



Summary Action Minutes

County of Alameda

Civil Service Commission

WEDNESDAY, MAY 28, 2025, 4:00 P.M.

County of Alameda, Training and Education Center
125 12th Street, Suite 400 (**The Oakland Room**), Oakland, CA

Remote/Teleconference Location
4501 Pleasanton Avenue, Pleasanton, CA

IN-PERSON PARTICIPATION: These meeting sites are open to the public. Written public comment may be submitted by email to Nina.Hinton3@acgov.org prior to the beginning of the meeting. Spoken public comments will be accepted in-person and remotely. In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations for the meeting should notify the Commission Secretary at (510) 272-6435 or Nina.Hinton3@acgov.org at least 24 hours prior to the meeting.

REMOTE/TELECONFERENCE PARTICIPATION: Members of the public may observe and participate in meetings remotely by joining the live stream at <https://us02web.zoom.us/j/81856887678> and by following the instructions in the Teleconferencing Guidelines posted on-line at <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Ross Peterson, President
Commissioner Dan Chang, Vice-President
Commissioner Zachary Borja
Commissioner Monica Lee
Commissioner Stephen Wright

Margarita Zamora, Director of Human Resource Services
Sam Gee, Interim Secretary to Civil Service Commission
Andrea Weddle, Chief Assistant County Counsel

I. CALLED TO ORDER

II. APPROVED THE MINUTES OF MAY 21, 2025, AS MAILED (3 Ayes) (2 Abstentions – Peterson; Chang)

3-2

III. PUBLIC COMMENT

- **Regarding Item IX.A.1 - Alameda County Case No. 2025-02:**
The appellant/employee read into the record a comment in support of the case.

IV. APPROVED CONSENT MATTERS (Pages 2– 4)

5-0

V. REGULAR AGENDA

None

VI. COMMUNICATION(S)

None

VII. APPEALS (Non-Disciplinary Matters)

None

VIII. CLOSED SESSION

IX. Conference with Legal Counsel

- A.** Public employee discipline/dismissal/release pursuant to Government Code §54957(b)(1).

Trans#	Job Code	Classification	Agency/Department	Case Number	Commission Vote
1.	1401	Child Support Specialist I	Child Support Services	2025-02	5-0
2.	6720	Social Worker III	Social Service Agency	2025-04	5-0
3.	0305	Program Specialist	Alameda County Health	2025-06	5-0

X. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION

- **Regarding Item IX.A.1 - Alameda County Case No. 2025-02:**
The Civil Service Commission voted unanimously (5-0) to deny the appeal.
- **Regarding Item IX.A.2 - Alameda County Case No. 2025-04:**
The Civil Service Commission voted unanimously (5-0) to deny the appeal.
- **Regarding Item IX.A.3 - Alameda County Case No. 2025-06:**
The Civil Service Commission voted unanimously (5-0) to grant the appeal based solely on the issue of a disability hearing.

XI. CIVIL SERVICE COMMISSION OR DIRECTOR REMARKS

None

XII. ADJOURNMENT

IV. CONSENT MATTERS APPROVED**A. Hearing Calendar. None****B. Reinstatement Request(s).**

Trans #	Name	Classification Title	Agency/Department
4.	Elizabeth Bourland	Senior Assessor's Technician	Assessor's Office
5.	Muang Saechao	Program/Financial Specialist	Public Defender

C. Voluntary Demotion(s).

Trans #	Name	Classification Title From	Classification Title To	Agency/Department
1.	Christina Moore	Assistant Public Defender	Deputy Public Defender	Public Defender
2.	Brandon Kriss Brazil	Eligibility Services Tech I	Eligibility Support Clerk	Social Services Agency

D. Comparable Transfer(s).**E. Transfer (Civil Service Rule 1732).****F. Examination ("Exam").**

Recommend approving the following:

1. Open Assembled

Trans #	Classification Title	Open Date	Last Day to File
1.	Assistant County Counsel	5/5/25	5/30/25
2.	Eligibility Services Technician I	5/5/25	5/27/25
3.	Senior Supervising Auditor	5/5/25	6/2/25
4.	Supervising Therapist	5/9/25	5/30/25
5.	Behavioral Health Clinical Supervisor	5/12/25	5/27/25
6.	Materials Testing Technician III	5/12/25	5/27/25
7.	Legal Process Clerk I	5/13/25	6/9/25
8.	Environmental Health & Safety Program Manager, Zone 7	5/19/25	6/2/25
9.	Assistant Environmental Compliance Specialist	5/21/25	6/4/25

2. Terminate Eligible Lists

Trans #	Classification Title	Exam #	Effective Date
10.	Janitor, Detention Facilities	24-7416-01	5/12/25

3. Reinstate Eligible Lists

Trans #	Classification Title	Open Date	Termination Date
11.	Emergency Services Dispatch Supervisor	23-1887-01	7/31/25
12.	Child Welfare Worker II	24-6745-01	5/15/26

IV. CONSENT MATTERS APPROVED**4. Miscellaneous****a) Cancel**

Trans #	Classification Title	Exam #	Effective
13.	Assessment Supervisor II (Promotional)	25-2851-01	3/25/25

b) Extend the Last Day for Filing

Trans #	Classification Title	Exam #	From	To
14.	Assistant Director, Adult System of Care	23-5055-01	5/1/2025	6/12/25

G. Eligible Lists.

Recommend approving the following:

Create, approve, and order to promulgate the following:

Trans #	Classification Title	Exam #
1.	Associate County Counsel	25-3220-01
2.	Building Maintenance Laborer	25-9125-01
3.	Criminalist III	25-8525-01
4.	Division Commander (Promotional)	25-8635-01
5.	Fire Code Compliance Officer	25-8135-01
6.	Heavy Truck Driver	25-9325-01
7.	Maintenance and Operations Manager	25-9527-01
8.	Public Works Inspector III, Construction	25-2162-01
9.	Senior Civil Engineer	25-2025-01
10.	Supervising Financial Services Specialist	24-0216 -01
11.	Supervising Legal Clerk	25-1514-01
12.	Supervisor, Carpentry, Paint and Lock Services (Promotional)	25-9225-01
13.	Vegetation Management Supervisor	25-9536-01

H. Classification Recommendations.

Adopt the classification recommendation(s) noted below and submit recommendation to the Board of Supervisors to approve the action of the Civil Service Commission.

1. Reclassify Positions

Trans #	# of Pos	Job Code	Classification Title From	Job Code	Classification Title To	Control #
Social Services Agency						
1.	1	1115	Clerk I	1120	Clerk II	25-44333
2.	1	1131	Data Input Clerk	1132	Eligibility Support Clerk	25-44380

IV. CONSENT MATTERS APPROVED**3. Specialty Designations**

Recommend approving the following:

a) Remove

Trans #	Job Code	Classification Title	Position #	Specialty	Effective
Social Services Agency					
3.	6787	Career Development Specialist I	309519	JTPA For ID Only	6/8/25

4. Classification Specifications**a) Revised**

Adopt the revised classification specification(s) listed below:

Trans #	Job Code	Classification Title	Unit
4.	6760	Adult Protective Services Worker I	SEIU 1021
5.	6765	Adult Protective Services Worker II	SEIU 1021

ADJOURNMENT

There being no further business, the meeting was adjourned.

DocuSigned by:


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MARGARITA ZAMORA, Interim Secretary to Civil Service Commission