



## Summary Action Minutes

### County of Alameda

### Civil Service Commission

**WEDNESDAY, MARCH 5, 2025, 4:00 P.M.**

County of Alameda ("County"), Training and Education Center - 125 12th Street, Suite 400 (**The Oakland Room**), Oakland, CA  
**Remote/Teleconference Location:** 4501 Pleasanton Avenue, Pleasanton, CA

**IN-PERSON PARTICIPATION:** These meeting sites are open to the public. Written public comment may be submitted by email to [Nina.Hinton3@acgov.org](mailto:Nina.Hinton3@acgov.org) prior to the beginning of the meeting. Spoken public comments will be accepted in-person and remotely. In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations for the meeting should notify the Commission Secretary at (510) 272-6435 or [Nina.Hinton3@acgov.org](mailto:Nina.Hinton3@acgov.org) at least 24 hours prior to the meeting.

**REMOTE/TELECONFERENCE PARTICIPATION:** Members of the public may observe and participate in meetings remotely by joining the live stream at <https://us02web.zoom.us/j/81856887678> and by following the instructions in the Teleconferencing Guidelines posted on-line at <http://www.acgov.org/hrs/csc/calendar.htm>.

#### **PRESENT**

**Commissioner Ross Peterson, President**  
**Commissioner Dan Chang, Vice-President**  
**Commissioner Zachary Borja** (*Excused*)  
**Commissioner Monica Lee** (*Remote*)  
**Commissioner Stephen Wright** (*Excused*)

Margarita Zamora, Director of Human Resource Services  
Sam Gee, Interim Secretary to Civil Service Commission  
Andrea Weddle, Chief Assistant County Counsel

#### **I. CALLED TO ORDER**

#### **II. APPROVED THE MINUTES OF FEBRUARY 19, 2025, AS MAILED**

3-0

#### **III. PUBLIC COMMENT**

None

#### **IV. APPROVED CONSENT MATTERS (Pages 2 – 6) [Item IV:H.1.10 - Removed]**

3-0

#### **V. REGULAR AGENDA**

1. From the Human Resource Services staff to abolish 12 unused/obsolete classifications in accordance with the County Charter Section 36.(a), and Civil Service Rule 1200 (Authority). [\[Attachment\]](#).

3-0

**Staff Recommendation:** Submit to Board of Supervisors for Approval.

**[Approved.]**

#### **VI. COMMUNICATION(S)**

None

#### **VII. APPEALS (Non-Disciplinary Matters)**

None

#### **VIII. CLOSED SESSION**

##### **1. Report and Recommendation(s):**

A. Public Employee Discipline/Dismissal/Release Pursuant to Government Code §54957

None

B. Public Employment Pursuant to Government Code §54957

None

C. Public Employee Discipline/Dismissal/Release Pursuant to Government Code §54957

None

##### **2. Conference with Legal Counsel– Existing Litigation**

A. Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9

#### **IX. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION**

None

#### **X. CIVIL SERVICE COMMISSION OR DIRECTOR REMARKS**

None

#### **XI. ADJOURNMENT**

#### IV. CONSENT MATTERS - APPROVED

**A. Hearing Calendar.** **None**

#### **B. Reinstatement Request(s).**

Trans. #	Name	Classification Title	Agency/Department
1.	Wei Chen	Human Resources Technician, Project	Alameda County Health Department
2.	Tony Felix	Deputy Sheriff's Recruit	Sheriff's Office
3.	Christian Garcia	Deputy Sheriff's Recruit	Sheriff's Office
4.	Marigrace Pamintuan Gumarin	Financial Services Specialist II	Social Services Agency

#### **C. Voluntary Demotion(s).**

Trans. #	Name	Classification Title From	Classification Title To	Agency/Department
1.	Norma Maciel	Janitor, Detention Facilities	Janitor	General Services Agency

**D. Comparable Transfer(s).** **None**

**E. Transfer CSC (Rule 1732).** **None**

#### **F. Examination ("Exam") Actions.**

Recommend approving the following:

##### **1. Promotional Assembled**

Trans. #	Classification Title	Open Date	Last Day to File
1.	Account Clerk, Zone 7 (Promotional)	2/13/25	2/27/25
2.	Fire Captain (Promotional)	2/18/25	3/19/25
3.	Technical Service Director (Promotional)	2/18/25	3/03/25
4.	Supervising Auditor-Appraiser II (Promotional)	2/21/25	3/7/25

##### **2. Open Assembled**

Trans. #	Classification Title	Open Date	Last Day to File
5.	Deputy Chief Probation Officer	2/7/25	2/21/25
6.	Deputy Director, Emergency Medical Services District	2/7/25	2/21/25
7.	Assistant Director, Workforce Development Board	2/10/25	2/24/25
8.	Electrician, Zone 7	2/10/25	3/7/25
9.	Child Welfare Worker I	2/14/25	3/3/25
10.	Division Director	2/14/25	2/28/25
11.	Information Systems Coordinator	2/14/25	2/28/25

