



SPECIAL MEETING

Summary Action Minutes

County of Alameda

Civil Service Commission

WEDNESDAY, May 21, 2025, 4:00 P.M.

County of Alameda, Training and Education Center
125 12th Street, Suite 400 (**The Emeryville Room**), Oakland, CA

Remote/Teleconference Location
4501 Pleasanton Avenue, Pleasanton, CA

IN-PERSON PARTICIPATION: These meeting sites are open to the public. Written public comment may be submitted by email to Nina.Hinton3@acgov.org prior to the beginning of the meeting. Spoken public comments will be accepted in-person and remotely. In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations for the meeting should notify the Commission Secretary at (510) 272-6435 or Nina.Hinton3@acgov.org at least 24 hours prior to the meeting.

REMOTE/TELECONFERENCE PARTICIPATION: Members of the public may observe and participate in meetings remotely by joining the live stream at <https://us02web.zoom.us/j/81856887678> and by following the instructions in the Teleconferencing Guidelines posted on-line at <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Ross Peterson, President (*Excused*)
Commissioner Dan Chang, Vice-President (*Excused*)
Commissioner Zachary Borja
Commissioner Monica Lee
Commissioner Stephen Wright

Margarita Zamora, Director of Human Resource Services
Sam Gee, Interim Secretary to Civil Service Commission (*Excused*)
Andrea Weddle, Chief Assistant County Counsel

I. CALLED TO ORDER

II. APPROVED THE MINUTES OF APRIL 30, 2025, AS MAILED

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III. PUBLIC COMMENT

None

IV. APPROVED CONSENT MATTERS (Pages 2 – 5)

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V. REGULAR AGENDA

None

VI. COMMUNICATION(S)

None

VII. APPEALS (Non-Disciplinary Matters)

None

VIII. CLOSED SESSION

None

IX. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION

No Action

X. CIVIL SERVICE COMMISSION OR DIRECTOR REMARKS

None

XI. ADJOURNMENT

IV. CONSENT MATTERS APPROVED**A. Hearing Calendar.****1) Set for Hearing**

Trans#	Job Code	Classification	Agency/Department	Case Number
1.	6216	Juvenile Institutional Officer	Probation	2025-05
2.	6216	Juvenile Institutional Officer	Probation	2025-07
3.	0184	Logistics Services Manager, GSA	General Services Agency	2025-08

2) Appeal Withdrawal - Remove from Calendar

Trans#	Job Code	Classification	Agency/Department	Case Number	Calendar Removal Date
4.	6745	Child Welfare Worker II	Social Services Agency	CSC 2024-03 OAH 2024081105	052125 041425

B. Reinstatement Request(s).

Trans#	Name	Classification Title	Agency/Department
1.	Noelle Kristine Dominguez Cruz	Librarian II	Library Services
2.	Belinda Davis	Associate Program Specialist	Alameda County Health
3.	Michael Grygo	Emergency Services Coordinator I	Sheriff's Office
4.	Tyra Hughes	Clinical Review Specialist	Alameda County Health
5.	Khatera Tamplen	Consumer/Family Relations Program Manager	Alameda County Health
6.	Ally Thach	Specialist Clerk I	Probation Department
7.	Ana Villagomez	Janitor, Detention Facilities	General Services Agency
8.	Valerie Wilson	Sheriff's Technician	Sheriff's Office
9.	Joi Winzer	Accounting Specialist I	Alameda County Health

C. Voluntary Demotion(s).

Trans#	Name	Classification Title From	Classification Title To	Agency/Department
1.	Payton Murrie	Emergency Services Dispatcher I	Sheriff's Technician	Sheriff's Office
2.	Temeshia Maria Pierce	Eligibility Services Tech I	Eligibility Support Clerk	Social Services Agency

D. Comparable Transfer(s). None**E. Transfer (Civil Service Rule 1732). None**

IV. CONSENT MATTERS **APPROVED****F. Examination (“Exam”).**

Recommend approving the following:

