



A G E N D A

ALAMEDA COUNTY

CIVIL SERVICE COMMISSION

Wednesday, August 1, 2018, 4:00 P.M.

Lakeside Plaza Building

1401 Lakeside Drive, Room 201

Commissioner Arlene Lum, President
Commissioner Barbara Luna, Vice-President
Commissioner Dan Chang
Commissioner Ross Peterson

Joe Angelo, Secretary to
Civil Service Commission
Andrea Weddle, Chief Assistant County Counsel

I. CALL TO ORDER

II. APPROVE THE MINUTES OF JULY 18, 2018 AS MAILED.

III. PUBLIC COMMENTS:

IV. APPROVE CONSENT MATTERS - Pages 2 - 4

V. EXAM ACTION

Ordered on 6/29/18 promotional-assembled examination:

Deputy Director, General Services Agency (Building Maintenance)

VI. CLASSIFICATION SPECIFICATION

Adopt the revised classification specification for 0184, Logistics Services Manager, General Services Agency

VII. COMMUNICATION(S) No Actions

VIII. APPEALS (Non-Disciplinary Matters) No Actions

IX. CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957:
(One case)
2. **Conference with Legal Counsel – Potential Litigation:** Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9

X. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:

XI. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:

XII. ADJOURNMENT

IV. CONSENT MATTERS

A. Reinstatement Request(s)

1. Belinda S. Ambroshini, Specialist Clerk I, Social Services Agency
2. TeeLee Garvin, Specialist Clerk II, Health Care Services Agency
3. Malcolm Lewis, Eligibility Support Clerk, Social Services Agency
4. Susan Loustau, Specialist Clerk I, General Services Agency
5. Hung Thanh Nguyen, Supervising Welfare Investigator, Social Services Agency
6. David Valladares, Eligibility Support Clerk, Social Services Agency

B. Voluntary Demotion(s)

Susie Saechao, Behavioral Clinician I to Mental Health Specialist III, Health Care Services Agency

C. Examination Actions – for CSC Meeting of August 1, 2018

Order on 7/9/18 open assembled examination:

1. Assistant Public Defender, LDF 8/7/18

Order on 7/18/18 open assembled examination:

2. Administrative Analyst, LDF 8/13/18

Order on 7/20/18 open assembled examination:

3. Information Systems Specialist, LDF 8/13/18

Order on 7/23/18 open assembled examination:

4. Program Specialist (Sexually Transmitted Disease Option), LDF 8/16/18

Order on 7/26/18 open assembled examination:

5. Public Works Inspector III, Construction, LDF 8/20/18

Reopen on 7/10/18 continuous examination:

6. Financial Services Deputy Director, Social Services Agency

Extend eligible lists:

7. Appraiser III, #17-2620-01, terminate 11/30/18
8. Departmental Human Resources Officer, #17-0460-01, terminate 8/14/19
9. Management Analyst, #17-0206-01, terminate 6/6/19
10. Physician III (Psychiatric Specialty), #17-5139-01, terminate 10/16/18
11. Procurement and Contracts Supervisor, #17-0175-01, terminate 2/28/19
12. Specialist Clerk I, #17-1128-01, terminate 5/21/19

Miscellaneous:

13. Change Financial Services Deputy Director, Social Services Agency, exam #18-6070-02. from an assembled examination to a continuous examination effective 5/29/18.
14. Extend the last day for filing for Management Analyst, exam #17-0206-01 from 7/17/18 to 7/23/18.

IV. CONSENT MATTERS

D. Eligible Lists

Create, approve and order promulgated:

1. Accountant, #17-0132-01
2. Administrative Associate, County Administrator's Office, #18-1137-01
3. Associate Program Specialist, #18-0301-01
4. Deputy Chief Probation Officer, #18-6124-01
5. Deputy Sheriff I POST Academy Graduates, #17-8602-01
6. Labor Relations Manager, #18-0292-01
7. Program Specialist (Emergency Preparedness Professional), #17-0305-06
8. Senior Registered Environmental Health Specialist (Promotional) #18-5667-02
9. Senior Risk and Insurance Analyst, #18-0491-01
10. Social Worker I, #17-6710-01
11. Staff Development Specialist, #18-6796-01
12. Strategic Facilities Capital Planning Manager, #18-2220-01

E. Classification Recommendations

Department:	Re:
General Services Agency	1. Reallocate one position of 9680, Supervisor, Building & Plant Maintenance to 0206, Management Analyst (19-31503).
Health Care Services Agency	2. Reallocate one position of 6316P, Clinical Psychologist Project to 6316, Clinical Psychologist (Homeless Program Specialty) (19-31515). 3. Reallocate one position of 6510, Behavioral Clinician II to 6515, Clinical Review Specialist (19-31516). 4. Reallocate one position of 6510, Behavioral Clinician II to 6515, Clinical Review Specialist (19-31517). 5. Reallocate one position of 6510, Behavioral Clinician II to 6515, Clinical Review Specialist (19-31518). 6. Reallocate one position of 6527, Behavioral Health Clinical Manager to 6491, Mental Health Specialist II (19-31519). 7. Reallocate one position of 5400N, Student Professional Worker to 0305, Program Specialist (19-31520). 8. Reallocate one position of 6510, Behavioral Clinician II to 0305, Program Specialist (19-31521).

IV. CONSENT MATTERS	
E. <u>Classification Recommendations</u>	
Department:	Re:
Health Care Services Agency	9. Reallocate one position of 5383, Mid-Level Practitioner to 5384, Psychiatric Mental Health Nurse Practitioner (19-31524).
Public Defender	10. Reallocate one position of 1220, Secretary II to 1226, Administrative Legal Secretary (18-31244).
Sheriff's Office	11. Reallocate one position of 6501, Youth and Family Services Therapist I to 6511, Youth and Family Services Program Assistant (19-31511). 12. Reallocate one position of 9402, Transportation Services Attendant to 8755, Sheriff's Technician (19-31543). 13. Reallocate one position of 8550N, Regional Training Center Instructor EVOG (Emergency Vehicle Operations) Services-As-Needed to 8549N, Regional Training Center Instructor Services-As-Needed (19-31622).
Zone 7	14. Allocate one additional position of 4953, Buyer I, Zone 7 (18-31236).
F. <u>Classification Specifications</u>	
	1. Adopt the revised classification specification 6082, Deputy Director, Social Services Agency. 2. Revise and retitle 8850, Sheriff's Accreditation Specialist to 8850, Sheriff's Grant Development Specialist and adopt the revised classification specification. 3. Adopt the revised classification specification 6045, Social Services Program Manager. 4. Adopt the revised classification specification series 2147, Survey Technician III and 2148, Land Surveyor.