



A G E N D A

ALAMEDA COUNTY

CIVIL SERVICE COMMISSION

Wednesday, July 17, 2019, 4:00 P.M.

Lakeside Plaza Building

1401 Lakeside Drive, Room 201

Commissioner Arlene Lum, President
Commissioner Barbara Luna, Vice-President
Commissioner Dan Chang
Commissioner Dennis Handis
Commissioner Ross Peterson

Joe Angelo, Secretary to
Civil Service Commission
Andrea Weddle, Chief Assistant County Counsel

I. CALL TO ORDER

II. APPROVE THE MINUTES OF JULY 3, 2019 AS MAILED.

III. PUBLIC COMMENTS:

IV. APPROVE CONSENT MATTERS - Pages 2 - 4

V. COMMUNICATION(S) No Actions

VI. APPEALS (Non-Disciplinary Matters) No Actions

VII. CLOSED SESSION

1. **REPORT AND RECOMMENDATION(S):** Public Employee Discipline/Dismissal/Release – Case No. 2018-08– OAH No. 2018110388 (Public Works Agency).
2. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957: (Four cases)
3. **Conference with Legal Counsel – Potential Litigation:** Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9

VIII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:

IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:

X. ADJOURNMENT

IV. CONSENT MATTERS

A. Hearing Calendar

1. Correspondence from the Law Offices of Denise Eaton-May, requesting an appeal hearing for Case No. 2019-06. Set for hearing.

B. Reinstatement Request(s)

1. Sabrina Amador-Diggdon, Division Chief, Auditor, Auditor-Controller
2. Anna Lee, Program Specialist P, Health Care Services Agency
3. Susan Loustau, Specialist Clerk I, County Library

C. Examination Actions – for CSC Meeting of July 17, 2019

Order on 6/28/19 open-assembled examination:

1. Probation Community Re-Entry and Outreach Director, LDF 7/22/19

Order on 7/1/19 open-assembled examination:

2. County Surveyor, LDF 7/26/19
3. Librarian I, LDF 7/26/19
4. Public Works Technical Assistant III, LDF 7/25/19

Reopen on 7/5/19 continuous examination:

5. Customer Service Representative, Department of Child Support Services, LDF 7/29/19

Reopen on 7/11/19 continuous examination:

6. Accounting Specialist II, LDF 7/25/19

Reopen on 7/1/19 continuous examination:

7. Senior Project Manager, General Services Agency, LDF 7/15/19

Miscellaneous:

8. Change the Senior Project Manager, General Services Agency, exam #18-9701-01, from an assembled exam to a continuous exam effective, 10/30/18.
9. Extend the last day for filing for Supervising Criminalist, exam #19-8526-01, from 6/26/19 to 7/10/19.
10. Change Customer Service Representative, Department of Child Support Services, exam #18-1154-01, from an assembled exam to a continuous exam effective, 11/15/18.
11. Change the Accounting Specialist II, exam #18-1316-02, from an assembled exam to a continuous exam effective, 12/19/18.

IV. CONSENT MATTERS

D. Eligible Lists

Create, approve and order promulgated:

1. Agricultural and Standards Investigator I, #19-8418-01
2. Assistant Agency Director, Social Services Agency, #19-6080-01
3. Fire Dispatcher Trainee, #19-8209-01
4. Human Resource Validation Processor, #19-0269-01
5. Janitor Supervisor II (Promotional), #19-7423-01
6. Painter, #19-9240-01
7. Senior Hazardous Materials Specialist-Household Hazardous
8. Waste (Promotional), #19-5655-01
9. Transportation & Supply Coordinator, Zone 7, #19-4985-01

E. Specialty Designations

Department:	Re:
Health Care Services Agency	<ol style="list-style-type: none"> 1. Approve the specialty designation for one position #310782, job code 1128 Specialist Clerk I, (Spanish Speaking Specialty), effective 7/28/19. 2. Approve the specialty designation for one position #310783, job code 1129 Specialist Clerk II, (Spanish Speaking Specialty), effective 7/28/19.
Public Defenders Department	<ol style="list-style-type: none"> 3. Approve the specialty designation for one position #301488, job code 1240 Legal Secretary, (Spanish Speaking Specialty), effective 7/28/19. 4. Approve the specialty designation for three positions #301487, 301494, 301495, job code 1240 Legal Secretary, (Spanish Speaking Specialty), effective 7/28/19.

IV. CONSENT MATTERS	
F. <u>Classification Specifications</u>	
Unrepresented - Management	<ol style="list-style-type: none">1. Adopt the revised classification specification for 1829, Deputy Director, Information Technology Department.2. Revise and retitle the classification specification 1845, Assistant Director, Information Technology Department to 1845, Assistant Chief Information Officer.3. Revise and retitle the classification specification 1835, Information Technology Manager to 1835, Technical Service Director.

Csa 7-17