#### IV. CONSENT MATTERS - APPROVED

12.	Unit Supervisor, Probation	2/14/25	2/28/25
13.	Career Development Specialist I	2/18/25	3/10/25
14.	Agricultural and Standards Investigator III	2/20/25	3/6/25
15.	Assistant Chief Probation Officer	2/21/25	3/7/25
16.	Accounting Technician	2/24/25	3/10/25
17.	Associate County Counsel	2/24/25	3/10/25
18.	Chief, Environmental Health	2/25/25	3/11/25

#### 3. Re-Open Continuous

Trans. #	Classification Title	Re-Open Date	Last Day to File
19.	Adult Protective Services Worker II	2/21/25	3/17/25

#### 4. Reinstate Eligible Lists

Trans. #	Classification Title	Exam #	Termination Date
20.	Captain	22-8625-01	4/8/25

#### 5. Extend Eligible Lists

Trans. #	Classification Title	Exam #	Termination Date
21.	Sergeant	23-8617-01	9/26/25

#### 6. Miscellaneous

##### a) Change

Trans. #	Classification Title	Exam #	From	To	Effective
22.	Adult Protective Services Worker II	24-6765-01	open-assembled	open-continuous	8/9/24

##### b) Extend the Last Day for Filing

Trans. #	Classification Title	Exam #	From	To
23.	Deputy Director, Public Works	25-2047-01	2/7/25	3/3/25
24.	Employment Specialist II, BHCS	23-6782-01	2/10/25	3/20/25
25.	Fire Code Compliance Officer	25-8135-01	2/21/25	Ongoing

#### IV. CONSENT MATTERS - APPROVED

26.	Manager, Emergency Services Dispatch	25-1889-01	2/25/25	3/11/25
27.	Safety Officer	24-2117-02	2/7/25	2/21/25
28.	Safety Officer	24-2117-02	2/21/25	3/7/25

#### G. Eligible Lists.

Recommend approving the following:

**Create, approve, and order to promulgate the following:**

Trans. #	Classification Title	Exam #
1.	Division Commander (Promotional)	24-8635-02
2.	Latent Fingerprint Examiner	24-8522-01
3.	Patient Services Supervisor	24-1498-01
4.	Plant Mechanic, Zone 7	24-4988-01
5.	Secretary I	24-1215-01
6.	Senior Accountant	24-0138-01

#### H. Classification Recommendations.

Adopt the classification recommendation(s) noted below and submit recommendation to the BOS to approve the action of the CSC.

##### 1. Reclassify Positions

Trans#	# of Pos	Job Code	Classification Title From	Job Code	Classification Title To	Control #
<b>Alameda County Health</b>						
1.	1	0206	Management Analyst	6927	Program Services Coordinator	25-43374
2.	1	0206	Management Analyst	6927	Program Services Coordinator	25-43373
3.	1	0206	Management Analyst	6927	Program Services Coordinator	25-43372
4.	1	0206	Management Analyst	6927	Program Services Coordinator (Equity and Social Justice)	25-43371
5.	1	0314	Health Care Program Administrator I	6927	Program Services Coordinator (Equity and Social Justice)	25-43454
6.	1	0308	Supervising Program Specialist (Communicable Disease)	0420	Information Systems Manager (Communicable Disease)	25-43453
7.	1	1220	Secretary II	0219	Administrative Specialist II	25-44200

#### IV. CONSENT MATTERS - APPROVED

##### Community Development Agency

8.	1	2952	Deputy Director, Community Development Agency (Agriculture, Weights & Measures)	1091	Retired Annuitant II	25-44055
----	---	------	---	------	----------------------	----------

##### Sheriff's Office

9.	1	6833	Inmate Services Programs Supervisor	1720	Storekeeper II	25-44125
----	---	------	-------------------------------------	------	----------------	----------

Sheriff Requested Removal

<del>10.</del>	<del>1</del>	<del>0278</del>	<del>Human Resources Technician</del>	<del>8755</del>	<del>Sheriff's Technician</del>	<del>25-44126</del>
----------------	--------------	-----------------	---------------------------------------	-----------------	---------------------------------	---------------------

##### General Services Agency

11.	1	9665	Building Equipment Maintenance Worker	9260	Plumber	25-44142
-----	---	------	---------------------------------------	------	---------	----------

### 2. Specialty Designations

Recommend Approving the following:

#### a) Remove

Trans. #	Job Code	Classification Title	Position #	Specialty	Effective
<b>Zone 7</b>					
12.	4948	Ground Water Resources Manager, Zone 7	303864	Water Resources Option	3/16/25
13.	4964	Assistant Engineer, Zone 7	303865	Water Resources Option	3/16/25

#### b) Add

Trans. #	Job Code	Classification Title	Position #	Specialty	Effective
<b>Alameda County Health</b>					
14.	5139	Physician III	403932	Psychiatric Option	3/16/25

### 3. Classification Specifications.

#### a) Revised

Adopt the revised classification specification(s) noted below:

Trans. #	Job Code	Classification Title	Unit
15.	6118	Probation Specialist	ACMEA - General Government Unit
16.	1801	Information Technology Acquisition Specialist	Unrepresented - Management

#### IV. CONSENT MATTERS APPROVED

#### ADJOURNMENT

There being no further business, the meeting was adjourned.

DocuSigned by:

Sam GEE

977E8A6A6E46406...

---

**SAM GEE, Interim Secretary to Civil Service Commission**