1. Open Assembled

Trans#	Open Date	Classification Title	Last Day to File
3.	4/25/25	Public Health Investigator	5/8/25
4.	4/28/25	Deputy County Counsel	5/19/25
5.	4/30/25	Vector Control Biologist	5/14/25
6.	5/2/25	Human Resources Assistant II	5/16/25
7.	4/25/25	Information Systems Specialist	5/9/25
8.	4/25/25	Probation Re-Entry Services Coordinator	5/9/25

2. Re-Open Continuous

Trans#	Open Date	Classification Title	Last Day to File
9.	5/7/2025	Financial Services Officer	5/23/2025

3. Reinstate Eligible Lists

Trans#	Classification Title	Exam #	Termination Date
10.	Employee Benefits Technician I	23-0265-01	10/25/2025

4. Extend Eligible Lists

Trans#	Classification Title	Exam #	Termination Date
11.	Financial Services Specialist II	23-0214-01	5/1/2026

5. Miscellaneous**a) Extend the Last Day for Filing**

Trans#	Classification Title	Exam #	From	To
12.	Senior Family Support Case Manager	24-6708-01	4/17/25	5/16/25

G. Eligible Lists.

Recommend approving the following:

Create, approve, and order to promulgate the following:

Trans#	Classification Title	Exam #
1.	Account Clerk, Zone 7 (Promotional)	25-4925-01
2.	Appraiser II	24-2615-01
3.	Assessor’s Representative (Promotional)	25-2622-01
4.	Career Development Specialist I	25-6787-01
5.	Child Welfare Worker I	25-6740-01

IV. CONSENT MATTERS APPROVED

6.	Deputy Director, Community Development Agency (Healthy Homes) (Promotional)	25-2952-01
7.	Director of Professional Standards, Probation	25-8587-01
8.	Employment Specialist II, BHCS	23-6782-01
9.	Fire Engineer (Promotional)	25-8143-01
10.	Information Systems Coordinator	25-0423-01
11.	Information Systems Technician I	24-0410-01
12.	Program/Financial Specialist	24-0306-01
13.	Senior Nutritionist	24-5794-01
14.	Supervising Criminalist	25-8526-01

H. Classification Recommendations.

Adopt the classification recommendation(s) noted below and submit recommendation to the Board of Supervisors to approve the action of the Civil Service Commission.

1. Reclassify Positions

Trans#	# of Pos	Job Code	Classification Title From	Job Code	Classification Title To	Control #
Assessor's Office						
1.	1	2715	Auditor-Appraiser III	2710	Auditor-Appraiser II	25-44257
County Administrator's Office						
2.	1	0270P	Economic Development Analyst II Project	0245	Administrative Analyst	25-44374
Probation Department						
3.	1	1128	Specialist Clerk I	1720	Storekeeper II	25-44370
4.	1	1128	Specialist Clerk I	1129	Specialist Clerk II	25-43447

2. Specialty Designations

Recommend approving the following:

a) Remove

Trans#	Job Code	Classification Title	Position #	Specialty	Effective
Alameda County Health					
5.	5320	Registered Nurse IV	310013	PHN Cert Req/TB Option	5/24/25

b) Add

Trans#	Job Code	Classification Title	Position #	Specialty	Effective
Alameda County Health					
6.	5320	Registered Nurse IV	310013	PHN	5/25/25

IV. CONSENT MATTERS APPROVED**2. Classification Specifications****a) Revised**

Adopt the revised classification specification(s) listed below:

Trans#	Job Code	Classification Title	Unit
7.	9310	Library Driver Clerk	SEIU 1021

b) Revised and Retitled

Adopt the revised and retitled classification specification(s) noted below:

Trans. #	Job Code	Classification Title From	Classification Title To	Unit
8.	0134	Senior Cashiering Accountant	Fiscal and Cashiering Supervisor	ACMEA
9.	0464	Medical Leaves & Accommodation Services Technician	Human Resources Leaves Technician	ACMEA
10.	9312	Bookmobile Driver-Clerk	Mobile Library Driver-Clerk	SEIU 1021

ADJOURNMENT

There being no further business, the meeting was adjourned.

DocuSigned by:


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MARGARITA ZAMORA, Secretary to Civil Service Commission