



Summary Action Minutes

County of Alameda

Civil Service Commission

WEDNESDAY, April 2, 2025, 4:00 P.M.

County of Alameda, Training and Education Center
125 12th Street, Suite 400 (**The Oakland Room**), Oakland, CA

Remote/Teleconference Location
4501 Pleasanton Avenue, Pleasanton, CA

IN-PERSON PARTICIPATION: These meeting sites are open to the public. Written public comment may be submitted by email to Nina.Hinton3@acgov.org prior to the beginning of the meeting. Spoken public comments will be accepted in-person and remotely. In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations for the meeting should notify the Commission Secretary at (510) 272-6435 or Nina.Hinton3@acgov.org at least 24 hours prior to the meeting.

REMOTE/TELECONFERENCE PARTICIPATION: Members of the public may observe and participate in meetings remotely by joining the live stream at <https://us02web.zoom.us/j/81856887678> and by following the instructions in the Teleconferencing Guidelines posted on-line at <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Ross Peterson, President
Commissioner Dan Chang, Vice-President
Commissioner Zachary Borja
Commissioner Monica Lee (*Excused*)
Commissioner Stephen Wright (*Remote/Teleconference*)

Margarita Zamora, Director of Human Resource Services
Sam Gee, Interim Secretary to Civil Service Commission
Andrea Weddle, Chief Assistant County Counsel

I. CALLED TO ORDER

II. APPROVED THE MINUTES OF March 19, 2025, AS MAILED

4-0

III. PUBLIC COMMENT

- SEIU Local 1021 employee representative read into the record comments in support of an appellant regarding Alameda County Case No. 2023-14 and Office of Administrative Hearings Case No. 2024070124.

IV. APPROVED CONSENT MATTERS (Pages 2–5)

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V. REGULAR AGENDA

None

VI. COMMUNICATION(S)

None

VII. APPEALS (Non-Disciplinary Matters)

None

VIII. CLOSED SESSION

A. Report and Recommendation(s):

Public Employee Discipline/Dismissal/Release Pursuant to Government Code §54957

None

B. Public Employment Pursuant to Government Code §54957

None

C. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957

None

D. Conference with Legal Counsel–Potential Litigation:

Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9

None

IX. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION

None

X. CIVIL SERVICE COMMISSION OR DIRECTOR REMARKS

None

XI. ADJOURNMENT

IV. CONSENT MATTERS APPROVED				
A. Hearing Calendar. None				
B. Reinstatement Request(s).				
Trans#	Name	Classification Title	Agency/Department	
1.	Dwayna Nicole Gullatt	Departmental HR Officer Trainee	Human Resource Services	
2.	Julia Vielma	Behavioral Clinician I	Alameda County Health	
3.	Grace Jordan	Staff Development Specialist P	Alameda County Health	
C. Voluntary Demotion(s).				
Trans#	Name	Classification Title From	Classification Title To	Agency/Department
1.	Sonal Prathipati	Registered Nurse IV	Registered Nurse II	Alameda County Health
2.	Denise Robleto	Deputy Sheriff's Recruit	Sheriff's Safety Aide	Sheriff's Office
D. Comparable Transfer(s). None.				
E. Transfer (Civil Service Rule 1732). None.				
F. Examination ("Exam").				
Recommend approving the following:				
1. Promotional Assembled				
Trans#	Classification Title		Open Date	Last Day to File
1.	Assessment Supervisor I (Promotional)		3/14/25	3/26/25
2.	Assessor's Representative (Promotional)		3/21/25	4/3/25
3.	Supervisor, Carpentry, Paint and Lock Services (Promotional)		3/19/25	4/2/25
2. Open Assembled				
Trans#	Classification Title		Open Date	Last Day to File
4.	Forensic Mental Health Specialist		3/31/25	4/14/25
5.	Senior Assessor's Technician		3/13/25	3/26/25
6.	Sheriff's Program/Financial Specialist		3/14/25	4/9/25
7.	Water Quality Laboratory Supervisor, Zone 7		3/14/25	3/28/25
8.	Maintenance and Operations Manager		3/17/25	3/31/25
9.	Senior Civil Engineer		3/17/25	4/11/25
10.	Public Works Technical Assistant III		3/19/25	4/2/25
11.	Supervising Criminalist		3/20/25	4/15/25
12.	Water Resources Technician II, Zone 7		3/20/25	4/14/25
13.	Emergency Medical Services Coordinator		3/24/25	4/7/25

