



Summary Action Minutes

ALAMEDA COUNTY

CIVIL SERVICE COMMISSION

Wednesday, November 9, 2016

(Minutes Subject to Approval at November 22, 2016 Meeting)

The Civil Service Commission will meet **Tuesday, November 22, 2016** at 4:00 p.m.
in Room 201 of the Lakeside Plaza Building.

PRESENT

Commissioners: **All Present**

Secretary: **K. Mount**

County Counsel: **A. Weddle**

I. CALLED TO ORDER

II. APPROVED THE MINUTES OF OCTOBER 26, 2016 AS MAILED. 5-0

III. APPROVED CONSENT MATTERS - Pages 3 - 6 As amended Item III.-C. 5-0

IV. COMMUNICATION(S)

Communication from Counsel Andrea Weddle, regarding Alameda County Civil Service Commission Teleconferencing Procedures. **Adopted 5-0**

V. APPEALS (Non-Disciplinary Matters) None

VI. CLOSED SESSION – Held for Item VI-1.

- 1. REPORT AND RECOMMENDATION(S):** Public Employee Discipline/Dismissal/Release – Case No. 2016-09– OAH No. 2016060869 (Social Services Agency).
2. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957: (Two cases)
3. **Conference with Legal Counsel – Potential Litigation:** Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9

VII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:

For Closed Session Item VI-1. the Commission voted 5-0 to continue the matter to the next meeting on November 22, 2016.

VIII. PUBLIC COMMENTS:

Detra Teal from Social Services Agency, spoke in support of Item VI.-1.

Jason Lauren, Deputy County Counsel, spoke in support of Item VI.-1.

IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:

Kathy Mount announced the next Civil Service Commission meeting will be held on a Tuesday, November 22, 2016.

X. ADJOURNMENT 5-0

III. CONSENT MATTERS - APPROVED

A. Reinstatement Request(s)

1. Marcoantonio Banuelos, Gardener II, General Services Agency
2. Jeffrey Nienaber, Appraiser III, Assessor's Department
3. Brittny Antoinette Hayes, Eligibility Support Clerk, Social Services Agency

B. Voluntary Demotion(s)

Christine Ortiz, Secretary II to Specialist Clerk II Project, Health Care Services Agency

C. Comparable Transfer(s)

Transfer the following employees from a Juvenile Institutional Officer II to Juvenile Institutional Officer, Probation Department:

Abram III, Edward D.; Adams, Koresh Jaffa; Agbayani, Florante Manuel; Algere, Tachia T; Alvarado, Diocelina; Aragon, Marina; Arroyo, Jose Antonio C.; Bailey, Kenneth Eugene; Bautista, Sandra; Belton, Deangela D.; Bernal, Christine; Bingham, Brian; Bobino, Twila Ann; Bottom, Richetta Louise; Brady, Deanie Myers; Brock, Ewanie; Brown, Howard L.; Brown, Trevor M.; Burgess, Derek Joseph; Burnley II, Billy Ray; Butler, Diane Angel; Calderon, Humberto John; Campbell, Scott Edward; Carson, Christopher Allen; Carter, Stanley Bernard; Casares, Jesse; Chatfield, Teresa L.; Chatman, Christopher Tracy; Clayton, Keith W.; Clemons, Kevin Leander; Coleman, Ronald C.; Contawe, Nichole Marie; Cox, Shannon Laniere; Craig, Terri Nicole; Davis, Antoinette Robinson; De Anda, Eduardo Guzman; Diaz, Dahlia Ariana; Diew, Ryan Lakeith; Douglas, Kiesha; Dykes, Terry; Eisland, Allison N.; Ellis, Charles Henry; Elzy, Bennie L.; Espinoza, Francine Angelique; Espinoza, Serena Marie Barrios; Essig, Lamar Tyron; Faaita, Timothy Paul; Fenta, Michelle Fernandes; Figueroa, Juan C.; Freitas, Michael C.; Gillam, Conti L.; Gordon, Makesha J.; Green, Devins Antonio; Green, Marcus Ray; Gutierrez, Angela Rose; Hai Ceja, Gimhone Serena Hiam; Hardeman, Darnell Wilford; Hatfield, Damonde' Lamar H.; Hawkins, Toniel Josieque; Haynes, Uveli; Hill, Irven Lamar; Hollis, Sharon Kay; Hughey, Ti'Nika Shuron; Irving, Julius Cary; Jackson, Cynthia Maria; Johnson, Deanna Lynn; Johnson, Reginald Roderick; Jones, Donna F.; Jones, Kenneth Leroy; Jones, Rachel Antonette; King, Robert Otis; LaBad, William E.; Lacy, Bonnie Fay; Leatutufu, Laneka; Lepe, Ricardo; Lin, Shinn Jieh; Lockhart, Ke're Lavonnete; Martinez, Fabian; McBride, Brandon James; Mcgee, Paul D.; McMullen, Saundria N.; Miller, Latoya Cherie; Mitchell, Kyndra Danielle; Moore, Johanne Edralin; Moore, Vincent L.; Mora, Daniel; Morales, Daniel Emilio; Morris, Michael Anthony; Nero, Jemal Laray; Newsome, Tristan Freeman; Numa, Marie F.; Olguin, Patricia Jazmin Oum, Vath; Overall, Diahann Marie; Perales, Nicole R.; Porter, Emerald Josette; Ransom, Katia; Red, Falilah; Rendon, Kimberly R.; Reyes, Betty; Robertson, Eric J.; Robinson, William James; Rogers, Mary J.; Romine, Leitriß Marie; Roseman, Stephen Nicholas; Rossell II, Charles William; Safir, Ibrahym; Samuels, Zsanna Nicole; Scott, Tracei R.; Seay, Sylvia A.; Slaughter, Sharrell Sharene; Smith, Derek; Smith, Lakesha Michelle; Somoza, Beatriz Moreno; Stewart, Brady J.; Sykes, Valerie A.; Tarver, Erika Monique; Tharp Jr., Andre Gregory; Thomas, Darain; Tobie, Marcus Daryl; Topete, Javier Ruiz; Tran, Andy An Ngoc; Turner, Brent Lamar; Valle, Richard; Vaughn, Deloris Latesis; Vigil, Erika M.; Villanueva Pantoja, Cesar Israel; Ward, Donnell Lowrie; Washington, Steve L.; Watson, Eric Eugene; Watson, Ricky Lamar; Watson-Richardson, Lauren M.; Wiliams, Shawntea; Williams, Lucy; Williams, Thelma Louise; Winston, Lance Leanord; Winters, Warren Leland; Woods, Monique Mechelle; Worth, Kacie Lee; Wright, Michael C.; Young, Eric; Young, John Keith

