

Meeting Date: June 25, 2025

TO: Alameda County Civil Service Commission
FROM: Rudy Esparza, Personnel Services Program Manager
SUBJECT: **Abolish 12 Classifications**

Approved for submission to
Civil Service Commission:

DocuSigned by:

Margarita Zamora

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Margarita Zamora, Secretary to
the Civil Service Commission

RECOMMENDATION

Submit a recommendation to the Board of Supervisors to abolish 12 unused/obsolete classifications.

CURRENT SITUATION

There are over 1400 classifications in the County of Alameda's classification plan; 12 classifications are recommended for abolition.

BACKGROUND

The County of Alameda ("County") Charter Section 36. (a) governs the County's civil service personnel system. Moreover, Civil Service Rule 1200 (Authority) provides that "*it shall be the duty of the Commission to provide for the classification of all positions in the classified service...*" and "*each classification action of the Commission shall be submitted to the Board of Supervisors and shall become effective upon approval by said Board.*"

The Human Resource Services Department conducted an internal review of long-term vacant classifications, many of which have not been used in over a decade. All twelve (12) classifications listed are Unrepresented classifications. The twelve (12) classifications listed are recommended for abolishment because they are 1) no longer used, 2) the respective agency will not use the classification in the foreseeable future, and/or 3) the classification belonged to a classification series that has since been reclassified. Staff discussed the matter with the respective agencies/departments and received concurrence to abolish the classifications as listed in the attachment. Please note that all twelve (12) classifications were unrepresented. Therefore, there was no need to offer to meet and confer with an employee organizations regarding the abolishment of said classifications

RECOMMENDATION

Based on the completion of the internal review process, I am recommending the abolition of the twelve (12) unused/obsolete classifications as listed in Attachment 1, and upon approval by your Commission, staff will submit an action to the Board of Supervisors for final approval in accordance with Charter Section 36. (a).

Attachment 1: Unused/Obsolete Classifications

c: Sam Gee, Interim Secretary to the Civil Service Commission
Michi Yoshii, Labor Relations Manager
Connie Arana, Business Analyst

Unused/Obsolete Classifications

Job Code	Classification Title	Employee Organization	Unit Code	Agency/ Department	Agency/ Department Concurred Date	Employee Organization Notified Date
0473	Training & Education Center Director	UNREP	U50	HRS	Per-Dept Agreement	N/A
1826	Senior Systems Analyst	UNREP	U15	ITD	Per-Dept Agreement	N/A
1841	Software Analyst II	UNREP	U15	ITD	Per-Dept Agreement	N/A
1843	Senior Software Analyst	UNREP	U15	ITD	Per-Dept Agreement	N/A
5043	Assistant Agency Director, Community Health Services	UNREP	015	AC HEALTH	Per-Dept Agreement	N/A
5088	Community Health Services Coordinator	UNREP	U45	AC HEALTH	Per-Dept Agreement	N/A
5092	Older Adult System Care of Director	UNREP	U45	AC HEALTH	Per-Dept Agreement	N/A
5093	Trans Agee Youth System of Care Director	UNREP	U45	AC HEALTH	Per-Dept Agreement	N/A
5160	Medical Director, BHCS	UNREP	U45	AC HEALTH	Per-Dept Agreement	N/A
5687	Chief, Vector Control Services District	UNREP	U45	AC HEALTH	Per-Dept Agreement	N/A
6141	Violence Prevention Coord	UNREP	U45	AC HEALTH	Per-Dept Agreement	N/A
6915	Coordinator of Community Services	UNREP	U15	SSA	Per-Dept Agreement	N/A