



# Summary Action Minutes

## County of Alameda

### Civil Service Commission

**WEDNESDAY, JUNE 11, 2025, 4:00 P.M.**

County of Alameda, Training and Education Center  
125 12th Street, Suite 400 (**The Oakland Room**), Oakland, CA

Remote/Teleconference Location  
4501 Pleasanton Avenue, Pleasanton, CA

**IN-PERSON PARTICIPATION:** These meeting sites are open to the public. Written public comment may be submitted by email to [Nina.Hinton3@acgov.org](mailto:Nina.Hinton3@acgov.org) prior to the beginning of the meeting. Spoken public comments will be accepted in-person and remotely. In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations for the meeting should notify the Commission Secretary at (510) 272-6435 or [Nina.Hinton3@acgov.org](mailto:Nina.Hinton3@acgov.org) at least 24 hours prior to the meeting.

**REMOTE/TELECONFERENCE PARTICIPATION:** Members of the public may observe and participate in meetings remotely by joining the live stream at <https://us02web.zoom.us/j/81856887678> and by following the instructions in the Teleconferencing Guidelines posted on-line at <http://www.acgov.org/hrs/csc/calendar.htm>.

**Commissioner Ross Peterson, President**  
**Commissioner Dan Chang, Vice-President**  
**Commissioner Zachary Borja**  
**Commissioner Monica Lee**  
**Commissioner Stephen Wright**

**Margarita Zamora, Director of Human Resource Services**  
**Sam Gee, Interim Secretary to Civil Service Commission**  
**Andrea Weddle, Chief Assistant County Counsel**

**I. CALLED TO ORDER**

**II. APPROVED THE MINUTES OF MAY 28, 2025 AS MAILED**

5-0

**III. PUBLIC COMMENT**

None

**IV. APPROVED CONSENT MATTERS (Pages 2 - 4)**

5-0

**V. REGULAR AGENDA**

None

**VI. COMMUNICATION(S)**

None

**VII. APPEALS (Non-Disciplinary Matters)**

None

**VIII. CLOSED SESSION**

**Conference with Legal Counsel**

**A.** Pending litigation pursuant to Government Code §54956.9(d)(1).

Ramsey Jackson v. Civil Service Commission, et al., Alameda Superior Court, Case No. 24CV067968

**IX. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION**

**Regarding Item VIII.A:**

No reportable action was taken in closed session.

**X. CIVIL SERVICE COMMISSION OR DIRECTOR REMARKS**

None

**XI. ADJOURNMENT**

Trans#	Classification Title	Exam #	Termination Date
16.	Janitor	23-7410-01	6/27/25
17.	Registered Nurse IV (PHN Option)	22-5320-02	12/31/25

**IV. CONSENT MATTERS    APPROVED****G. Eligible Lists.**

Recommend approving the following:

**Create, approve, and order to promulgate the following:**

Trans#	Classification Title	Exam #
1.	Accounting Specialist I	25-1314-01
2.	Accounting Specialist II	25-1316-01
3.	Bridge & Pump Supervisor	25-9521-01
4.	Child Welfare Supervisor (Promotional)	25-6750-01
5.	Emergency Medical Services Coordinator	23-5786-01
6.	Library Clerk I	25-1103-01
7.	Senior Employment Specialist	24-6780-01
8.	Water Resources Technician II, Zone 7	25-4938-01
9.	Sheriff's Technician	24-8755-01
10.	Tree Trimmer-Climber	25-9550-01

**H. Classification Recommendations.**

Adopt the classification recommendation(s) noted below and submit recommendation to the Board of Supervisors to approve the action of the Civil Service Commission.

**1. Add Positions**

Trans#	# of Pos	Job Code	Classification Title	Control #
<b>Alameda County Fire</b>				
1.	1	8127	Fire Department Plan Checker I	25-43460
2.	1	8126	Fire Department Plan Checker Supervisor	25-43467
<b>Public Defender's Office</b>				
3.	3	3110 P	Associate Deputy Public Defender Project (Immigration)	25-44267
4.	2	1240 P	Legal Secretary Project (Immigration)	25-44268
5.	1	1129 P	Specialist Clerk II Project (Immigration)	25-44269
<b>Sheriff's Office</b>				
6.	1	6499	CORE Lead Clinical Therapist	25-44167

**2. Reclassify Positions**

Trans#	# of Pos	Job Code	Classification Title From	Job Code	Classification Title To	Control #
<b>Alameda County Health</b>						
7.	1	5650	Hazardous Materials Specialist (Local Oversight Program)	5655	Senior Hazardous Materials Specialist (Local Oversight Program)	25-44168
8.	1	5649	Environmental Health Technician	5655	Senior Hazardous Materials Specialist ( <u>Local Oversight Program</u> )	25-44169

**IV. CONSENT MATTERS      APPROVED**

9.	1	0419	Information Systems Analyst (Applications Development & Sup)	0423	Information Systems Coordinator	25-44382
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**3. Classification Specifications****a) Revised**

Adopt the revised classification specification(s) listed below:

Trans#	Job Code	Classification Title	Unit
10.	0294	Human Resource Services Division Manager	Unrepresented

**b) Revised and Retitled**

Adopt the revised and retitled classification specification(s) noted below:

Trans. #	Job Code	Classification Title From	Classification Title To	Unit
11.	0457	Medical Leaves & Accommodation Services Case Manager Trainee	Human Resources Leaves Case Manager Trainee	Unrepresented
12.	0463	Medical Leaves & Accommodation Services Administrator	Human Resources Leaves Administrator	Unrepresented
13.	0467	Medical Leaves & Accommodation Services Case Manager	Human Resources Leaves Case Manager	Unrepresented
14.	0468	Medical Leaves & Accommodation Services Supervisor	Human Resources Leaves Manager	Unrepresented

**ADJOURNMENT**

There being no further business, the meeting was adjourned.

DocuSigned by:

*Sam GEE*

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**SAM GEE, Interim Secretary to Civil Service Commission**