D. Examination Actions – for CSC Meeting of November 9, 2016

Ordered on 10/27/16 promotional-assembled examination:

1. Senior Vector Control Biologist, LDF 11/21/16

Ordered on 10/20/16 open-assembled examination:

2. Supervising Librarian I, LDF 11/14/16

Ordered on 10/24/16 open-assembled examination:

3. Program Performance Management and Accreditation Director, LDF 11/17/16

4. Agricultural and Standards Investigator I, LDF 11/17/16

Ordered on 10/26/16 open-assembled examination:

5. Information Systems Technician II, LDF 11/21/16

III. CONSENT MATTERS - APPROVED

D. Examination Actions – for CSC Meeting of November 9, 2016

Ordered on 10/28/16 open-assembled examination:

6. Chief Counsel, ACERA, LDF 11/22/16

Ordered on 11/2/16 open-assembled examination:

7. ACCESS Program Clinical Manager, LDF 11/28/16

Terminated eligible list:

8. Fire Dispatcher, #15-8220-01, effective 11/1/16

Reinstated eligible list:

9. Supervising Program Specialist, #15-0308-01, terminate 1/31/17

Extended eligible list:

10. Senior Code Enforcement Investigator, #16-8764-01, terminate on 11/21/16

E. Eligible Lists

Created, approved and ordered promulgated:

1. Associate Land Surveyor, #16-2155-01
2. Client Benefits and Accounts Manager, Behavioral Health Care Services, #16-1500-01
3. Child Welfare Supervisor (Promotional), #16-6750-01
4. Critical Care Manager, Behavioral Health Care Services, #16-6518-01
5. Early Periodic, Screening, Diagnostic & Treatment Coordinator, #16-5071-01
6. Fire Department Account Clerk, #16-8160-01
7. Information Systems Deputy Director, #16-0427-01
8. Information Systems Manager, #16-0420-01
9. Payroll Records Clerk, #16-1125-01
10. Program Specialist (Communicable Disease Option), #16-0305-01

F. Classification Recommendations - Approved

Department:	Re:
Health Care Services Agency	<ol style="list-style-type: none">1. Allocate one additional position of 1314, Accounting Specialist I (17-28096).2. Allocate one additional position of 1316, Accounting Specialist II (17-28097).3. Reallocate one position of 1128, Specialist Clerk I to 1142, Administrative Assistant (17-28112).4. Reallocate one position of 0305P, Program Specialist Project to 0305 Program Specialist (17-28198)

III. CONSENT MATTERS - APPROVED

F. Classification Recommendations - Approved

Department:	Re:
Health Care Services Agency	5. Reallocate one position of 1485, Health Insurance Technician to 0206, Management Analyst (17-28180). 6. Reallocate one position of 1128, Specialist Clerk I to 1129, Specialist Clerk II (17-28658).
Human Resource Services Department	7. Reallocate one position of 0601, Management Consultant to 0278, Human Resources Technician (17-28699).
Sheriff's Office	8. Reallocate one position of 8529, DNA Technical Lead to 8528, Supervising DNA Criminalist (17-28622).
Social Services Agency	9. Reallocate one position of 0305 Project, Program Specialist Project to 6738, Appeals Officer (17-27870). 10. Reallocate one position of 6784, Employment Counselor to 0305, Program Specialist (17-28041).

G. Specialty Designations - Approved

Department:	Re:
Health Care Services Agency	1. Approve the specialty designation for one position #310186, job code 6701, Community Outreach Worker II, (Spanish Speaking Specialty), effective 11/20/16.
Public Works Agency	2. Remove the specialty designation for one position #303523, job code 2162, Public Works Inspector III, Construction (Facility Inspection Specialty), effective 11/20/16. 3. Approve the specialty designation for one position #303759, job code 2025, Supervising Civil Engineer (Facility Inspection Specialty), effective 11/20/16.

III. CONSENT MATTERS - APPROVED

H. Classification Specifications - Approved

	<p>1. Adopt the revised classification for 6910, Recruitment Specialist, Health Care Services Agency.</p>
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ADJOURNMENT

There being no further business, the meeting was adjourned.



Kathy Mount, Secretary to Civil Service Commission