IV. CONSENT MATTERS **APPROVED****3. Reinstate Eligible Lists**

Trans#	Classification Title	Open Date	Last Day to File
14.	Deputy Public Guardian-Conservator/Investigator	23-8705-01	9/17/25
15.	Financial Services Officer	23-0217-01	11/21/25
16.	Sheriff's Technician	21-8755-01	8/26/25

4. Extend Eligible Lists

Trans#	Classification Title	Open Date	Last Day to File
17.	Specialist Clerk I	23-1128-01	12/31/25
18.	Specialist Clerk II	23-1129-01	12/31/25

5. Miscellaneous**a) Change**

Trans#	Classification Title	Exam #	From	To	Effective
19.	Deputy Probation Officer I	24-6108-01	Open-assembled	Open-continuous	4/15/24

b) Extend the Last Day for Filing

Trans#	Classification Title	Exam #	From	To
20.	Adult Protective Services Worker II	24-6765-01	3/17/25	3/24/25
21.	Environmental Health Specialist	18-5665-01	3/27/25	12/31/25

G. Eligible Lists.

Recommend approving the following:

Create, approve, and order to promulgate the following:

Trans#	Classification Title	Exam #
1.	Agricultural and Standards Investigator III	25-8420-01
2.	Assistant Chief Probation Officer	25-6145-01
3.	Chief, Environmental Health	24-5657-01
4.	Deferred Compensation Technician	25-1541-01
5.	Deputy Director, Emergency Medical Service District	23-5789-01
6.	Deputy Director, Public Works	25-2047-01
7.	Fingerprint Examiner	23-1283-01
8.	Institutional Supervisor II	24-6225-02
9.	Quality Assurance/Quality Control Technician	24-1466-01
10.	Therapy Aide	24-5825-01

IV. CONSENT MATTERS**APPROVED****H. Classification Recommendations.**

Adopt the classification recommendation(s) noted below and submit recommendation to the Board of Supervisors to approve the action of the Civil Service Commission.

1. Reclassify Positions

Trans.#	# of Pos	Job Code	Classification Title From	Job Code	Classification Title To	Control #
Assessor						
1.	1	2820	Exemption Supervisor	2870	Assessment Services Manager	25-44201
Sheriff's Office						
2.	2	1214	Medical Transcriptionist	8755	Sheriff's Technician	25-44204

2. Add Positions

Trans.#	# of Pos	Job Code	Classification Title	Control #
Zone 7				
3.	1	5003	Environmental Health and Safety Program Manager, Zone 7	25-44173

3. Specialty Designations

Recommend approving the following:

a) Remove

Trans.#	Job Code	Classification Title	Position #	Specialty	Effective
Alameda County Health					
4.	0420	Information Systems Manager	309941	Communicable Disease	4/13/25
5.	0206	Management Analyst	310142	MPCAH Option	4/13/25
Social Services Agency					
6.	1120	Clerk II	307174 307199 308043	Imaging Specialty	4/13/25

IV. CONSENT MATTERS**APPROVED****b) Add**

Trans#	Job Code	Classification Title	Position #	Specialty	Effective
Alameda County Health					
7.	6927	Program Services Coordinator	310112 310322 310363	Equity and Social Justice	4/13/25
8.	6492	Mental Health Specialist III	310541	Behavior Hlth Managed Option	4/13/25

4. Classification Specifications.**a) Revised**

Adopt the revised classification specification(s) listed below:

Trans#	Job Code	Classification Title	Unit
9.	4203	Library Assistant Manager	ACMEA

ADJOURNMENT

There being no further business, the meeting was adjourned.

DocuSigned by:

Margarita Zamora

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MARGARITA ZAMORA, Secretary to Civil Service Commission