



Summary Action Minutes ALAMEDA COUNTY CIVIL SERVICE COMMISSION

WEDNESDAY, JULY 10, 2024, 4:00 P.M.

Alameda County Training and Education Center - 125 12th Street, Suite 400 (**The Oakland Room**), Oakland, CA

Remote/Teleconference Location: 4501 Pleasanton Avenue, Pleasanton, CA

IN-PERSON PARTICIPATION: These meeting sites are open to the public. Written public comment may be submitted by email to Nina.Hinton3@acgov.org prior to the beginning of the meeting. Spoken public comments will be accepted in-person and remotely. In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations for the meeting should notify the Commission Secretary at (510) 272-6435 or Nina.Hinton3@acgov.org at least 24 hours prior to the meeting.

REMOTE/TELECONFERENCE PARTICIPATION: Members of the public may observe and participate in meetings remotely by joining the live stream at <https://us06web.zoom.us/j/84650963244> and by following the instructions in the Teleconferencing Guidelines posted on-line at <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Arlene Lum, President
Commissioner Ross Peterson, Vice-President
Commissioner Dan Chang
Commissioner Monica Lee

Margarita Zamora, Interim Director, Human Resource Services (*Excused*)
Sam Gee, Interim Secretary to Civil Service Commission
Andrea Weddle, Chief Assistant County Counsel

I. CALLED TO ORDER

II. APPROVED THE MINUTES OF JUNE 26, 2024, AS MAILED

4-0

III. PUBLIC COMMENTS

None

IV. APPROVED CONSENT MATTERS (Pages 2 - 5)

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V. REGULAR AGENDA

None

VI. COMMUNICATION(S)

None

VII. APPEALS (Non-Disciplinary Matters)

None

VIII. CLOSED SESSION

1. REPORT AND RECOMMENDATION(S):

None

Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957

2. Public Employment pursuant to Government Code §54957

None

3. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957

None

4. Conference with Legal Counsel – Potential Litigation:

None

Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9

IX. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION

No Action

X. CIVIL SERVICE COMMISSION ("CSC") OR DIRECTOR REMARKS

None

XI. ADJOURNMENT

4-0

IV. CONSENT MATTERS

APPROVED

A. Hearing Calendar. **None**

B. Reinstatement Request(s).

Trans. #	Name	Classification Title	Agency/Department
1.	Kristin Boer	Administrative Specialist II	Alameda County Health
2.	Seth Gomez	Senior Clinical Pharmacist	Alameda County Health
3.	Elizabeth Morrison	Specialist Clerk II	Human Resource Services
4.	Nicole Ozene	Child Welfare Worker III	Social Services Agency

C. Voluntary Demotion(s).

Trans. #	Name	Classification Title From	Classification Title To	Agency/Department
1.	Christopher Nguyen	Assessment Roll Manager	Administrative Specialist II	Assessor's office

D. Comparable Transfer(s). **None**

E. Transfer CSC (Rule 1732). **None**

F. Examination ("Exam") Actions.

Recommend approving the following:

1. Promotional Assembled

Trans. #	Classification Title	Open Date	Last Day to File
1.	Social Services Program Manager (Promotional)	6/28/24	7/12/24

2. Open Assembled

Trans. #	Classification Title	Open Date	Last Day to File
2.	Investment Specialist	6/24/24	7/8/24
3.	Family Support Case Manager	6/26/24	7/10/24
4.	Senior Latent Fingerprint Examiner	6/27/24	7/11/24
5.	Civil Paralegal	6/28/24	7/12/24

3. Extend Eligible Lists

Trans. #	Classification Title	Exam #	Termination Date
6.	Fire Department Division Chief	21-8130-01	6/30/25
7.	Lieutenant	22-8620-01	9/19/24
8.	Supervising Program Specialist	21-0308-01	9/30/24

IV. CONSENT MATTERS

APPROVED

4. Miscellaneous

a) Cancel

Trans. #	Classification Title	Exam #	Effective
9.	Traffic Signal Technician	23-9627-01	11/1/23

b) Extend the Last Day for Filing

Trans. #	Classification Title	Exam #	From	To
10.	County Surveyor	24-2157-01	7/1/24	7/15/24
11.	Eligibility Services Technician I	24-1570-01	6/24/24	7/5/24
12.	Probation Training Manager	24-6139-01	6/25/24	7/9/24
13.	Registered Nurse IV (PHN Option)	22-5320-02	6/17/24	7/19/24
14.	Senior Nutritionist	23-5794-01	6/21/24	7/8/24
15.	Supervising Hazardous Materials Specialist	23-5656-01	6/24/24	7/12/24

G. Eligible Lists.

Recommend approving the following:

Create, approve, and order to promulgate the following:

Trans. #	Classification Title	Exam #
1.	Assistant Agency Director, Social Services Agency	24-6080-01
2.	Clerk II	23-1120-01
3.	Firefighter Recruit - Paramedic	24-8129-01
4.	Firefighter Recruit - EMT	24-8137-01
5.	Information Systems Technician II	24-0411-01
6.	Senior Transportation Planner	24-2089-01
7.	Supervising Financial Services Specialist	23-0216-01
8.	Tree Trimmer-Climber	24-9550-01

IV. CONSENT MATTERS

APPROVED

H. Classification Recommendations.

Adopt the classification recommendation(s) noted below and submit recommendation to the BOS to approve the action of the CSC.

1. Reclassify Positions

Trans #	# of Pos	Job Code	Classification Title From	Job Code	Classification Title To	Control #
ACERA						
1.	1	1346	Investment Officer, ACERA	1375	Senior Investment Officer, ACERA	24-43162
2.	1	1346	Investment Officer, ACERA	1375	Senior Investment Officer, ACERA	24-43163
3.	1	1346	Investment Officer, ACERA	1375	Senior Investment Officer, ACERA	24-43164
Alameda County Health						
4.	1	0308	Supervising Program Specialist (Emergency Preparedness Profess)	0307	Senior Program Specialist (Emergency Preparedness Profess)	24-43141
5.	1	1142	Administrative Assistant	0214	Financial Services Specialist II	24-43168
6.	1	0305	Program Specialist	0207	Senior Management Analyst	24-43207
Community Development Agency						
7.	1	1128	Specialist Clerk I	1220	Secretary II	24-43127
8.	1	2996	Healthy Homes Community Development Specialist III	5665	Registered Environmental Health Specialist	24-43155
9.	1	8230	Deputy Agricultural Commissioner	0214	Financial Services Specialist II	24-43157
Probation						
10.	1	1314	Accounting Specialist I	1316	Accounting Specialist II	24-43123

IV. CONSENT MATTERS

APPROVED

2. Add Positions

Trans.#	# of Pos	Job Code	Classification Title To	Control #
Community Development Agency				
11.	1	2941P	Waste Program Manager, Community Development Agency Project	24-43077
Sheriff				
12.	5	8723	Senior Emergency Services Coordinator	24-43032
13.	5	8721	Emergency Services Coordinator II	24-43033

3. Specialty Designations

Recommend Approving the following:

a) Add

Trans. #	Job Code	Classification Title	Position #	Specialty	Effective
Alameda County Health					
14.	5139	Physician III	403930	Psychiatric Option	7/21/24

4. Classification Specifications.

None.

ADJOURNMENT

There being no further business, the meeting was adjourned.

DocuSigned by:

Sam GEE

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SAM GEE, Interim Secretary to Civil Service Commission