



Summary Action Minutes

ALAMEDA COUNTY

CIVIL SERVICE COMMISSION

WEDNESDAY, OCTOBER 16, 2024, 4:00 P.M.

Alameda County Training and Education Center - 125 12th Street, Suite 400 (**The Oakland Room**), Oakland, CA

Remote/Teleconference Location: 4501 Pleasanton Avenue, Pleasanton, CA

IN-PERSON PARTICIPATION: These meeting sites are open to the public. Written public comment may be submitted by email to Nina.Hinton3@acgov.org prior to the beginning of the meeting. Spoken public comments will be accepted in-person and remotely. In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations for the meeting should notify the Commission Secretary at (510) 272-6435 or Nina.Hinton3@acgov.org at least 24 hours prior to the meeting.

REMOTE/TELECONFERENCE PARTICIPATION: Members of the public may observe and participate in meetings remotely by joining the live stream at <https://us06web.zoom.us/j/84650963244> and by following the instructions in the Teleconferencing Guidelines posted on-line at <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Ross Peterson, Vice-President
Commissioner Dan Chang
Commissioner Monica Lee
Commissioner Stephen Wright (*Excused*)

Margarita Zamora, Interim Director, Human Resource Services
Sam Gee, Interim Secretary to Civil Service Commission
Andrea Weddle, Chief Assistant County Counsel

I. CALLED TO ORDER

II. APPROVED THE MINUTES OF October 2, 2024, AS MAILED

3-0

III. PUBLIC COMMENTS

None

IV. APPROVED CONSENT MATTERS (Pages 3 - 7)

3-0

V. REGULAR AGENDA

None

VI. ELECTION TO FILL VACANT CIVIL SERVICE COMMISSION OFFICER POSITION(S)

By a unanimous vote of 3-0, the Commission elected Ross Peterson, President and Dan Chang, Vice-President.

3-0

VII. COMMUNICATION(S)

None

VIII. APPEALS (Non-Disciplinary Matters)

None

IX. CLOSED SESSION

1. REPORT AND RECOMMENDATION(S):

Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957

None

2. Public Employment pursuant to Government Code §54957

None

3. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957

None

4. Conference with Legal Counsel – Potential Litigation:

Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9

None

X. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION	No Action
XI. CIVIL SERVICE COMMISSION (“CSC”) OR DIRECTOR REMARKS	None
XII. ADJOURNMENT	

IV. CONSENT MATTERS**APPROVED****A. Hearing Calendar****None****B. Reinstatement Request(s).**

Trans. #	Name	Classification Title	Agency/Department
a.	Esperanza Contreras	Administrative Specialist II	Alameda County Health Department
b.	Tiffany Lucero	Behavioral Clinician I	Alameda County Health Department
c.	Nai Ho Saephan	Supervising Clerk II	Social Services Agency

C. Voluntary Demotion(s).**None****D. Comparable Transfer(s).****None****E. Transfer CSC (Rule 1732).****None****F. Examination (“Exam”) Actions.**

Recommend approving the following:

1. Promotional Assembled

Trans. #	Classification Title	Open Date	Last Day to File
1.	Assessment Roll Manager (Promotional)	10/4/24	10/17/24
2.	Janitor Supervisor (Promotional)	10/9/24	10/24/24

2. Open Assembled

Trans. #	Classification Title	Open Date	Last Day to File
3.	Safety Officer	9/23/24	10/7/24
4.	Public Works Technical Assistant I	9/25/24	10/9/24
5.	Senior Civil Engineer	9/27/24	10/11/24
6.	Children Medical Services Administrator	10/4/24	10/17/24
7.	Supervising Environmental Compliance Specialist	10/4/24	10/18/24
8.	Forensic Behavioral Health Clinical Manager	10/7/24	10/21/24
9.	Forensic Behavioral Health Clinical Supervisor	10/7/24	10/21/24

IV. CONSENT MATTERS**APPROVED****3. Re-Open Continuous**

Trans. #	Classification Title	Re-Open Date	Last Day to File
10.	Adult Protection Supervisor	7/26/24	10/15/24
11.	Child Welfare Worker I	10/1/24	10/8/24

4. Reinstate Eligible Lists

Trans. #	Classification Title	Exam #	Termination Date
12.	Eligibility Services Technician IV (Promotional)	22-1573-01	3/25/25

5. Extend Eligible Lists

Trans. #	Classification Title	Exam #	Termination Date
13.	Sheriff's Technician	21-8755-01	2/4/25

6. Miscellaneous**a) Cancel**

Trans. #	Classification Title	Exam #	Effective
14.	Heavy Equipment Mechanic,	24-9465-01	8/21/24

b) Change

Trans. #	Classification Title	Exam #	From	To	Effective
15.	Adult Protection Supervisor	24-6770-01	open-assembled	open-continuous	5/24/24
16.	Child Welfare Worker I	24-6740-01	open-assembled	open-continuous	7/9/24

c) Extend the Last Day for Filing

Trans. #	Classification Title	Exam #	From	To
17.	Forensic Pathologist	24-5151-01	10/2/24	11/1/24
18.	Registered Nurse IV (PHN Option)	22-5320-02	9/20/24	11/1/24

