



# Summary Action Minutes

## County of Alameda

### Civil Service Commission

**WEDNESDAY, April 16, 2025, 4:00 P.M.**

County of Alameda, Training and Education Center  
125 12th Street, Suite 400 (**The Oakland Room**), Oakland, CA

Remote/Teleconference Location  
4501 Pleasanton Avenue, Pleasanton, CA

**IN-PERSON PARTICIPATION:** These meeting sites are open to the public. Written public comment may be submitted by email to [Nina.Hinton3@acgov.org](mailto:Nina.Hinton3@acgov.org) prior to the beginning of the meeting. Spoken public comments will be accepted in-person and remotely. In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations for the meeting should notify the Commission Secretary at (510) 272-6435 or [Nina.Hinton3@acgov.org](mailto:Nina.Hinton3@acgov.org) at least 24 hours prior to the meeting.

**REMOTE/TELECONFERENCE PARTICIPATION:** Members of the public may observe and participate in meetings remotely by joining the live stream at <https://us02web.zoom.us/j/81856887678> and by following the instructions in the Teleconferencing Guidelines posted on-line at <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Ross Peterson, President  
Commissioner Dan Chang, Vice-President  
Commissioner Zachary Borja  
Commissioner Monica Lee (*Remote/Teleconference*)  
Commissioner Stephen Wright (*Remote/Teleconference*)

Margarita Zamora, Director of Human Resource Services  
Sam Gee, Interim Secretary to Civil Service Commission  
Andrea Weddle, Chief Assistant County Counsel

I. CALLED TO ORDER											
II. APPROVED THE MINUTES OF April 2, 2025, AS MAILED	5-0										
III. PUBLIC COMMENT	None										
IV. APPROVED CONSENT MATTERS (Pages 3-6) CORRECTION: Item H. Classification Recommendation; 1. Reclassify Positions; 1. Alameda County Health (Change Position Control Number from 25-42787, to 24-42787)	5-0										
V. REGULAR AGENDA	None										
VI. COMMUNICATION(S)	None										
VII. APPEALS (Non-Disciplinary Matters)	None										
VIII. CLOSED SESSION											
A. REPORT AND RECOMMENDATION(S): Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957 <table><tr><th>Trans#</th><th>Job Code</th><th>Agency/Department</th><th>Case Nos.</th><th>Commission Decision</th></tr><tr><td>1.</td><td>6765</td><td>Social Services Agency</td><td>2023-14 OAH 2024070124</td><td>Denied</td></tr></table>	Trans#	Job Code	Agency/Department	Case Nos.	Commission Decision	1.	6765	Social Services Agency	2023-14 OAH 2024070124	Denied	5-0
Trans#	Job Code	Agency/Department	Case Nos.	Commission Decision							
1.	6765	Social Services Agency	2023-14 OAH 2024070124	Denied							
B. Public Employment Pursuant to Government Code §54957	None										
C. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957	None										

<b>D. Conference with Legal Counsel–Potential Litigation:</b> Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9	<b>None</b>
<b>IX. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION</b>  <b>Regarding Item VIII.A.1:</b> The Commission voted unanimously (5-0) to adopt the findings of fact and conclusion of law of the Administrative Law Judge’s Report and Recommendation and to deny the appeal.	<b>5-0</b>
<b>X. CIVIL SERVICE COMMISSION OR DIRECTOR REMARKS</b>  The Human Resource Services Director provided a brief update regarding the 2025-26 Maintenance of Effort (“MOE”) budget presentations by all agencies/departments attending the Board of Supervisors meeting of April 15, 2025.	
<b>XI. ADJOURNMENT</b>	

<b>IV. CONSENT MATTERS</b>		<b>APPROVED</b>	
<b>A. Hearing Calendar.</b>		<b>None</b>	
<b>B. Reinstatement Request(s).</b>			
<b>Trans#</b>	<b>Name</b>	<b>Classification Title</b>	<b>Agency/Department</b>
1.	Aishah Bashir	Program/Financial Specialist P	Alameda County Health
2.	Peilin Chen	Financial Services Officer	General Services Agency
3.	Ignacio Ferrey	Health Care Program Administrator	Alameda County Health
4.	Peiying Hu	Specialist Clerk I	Alameda County Health
5.	Karen Weiss	Departmental Human Resources Officer Trainee	Alameda County Health
6.	Sandra Whitaker	Janitor	General Services Agency
<b>C. Voluntary Demotion(s).</b>		<b>None.</b>	
<b>D. Comparable Transfer(s).</b>		<b>None.</b>	
<b>E. Transfer (Civil Service Rule 1732).</b>		<b>None.</b>	
<b>F. Examination ("Exam").</b>			
Recommend approving the following:			
<b>1. Promotional Assembled</b>			
<b>Trans#</b>	<b>Classification Title</b>	<b>Open Date</b>	<b>Last Day to File</b>
1.	Assessment Supervisor II (Promotional)	3/28/25	4/10/25
2.	Child Welfare Supervisor (Promotional)	3/31/25	4/18/25
3.	Labor Relations Analyst II (Promotional)	4/1/25	4/14/25
4.	Labor Relations Manager (Promotional)	4/2/25	4/15/25
<b>2. Open Assembled</b>			
<b>Trans#</b>	<b>Classification Title</b>	<b>Open Date</b>	<b>Last Day to File</b>
5.	Supervising Criminalist	3/20/25	4/15/25
6.	Criminalist III	3/21/25	4/16/25
7.	Firefighter Recruit – EMT	3/25/25	4/25/25
8.	Firefighter Recruit - Paramedic	3/25/25	4/25/25
9.	Vegetation Management Supervisor	3/28/25	4/21/25
10.	Epidemiologist II	3/31/25	4/14/25
11.	Social Worker I	3/31/25	4/14/25
12.	Director of Professional Standards, Probation	4/1/25	4/15/25
13.	Child Support Program Manager	4/4/25	4/18/25
14.	Tree Trimmer-Climber	4/4/25	4/28/25
15.	Eligibility Support Clerk	4/7/25	5/2/25
16.	Public Works Inspector III, Construction	4/7/25	4/21/25
17.	Senior Employment Specialist	4/21/25	5/5/25

