I. CALL TO ORDER

II. APPROVE THE MINUTES OF FEBRUARY 20, 2013 AS MAILED.

III. APPROVE CONSENT MATTERS - Pages 2 - 4

IV. COMMUNICATION(S)  No Actions

V. APPEALS (Non-Disciplinary Matters)
   From the Human Resource Services Department regarding the request from Whilma De Dios' appealing the denial of her request to upgrade from Supervising Financial Specialist to Financial Officer
   STAFF RECOMMENDATION: Deny Appeal

VI. CLOSED SESSION
   1. Public Employment pursuant to Government Code §54957: job code 6110, Deputy Probation Officer II, Probation Department
   2. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957: (One case)
   3. Conference with Legal Counsel – Potential Litigation: Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9

VII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:

VIII. PUBLIC COMMENTS:

IX. CIVIL SERVICE COMMISSION’S OR DIRECTOR’S REMARKS:

X. ADJOURNMENT
### III. CONSENT MATTERS

**A. Reinstatement Request(s)**

Maggie Lee, Appraiser II, Assessor’s Department  
Susan Dawkins, Behavioral Clinician II – Project, Health Care Services Agency  
Rachel Reyes, Clerk Intermittent I, Registrar of Voter

**B. Voluntary Demotion(s)**

Maya Halton, Eligibility Technician I to Specialist Clerk I, Social Services Agency

**C. Examination Actions – for CSC Meeting of March 6, 2013**

- Order on 2/20/13 open-assembled examination:
  - Appraiser III, LDF 3/18/13
- Order on 2/21/13 open-assembled examination:
  - Adult Protective Services Supervisor, LDF 3/18/13
- Order on 2/27/13 open-assembled examination:
  - Staff Development Specialist, LDF 3/25/13
- Order on 2/27/13 open-assembled examination:
  - Building Equipment Maintenance Worker, LDF 3/25/13
- Order on 3/1/13 open-assembled examination:
  - Supervisor, Buildings and Plant Maintenance, LDF 3/26/13
- Order on 2/25/13 open-continuous examination:
  - Eligibility Technician I, LDF 4/1/13
- Reopen on 2/26/13 continuous examination:
  - Billing Technician II, LDF 3/1/13
- Suspend continuous examinations:
  - Supervising Right-of-Way Agent, #12-2520-01, effective 2/13/13
  - DNA Technical Lead, #12-8529-01, effective 2/27/13
- Reinstate eligible list:
  - Client Advocate (Promotional), exam #09-6736-101, terminate on 8/26/13
- Extend eligible lists:
  - Associate County Counsel, #11-3220-01, terminate on 7/31/13
  - Equipment Operator (Hayward Recreation & Parks Department), #11-1138-01, terminate on 3/21/14
- Designate the Carpenter, exam #12-9220-01, as an alternate list for Building Maintenance Worker II.
III. CONSENT MATTERS

C. Examination Actions – for CSC Meeting of March 6, 2013 continued

Miscellaneous:
Extend the last day for filing for Registered Nurse II (PHN Cert/Quality Improvement), exam #13-5315-02 until 2/22/13.

Extend the last day for filing for Registered Nurse III (Homeless Option) exam #13-5315-04 until 3/8/13.

Change Assistant Business Analyst (HRMS Option), exam #12-0272-01 from a promotional-assembled exam to an open-assembled exam with the last day for filing of 3/18/13, effective 12/24/12.

Change Billing Technician II, exam #12-1492-01 from an open-assembled exam to an open-continuous exam effective 5/30/12.

D. Eligible Lists

Create, approve and order promulgated:
- Assessment Supervisor II, #12-2851-01
- Collection Supervisor I (Promotional), #12-1428-01
- Information Systems Analyst, #12-0419-01
- Manager, Emergency Services Dispatch, #13-1889-01
- Program Manager, Probation, #12-6126-01
- Supervising Right of Way Agent, #12-2510-01
- Treasurer-Tax Collector Administrator, #12-0137-01

E. Classification Recommendations

<table>
<thead>
<tr>
<th>Department:</th>
<th>Re:</th>
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<tbody>
<tr>
<td>Auditor-Controller’s Agency</td>
<td>1. Reallocate one position of 0145, Auditor II to 0144, Senior Auditor (13-01499).</td>
</tr>
<tr>
<td>Assessor’s Department</td>
<td>2. Reallocate one position of 1296N, Clerk Intermittent I Services-As-Needed to 1120, Clerk II (13-01177).</td>
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### III. CONSENT MATTERS

#### E. Classification Recommendations

<table>
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<tr>
<td>Human Resource Services</td>
<td>5. Reallocate one position of 0266, Employee Services Technician II to 0219, Administrative Specialist II (13-01558).&lt;br&gt;6. Reallocate one position of 0480, Training Center Customer Services Representative to 0479, County Training &amp; Program Coordinator (13-01559).</td>
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<tr>
<td>Probation Department</td>
<td>7. Reallocate one position of 1215, Secretary I to 1129, Specialist Clerk II (13-00739).</td>
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<tr>
<td>Social Services Agency</td>
<td>8. Reallocate one position of 1120, Clerk II to 1132, Eligibility Support Clerk (13-01417).</td>
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#### F. Classification Specifications

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<tbody>
<tr>
<td>1. Adopt the revised classification specification for 9320, Truck Driver.</td>
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