IV. CONSENT MATTERS**APPROVED****G. Eligible Lists.**

Recommend approving the following:

Create, approve, and order to promulgate the following:

Trans. #	Classification Title	Exam #
1.	Adult Protective Services Worker II	24-6765-01
2.	Auditor-Appraiser III	24-2715-01
3.	Early Childhood Mental Health Coordinator	23-5066-01
4.	Financial Services Deputy Director, SSA	24-6070-01
5.	Fire Dispatcher Trainee	24-8209-01
6.	Janitor Floor Specialist, Detention Facilities	24-7417-01
7.	Medical Leaves & Accommodation Services Technician	24-0464-01
8.	Senior Rehabilitation Counselor (Promotional)	23-6641-01
9.	Senior Transportation Planner	24-2089-02
10.	Social Services Program Manager (Promotional)	24-6045-01
11.	Training Officer, Health Care Services Agency (Promotional)	24-5090-01

H. Classification Recommendations.

Adopt the classification recommendation(s) noted below and submit recommendation to the BOS to approve the action of the CSC.

1. Reclassify Positions

Trans#	# of Pos	Job Code	Classification Title From	Job Code	Classification Title To	Control #
Alameda County Health						
1.	1	0305 P	Program Specialist Project	0219 P	Administrative Specialist II Project	25-43529
2.	1	6646	Senior Clinical Case Manager, Center for Health Schools and Communities	0305	Program Specialist	25-43264

2. Add Positions

Trans.#	# of Pos	Job Code	Classification Title To	Control #
Sheriff's Office				
3.	1	1289	Central Identification Bureau Biometric Director	25-43363
4.	1	8758	Sheriff's Accreditation Supervisor	25-43364
5.	1	2117	Safety Officer	25-43365

IV. CONSENT MATTERS APPROVED

3. Specialty Designations

Recommend Approving the following:

a) Remove

Trans. #	Job Code	Classification Title	Position #	Specialty	Effective
Probation Department					
6.	6210N	Juvenile Institutional Officer Intermittent	302873	Male Only	10/27/24
7.	6210N	Juvenile Institutional Officer Intermittent	302874	Female Only	10/27/24
8.	6216	Juvenile Institutional Officer	302787	Female Only	10/27/24
9.	6216	Juvenile Institutional Officer	302812	Female Only	10/27/24
10.	6216	Juvenile Institutional Officer	302819	Female Only	10/27/24
11.	6216	Juvenile Institutional Officer	302825	Female Only	10/27/24
12.	6216	Juvenile Institutional Officer	302826	Female Only	10/27/24
13.	6216	Juvenile Institutional Officer	302827	Female Only	10/27/24
14.	6216	Juvenile Institutional Officer	302834	Female Only	10/27/24
15.	6216	Juvenile Institutional Officer	302837	Female Only	10/27/24
16.	6216	Juvenile Institutional Officer	302841	Female Only	10/27/24
17.	6216	Juvenile Institutional Officer	302844	Female Only	10/27/24
18.	6216	Juvenile Institutional Officer	302915	Female Only	10/27/24
19.	6216	Juvenile Institutional Officer	303017	Female Only	10/27/24
20.	6216	Juvenile Institutional Officer	303012	Female Only	10/27/24
21.	6216	Juvenile Institutional Officer	302656	Male Only	10/27/24
22.	6216	Juvenile Institutional Officer	302813	Male Only	10/27/24

4. Classification Specifications.

a) Revised and Retitled

Adopt the revised and retitled classification specification(s) noted below:

Trans. #	Job Code	Classification Title From	Classification Title To	Unit
23.	5055	Assistant Director, Adult System of Care, BHCS	Assistant Director, Adult/Older Adult System of Care, Behavioral Health	ACMEA
24.	5068	Assistant Director, Children System of Care, Behavioral Health	Assistant Director, Child/Young Adult System of Care, Behavioral Health	ACMEA

IV. CONSENT MATTERS

APPROVED

25.	5069	Child/Young Adult System of Care Director Behavioral Health Care Services	Director, Child/Young Adult System of Care, Behavioral Health	ACMEA
26.	5091	Adult/Older Adult System of Care Director, BHCS	Director, Adult/Older Adult System of Care Behavioral Health	Unrepresented - Management
27.	6500	Youth and Family Services Supervisor	CORE Clinical Supervisor	Unrepresented – General Management

ADJOURNMENT

There being no further business, the meeting was adjourned.

DocuSigned by:

Sam GEE

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SAM GEE, Interim Secretary to Civil Service Commission