**IV. CONSENT MATTERS** **APPROVED****3. Re-Open Continuous**

Trans#	Classification Title	Open Date	Last Day to File
18.	Deputy Probation Officer I	3/26/25	4/9/25
19.	Senior Family Support Case Manager	4/4/25	4/17/25
20.	Assistant Engineer	4/7/25	4/21/25
21.	Treasurer-Tax Collector's Specialist III	4/7/25	4/28/25

**4. Reinstate Eligible Lists**

Trans#	Classification Title	Open Date	Last Day to File
22.	Administrative Assistant	23-1142-01	12/31/25
23.	Assistant Public Defender	23-3126-01	9/25/25

**5. Extend Eligible Lists**

Trans#	Classification Title	Open Date	Last Day to File
24.	Deputy Sheriff I (POST Academy Graduate)	23-8602-01	4/3/26
25.	Deputy Sheriff II (Lateral)	23-8604-01	4/3/26
26.	Registered Nurse III (PHN)	18-5315-01	6/3/26

**6. Miscellaneous****a) Cancel**

Trans#	Classification Title	Exam #	Effective
27.	Assistant Deputy County Administrator	23-0259-01	1/6/24
28.	Deputy County Administrator	23-0257-01	1/6/24
29.	Vegetation Technician	24-9106-01	2/16/24

**b) Change**

Trans#	Classification Title	Exam #	From	To	Effective
30.	Administrative Assistant	23-1142-01	open-assembled	open-continuous	10/4/23
31.	Assistant Engineer	24-2015-01	open-assembled	open-continuous	12/16/24
32.	Senior Family Support Case Manager	24-6708-01	open-assembled	open-continuous	5/22/24

**c) Extend the Last Day for Filing**

Trans#	Classification Title	Exam #	From	To
33.	Assistant Director, Adult System of Care	23-5055-01	3/20/25	4/10/25
34.	Senior Assessor's Technician	25-2508-01	3/26/25	4/7/25

**IV. CONSENT MATTERS****APPROVED****G. Eligible Lists.**

Recommend approving the following:

Create, approve, and order to promulgate the following:

Trans#	Classification Title	Exam #
1.	Deputy Chief Probation Officer	25-6124-01
2.	Detention and Corrections Ombudsperson	24-1290-01
3.	Division Director	25-6126-01
4.	Manager, Emergency Services Dispatch	25-1889-01
5.	Supervising Accountant	23-0140-01
6.	Supervising Auditor-Appraiser II (Promotional)	25-2720-01
7.	Training and Education Center Organizational Development Manager (Promotional)	25-0471-01
8.	Unit Supervisor, Probation	25-6122-01

**H. Classification Recommendations.**

Adopt the classification recommendation(s) noted below and submit recommendation to the Board of Supervisors to approve the action of the Civil Service Commission.

**1. Reclassify Positions**

Trans#	# of Pos	Job Code	Classification Title From	Job Code To	Classification Title To	Control #
<b>Agency/Department</b>						
1. AC Health	1	6513	Behavioral Health Crisis Intervention Specialist II	0305	Program Specialist	<del>25-42787</del> <b>24-42787</b>

**2. Specialty Designations**

Recommend approving the following:

**a) Remove**

Trans#	Job Code	Classification Title	Position #	Specialty	Effective
<b>Alameda County Health</b>					
2.	5305	Registered Nurse II	310371	PHN	4/27/25
<b>Social Services Agency</b>					
3.	1120	Clerk II	307204	Imaging Specialty	4/27/25

**IV. CONSENT MATTERS**

**APPROVED**

**b) Add**

Trans#	Job Code	Classification Title	Position #	Specialty	Effective
<b>Alameda County Health</b>					
4.	5305	Registered Nurse II	310371	PHN Cert / Communicable Diseases	4/27/25

**3. Classification Specifications.**

**a) Revised**

Adopt the revised classification specification(s) listed below:

Trans#	Job Code	Classification Title	Unit
5.	1133	Service Support Specialist	SEIU 1021

**ADJOURNMENT**

There being no further business, the meeting was adjourned.

DocuSigned by:

*Sam GEE*

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**SAM GEE, Interim Civil Service Commission Secretary**