



A G E N D A

ALAMEDA COUNTY

CIVIL SERVICE COMMISSION

Wednesday, April 25, 2018, 4:00 P.M.

Lakeside Plaza Building

1401 Lakeside Drive, Room 201

Commissioner Arlene Lum, President
Commissioner Barbara Luna, Vice-President
Commissioner Stephen Booth
Commissioner Dan Chang
Commissioner Ross Peterson

Joe Angelo, Secretary to
Civil Service Commission
Andrea Weddle, Chief Assistant County Counsel

I. CALL TO ORDER

II. APPROVE THE MINUTES OF APRIL 11, 2018 AS MAILED.

III. PUBLIC COMMENTS:

IV. APPROVE CONSENT MATTERS - Pages 2 -5

V. COMMUNICATION(S) No Actions

VI. APPEALS (Non-Disciplinary Matters) No Actions

VII. CLOSED SESSION

1. Public Employment pursuant to Government Code §54957:
job code 6745, Child Welfare Worker II, Social Services Agency
2. **Conference with Legal Counsel – Potential Litigation:** Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9

VIII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:

IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:

X. ADJOURNMENT

IV. CONSENT MATTERS

A. Reinstatement Request(s)

1. Daniel Perez Flores, Recreation Assistant, Sheriff's Office
2. Alejandro Garcia, Auto Mechanic Supervisor, General Services Agency
3. Louis David Nefouse, Deputy County Counsel, County Counsel
4. Marion Elaine Oldenhage, Administrative Specialist I, Retirement

B. Examination Actions – for CSC Meeting of April 25, 2018

Order on 4/11/18, promotional-assembled examination:

1. Senior Registered Environmental Health Specialist, LDF 5/7/18

Order on 4/6/18, open-assembled examination:

2. Auditor-Appraiser III, LDF 5/1/18

Order on 4/10/18, open-assembled examination:

3. Veterans Service Officer, LDF 5/7/18
4. Deputy Chief Probation Officer, LDF 5/4/18

Order on 4/11/18, open-assembled examination:

5. Risk/Human Resources Specialist (Hayward Area Recreation & Park District), LDF 5/7/18

Order on 4/12/18, open-assembled examination:

6. Emergency Services Dispatcher I, LDF 5/7/18

Order on 4/13/18, open-assembled examination:

7. Executive Assistant to the County Administrator, LDF 5/7/18
8. Customer Service Supervisor, (Hayward Area Recreation & Park District), LDF 5/7/18

Order on 4/16/18, open-assembled examination:

9. Administrative Associate, County Administrator's Office, LDF 5/10/18

Order on 4/30/18, open-assembled examination:

10. Fire Geographic Information Systems Field Technician Services-As-Needed, LDF 5/24/18

Reinstate eligible lists:

11. Application Systems Engineer III, #17-1868-01, terminate on 5/15/18
12. Senior Billing Technician, #16-1494-01, terminate on 7/5/18
13. Administrative Analyst, #16-0245-01, terminate on 10/25/18

Extend eligible list:

14. Fire Information Systems Manager, #16-8211-01, terminate on 5/24/19

IV. CONSENT MATTERS

B. Examination Actions – for CSC Meeting of April 25, 2018 - continued

Miscellaneous:

15. Extend the last day for filing for Secretary II, exam #17-1220-01 from 4/6/18 to 4/10/18.
16. Extend the last day for filing for Probation Specialist, exam #18-6118-01 from 4/9/18 to 4/16/18.
17. Extend the last day for filing for Supervising Building Inspector, exam #18-8332-01 from 4/10/18 to 4/23/18.

C. Eligible Lists

Create, approve and order promulgated:

1. Clinical Review Specialist, #17-6515-01
2. Employee Benefits Technician I, #18-0265-01
3. Food Service Worker, #18-7510-01
4. Librarian II, #17-4140-02
5. Training Officer, #17-5090-01

D. Classification Recommendations

Department:	Re:
General Services Agency	<ol style="list-style-type: none"> 1. Reallocate one position of 1120, Clerk II to 0175, Procurement & Contracts Supervisor (18-30922).
Health Care Services Agency	<ol style="list-style-type: none"> 2. Reallocate one position of 0214, Financial Services Specialist II to 0215, Senior Financial Services Specialist (18-30458). 3. Reallocate one position of 0207, Senior Management Analyst to 0314, Health Care Program Administrator I (Homeless Program Specialty) (18-30869). 4. Reallocate one position of 0419P, Information Systems Analyst Project to 0419, Information Systems Analyst (18-30872). 5. Reallocate one position of 0411P, Information Systems Technician II Project to 0411, Information Systems Technician II (18-30874). 6. Reallocate one position of 0306, Program/Financial Specialist to 0207, Senior Management Analyst (18-30920). 7. Reallocate one position of 0420P, Information Systems Manager Project to 0419P, Information Systems Analyst Project (18-31003).

IV. CONSENT MATTERS

D. Classification Recommendations - continued

Department:	Re:
Health Care Services Agency	8. Reallocate one position of 1142P, Administrative Assistant Project to 0314P, Health Care Program Administrator I Project (18-31004). 9. Allocate two additional positions of 6510P, Behavioral Clinician II (18-30464).
Information Technology	10. Reallocate one position of 9285, Senior Telecommunication Systems Analyst to 1832, Senior Infrastructure Services Analyst (18-30984). 11. Reallocate one position of 1842, Software Analyst to 1832, Senior Infrastructure Services Analyst (18-30985). 12. Reallocate one position of 9282, Telecommunication Systems Analyst to 1830, Infrastructure Services Analyst (18-30986). 13. Reallocate one position of 9288, Telecommunication Services Coordinator II to 1830, Infrastructure Services Analyst (18-30987). 14. Reallocate one position of 9287, Telephone Services Specialist to 1828, Infrastructure Services Technician (18-30988). 15. Reallocate one position of 9289, Manager, Communications Department to 1832, Senior Infrastructure Services Analyst (18-30989). 16. Reallocate one position of 1816, Data Network Design Analyst to 1830, Infrastructure Services Analyst (18-30990). 17. Reallocate one position of 1818, Network Services Analyst II to 1828, Infrastructure Services Technician (18-30991). 18. Reallocate one position of 1804, Network Support Technician II to 1828, Infrastructure Services Technician (18-30992). 19. Reallocate one position of 9285, Senior Telecommunication Systems Analyst to 1836, Infrastructure Services Engineer (18-30999).
Sheriff's Office	20. Reallocate one position of 8620, Lieutenant to 8625, Captain (18-30982).

IV. CONSENT MATTERS

E. Classification Specifications

1. Revise and retitle 5390, Associate Director, Public Health Nursing to 5390, Deputy Director, Public Health Nursing and adopt the classification specification.
2. Adopt the revised classification specification 1845, Assistant Director, Information Technology Department.
3. Adopt the revised classification specification 1847, Chief Technology Officer.
4. Adopt the revised classification specification 1829, Deputy Director, Information Technology Department.
5. Revise and retitle 1849, Director, Information Technology Department to 1849, Chief Information Officer and adopt the classification specification.
6. Adopt the revised classification specification 9696, Energy Project Manager.
7. Adopt the revised classification specification 1229, Executive Assistant to the County Administrator.