of Alameda Civil Service Commission, et al., Alameda Superior Court Case No. 24CV077110

<b>IX. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION</b> <b>Regarding Item VIII.1</b> By unanimous decision (4-0), the Civil Service Commission voted to deny the request for a hearing.	<b>4-0</b>
<b>X. CIVIL SERVICE COMMISSION (“CSC”) OR DIRECTOR REMARKS</b> The Interim Director Informed the Civil Service Commission about the Grand Jury Report. More information will be provided at a future meeting.	
<b>XI. ADJOURNMENT</b>	<b>4-0</b>

#### IV. CONSENT MATTERS **APPROVED**

##### A. Hearing Calendar.

Correspondence received requesting an appeal hearing.

##### 1. Set for hearing.

Trans. #	Requestor	Organization	Case Number
1.	Angela Osayande	SEIU Local 1021	2024-05

##### B. Reinstatement Request(s).

Trans. #	Name	Classification Title	Agency/Department
1.	Marcus Bates	Stationary Engineer, Public Works Agency	Public Works Agency
2.	Nathan Ednalaga	Assessor's Technician	Assessor's Office
3.	Sherdon Roberts	Specialist Clerk I	Public Works Agency
4.	Rita Robinson	Program Specialist	Alameda County Health
5.	Daniel Salta	Specialist Clerk II	Alameda County Health

##### C. Voluntary Demotion(s). **None**

##### D. Comparable Transfer(s). **None**

##### E. Transfer CSC (Rule 1732). **None**

##### F. Examination ("Exam") Actions.

Recommend approving the following:

##### 1. Promotional Assembled

Trans. #	Classification Title	Open Date	Last Day to File
1.	Business License Tax Lead Auditor	6/17/24	7/1/24

##### 2. Open Assembled

Trans. #	Classification Title	Open Date	Last Day to File
2.	Assistant Engineer/Geologist, Zone 7	6/7/24	7/2/24
3.	Associate Civil Engineer/Professional Geologist, Zone 7	6/4/24	7/1/24
4.	Eligibility Services Technician I	6/10/24	6/24/24
5.	Supervising Hazardous Materials Specialist	6/10/24	6/24/24
6.	Probation Training Manager	6/11/24	6/25/24
7.	Supply Clerk II	6/12/24	6/26/24
8.	Billing Technician III	6/14/24	7/1/24
9.	Deputy Division Director, Public Health	6/14/24	7/8/24
10.	Crime Analyst	6/15/24	6/27/24
11.	County Surveyor	6/17/24	7/1/24
12.	Treasurer-Tax Collector's Specialist I	6/17/24	7/1/24

#### IV. CONSENT MATTERS **APPROVED**

13.	Treasurer-Tax Collector Supervisor	6/17/24	7/1/24
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#### 3. Re-Open Continuous

Trans. #	Classification Title	Open Date	Last Day to File
14.	Specialist Clerk I	6/5/24	6/20/24

#### 4. Reinstate Eligible Lists

Trans. #	Classification Title	Exam #	Termination Date
15.	Program/Financial Specialist	22-0306-01	7/14/24
16.	Registered Nurse III (PHN)	18-5315-01	6/3/25
17.	Social Services Program Manager	22-6045-01	7/13/24

#### 5. Miscellaneous

##### a) Change

Trans. #	Classification Title	Exam #	From	To	Effective
18.	Specialist Clerk I	23-1128-01	Open-Assembled	Open-Continuous	12/11/23

##### b) Extend the Last Day for Filing

Trans. #	Classification Title	Exam #	From	To
19.	Associate Civil Engineer	24-2010-01	5/28/24	7/1/24
20.	County Training and Organizational Development Specialist	24-0466-01	6/3/24	6/14/24
21.	Institutional Supervisor I	24-6217-01	6/6/24	6/27/24
22.	Institutional Supervisor II	24-6225-01	6/6/24	6/27/24
23.	Senior Family Support Case Manager	24-6708-01	6/17/24	6/28/24

#### G. Eligible Lists.

Recommend approving the following:

**Create, approve, and order to promulgate the following:**

Trans. #	Classification Title	Exam #
1.	Library Division Director	24-4180-01
2.	Treasurer-Tax Collector's Specialist III	23-1603-01

## IV. CONSENT MATTERS APPROVED

### H. Classification Recommendations.

Adopt the classification recommendation(s) noted below and submit recommendation to the BOS to approve the action of the CSC.

#### 1. Reclassify Positions

Trans #	# of Pos	Job Code	Classification Title From	Job Code	Classification Title To	Control #
<b>Alameda County Fire Department</b>						
1.	2	8147	Deputy Fire Marshal	8131	Fire Department Plan Checker II	24-42857
<b>Sheriff's Office</b>						
2.	1	1314	Accounting Specialist I	0214	Financial Services Specialist II	24-42303
<b>Social Services Agency</b>						
3.	1	1128	Specialist Clerk I	1132	Eligibility Support Clerk	24-43036

#### 2. Specialty Designations

Recommend Approving the following:

##### a) Remove

Trans. #	Job Code	Classification Title	Position #	Specialty	Effective
<b>Alameda County Health</b>					
4.	6510	Behavioral Clinician II	310712	Early Childhood	7/7/24
<b>Social Services Agency</b>					
5.	1133	Service Support Specialist	402496	Public Authority	7/7/24

##### b) Add

Trans. #	Job Code	Classification Title	Position #	Specialty	Effective
<b>Public Defender's Office</b>					
6.	0219	Administrative Specialist II	301452	Legal Experience Specialty	7/7/24

#### IV. CONSENT MATTERS

**APPROVED**

##### 3. Classification Specifications.

Recommend Approving the following and submit recommendation to the BOS to establish the classification and adopt the new classification specification(s) noted below:

###### a) New

Trans. #	Job Code	Classification Title	Unit
7.	5002	Network Engineer, Zone 7	Unrepresented – Management

###### b) Revised

Adopt the revised classification specification(s) noted below:

Trans. #	Job Code	Classification Title	Unit
8.	9222	Locksmith	BTC

#### ADJOURNMENT

There being no further business, the meeting was adjourned.

DocuSigned by:

  
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MARGARITA ZAMORA, Interim Human Resource Services Director