



# **A G E N D A**

## **ALAMEDA COUNTY**

### **CIVIL SERVICE COMMISSION**

**Wednesday, February 27, 2019, 4:00 P.M.**

Lakeside Plaza Building - 1401 Lakeside Drive, Room 201

Remote Locations: 4501 Pleasanton Avenue, Pleasanton, CA

Commissioner Arlene Lum, President  
Commissioner Barbara Luna, Vice-President  
Commissioner Dan Chang  
Commissioner Dennis Handis  
Commissioner Ross Peterson

Joe Angelo, Secretary to  
Civil Service Commission  
Andrea Weddle, Chief Assistant County Counsel

**I. CALL TO ORDER**

**II. APPROVE THE MINUTES OF FEBRUARY 13, 2019 AS MAILED.**

**III. PUBLIC COMMENTS:**

**IV. APPROVE CONSENT MATTERS - Pages 2 - 4**

**V. COMMUNICATION(S) No Actions**

**VI. APPEALS (Non-Disciplinary Matters) No Actions**

**VII. CLOSED SESSION**

1. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957:  
(Two cases)
2. **Conference with Legal Counsel – Potential Litigation:** Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9

**VIII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:**

**IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:**

**X. ADJOURNMENT**

#### IV. CONSENT MATTERS

##### A. Hearing Calendar

1. Appeal withdrawn and the matter dismissed for Case No 2018-09; OAH No. 2018100832. Remove from hearing calendar.

##### B. Reinstatement Request(s)

1. Perry Mangabay, Information Systems Specialist, County Library
2. Jennifer Rodriguez, Sheriff's Technician, Sheriff's Office

##### C. Examination Actions – for CSC Meeting of February 27, 2019

Order on 2/11/19 open-assembled examination:

1. Child Support Attorney III, LDF 3/7/19

Order on 2/15/19 open-assembled examination:

2. Auto Mechanic, LDF 3/11/19

Order on 2/19/19 open-assembled examinations:

3. Administrative Specialist I (Public Authority), LDF 3/18/19
4. Administrative Specialist II (Public Authority), LDF 3/18/19
5. Specialist Clerk I (Public Authority), LDF 3/18/19
6. Supervising Clerk II (Public Authority), LDF 3/18/19

Order on 2/8/19 open-continuous examination:

7. Pediatric Occupational Therapist

Reinstate eligible list:

8. Sheriff Technician, #17-8755-01, terminate on 3/29/19

Extend eligible lists:

9. Captain (Promotional), #17-8625-01, terminate on 6/6/19
10. Fire Department Mechanic II, #17-8158-01, terminate on 3/14/20
11. Sergeant (Promotional), #17-8617-01, terminate on 6/28/19
12. Supervising Financial Services Specialist (Promotional), #17-0216-01, terminate on 5/14/19

Miscellaneous:

13. Extend the last day for filing for the Executive Program Coordinator, exam #18-0232-01, from 2/15/19 to 3/1/19.

**IV. CONSENT MATTERS**

**D. Eligible Lists**

Create, approve and order promulgated:

1. Auditor-Appraiser I, #18-2705-01
2. Information Systems Technician II, #18-0411-01
3. Irrigation Specialist (Hayward Area Parks & Recreation District), #18-1131H-01
4. Lead Janitor (Promotional), #18-7415-01
5. Plant Maintenance Laborer, Zone 7, #18-4986-01
6. Public Works Technical Assistant II, #18-2112-01
7. Supervising Administrative Specialist, #18-0220-01
8. Survey Technician III, #18-2147-01

**E. Classification Recommendations**

<b>Department:</b>	<b>Re:</b>
Assessor	1. Reallocate one position of 1120, Clerk II to 0416, Information Systems Specialist (19-32631).
General Services Agency	2. Reallocate one position of 1220, Secretary II to 1142, Administrative Assistant (19-32653).
Health Care Services Agency	3. Reallocate one position of 6492, Mental Health Specialist III to 6513, Behavioral Health Crisis Intervention Specialist II (18-31221). 4. Reallocate one position of 1128, Specialist Clerk I to 1129, Specialist Clerk II (19-31876). 5. Reallocate one position of 1128, Specialist Clerk I to 1129, Specialist Clerk II (19-31877). 6. Reallocate one position of 1128, Specialist Clerk I to 1129, Specialist Clerk II (19-31878). 7. Reallocate one position of 1128, Specialist Clerk I to 1129, Specialist Clerk II (19-31879). 8. Reallocate one position of 1128, Specialist Clerk I to 1129, Specialist Clerk II (19-31880). 9. Allocate four additional positions of 6491P, Mental Health Specialist II Project (19-32060).
Sheriff's Office	10. Allocate two additional positions of 8550N, Regional Training Center Instructor Emergency Vehicle Operations) Services-as-Needed (19-32578).

**IV. CONSENT MATTERS**

**F. Classification Specifications**

ACMEA General Government Unit	<ol style="list-style-type: none"><li>1. Adopt the revised classification specification for 1866, Application Systems Engineer I.</li><li>2. Adopt the revised classification specification for 1867, Application Systems Engineer II.</li></ol>
Unrepresented - Management	<ol style="list-style-type: none"><li>3. Adopt the revised classification specification for 1868, Application Systems Engineer III.</li><li>4. Revise and retitle 0267, Benefits Auditor to 0267, Benefits Accountant and adopt the classification specification.</li><li>5. Adopt the revised classification specification for 1828, Infrastructure Services Technician.</li><li>6. Adopt the revised classification specification for 1830, Infrastructure Services Analyst.</li><li>7. Adopt the revised classification specification for 1832, Senior Infrastructure Services Analyst.</li><li>8. Recommend the Board of Supervisors adopt the classification for 6780, Senior Employment Specialist and adopt the classification specification.</li></ol>