



***Summary Action Minutes***  
***ALAMEDA COUNTY***  
***CIVIL SERVICE COMMISSION***

**Wednesday, November 9, 2016**

**(Minutes Subject to Approval at November 22, 2016 Meeting)**

The Civil Service Commission will meet **Tuesday, November 22, 2016** at 4:00 p.m.  
in Room 201 of the Lakeside Plaza Building.

**PRESENT**

Commissioners: **All Present**

Secretary: **K. Mount**

County Counsel: **A. Weddle**

**I. CALLED TO ORDER**

**II. APPROVED THE MINUTES OF OCTOBER 26, 2016 AS MAILED. 5-0**

**III. APPROVED CONSENT MATTERS - Pages 3 - 6 As amended Item III.-C. 5-0**

**IV. COMMUNICATION(S)**

Communication from Counsel Andrea Weddle, regarding Alameda County Civil Service Commission Teleconferencing Procedures. **Adopted 5-0**

**V. APPEALS (Non-Disciplinary Matters) None**

**VI. CLOSED SESSION – Held for Item VI-1.**

1. **REPORT AND RECOMMENDATION(S):** Public Employee Discipline/Dismissal/Release – Case No. 2016-09– OAH No. 2016060869 (Social Services Agency).
2. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957: (Two cases)
3. **Conference with Legal Counsel – Potential Litigation:** Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9

**VII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:**

For Closed Session Item VI.-1. the Commission voted 5-0 to continue the matter to the next meeting on November 22, 2016.

**VIII. PUBLIC COMMENTS:**

Detra Teal from Social Services Agency, spoke in support of Item VI.-1.

Jason Lauren, Deputy County Counsel, spoke in support of Item VI.-1.

**IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:**

Kathy Mount announced the next Civil Service Commission meeting will be held on a Tuesday, November 22, 2016.

**X. ADJOURNMENT 5-0**

### III. CONSENT MATTERS - APPROVED

#### A. Reinstatement Request(s)

1. Marcoantonio Banuelos, Gardener II, General Services Agency
2. Jeffrey Nienaber, Appraiser III, Assessor's Department
3. Brittny Antoinette Hayes, Eligibility Support Clerk, Social Services Agency

#### B. Voluntary Demotion(s)

Christine Ortiz, Secretary II to Specialist Clerk II Project, Health Care Services Agency

#### C. Comparable Transfer(s)

Transfer the following employees from a Juvenile Institutional Officer II to Juvenile Institutional Officer, Probation Department:

Abram III, Edward D.; Adams, Koresh Jaffa; Agbayani, Florante Manuel; Algere, Tachia T.; Alvarado, Diocelina; Aragon, Marina; Arroyo, Jose Antonio C.; Bailey, Kenneth Eugene; Bautista, Sandra; Belton, Deangela D.; Bernal, Christine; Bingham, Brian; Bobino, Twila Ann; Bottom, Richetta Louise; Brady, Deanie Myers; Brock, Ewanie; Brown, Howard L.; Brown, Trevor M.; Burgess, Derek Joseph; Burnley II, Billy Ray; Butler, Diane Angel; Calderon, Humberto John; Campbell, Scott Edward; Carson, Christopher Allen; Carter, Stanley Bernard; Casares, Jesse; Chatfield, Teresa L.; Chatman, Christopher Tracy; Clayton, Keith W.; Clemons, Kevin Leander; Coleman, Ronald C.; Contawe, Nichole Marie; Cox, Shannon Laniese; Craig, Terri Nicole; Davis, Antoinette Robinson; De Anda, Eduardo Guzman; Diaz, Dahlia Ariana; Diew, Ryan Lakeith; Douglas, Kiesha; Dykes, Terry; Eisland, Allison N.; Ellis, Charles Henry; Elzy, Bennie L.; Espinoza, Francine Angelique; Espinoza, Serena Marie Barrios; Essig, Lamar Tyron; Faaita, Timothy Paul; Fenta, Michelle Fernandes; Figueroa, Juan C.; Freitas, Michael C.; Gillam, Conti L.; Gordon, Makesha J.; Green, Devins Antonio; Green, Marcus Ray; Gutierrez, Angela Rose; Hai Ceja, Gimhone Serena Hiam; Hardeman, Darnell Wilford; Hatfield, Damonde' Lamar H.; Hawkins, Toniel Josieque; Haynes, Uveli; Hill, Irvan Lamar; Hollis, Sharon Kay; Hughey, Ti'Nika Shuron; Irving, Julius Cary; Jackson, Cynthia Maria; Johnson, Deanna Lynn; Johnson, Reginald Roderick; Jones, Donna F.; Jones, Kenneth Leroy; Jones, Rachel Antonette; King, Robert Otis; LaBad, William E.; Lacy, Bonnie Fay; Leatutufu, Laneka; Lepe, Ricardo; Lin, Shinn Jieh; Lockhart, Ke'ere Lavonnete; Martinez, Fabian; McBride, Brandon James; McGee, Paul D.; McMullen, Saundria N.; Miller, Latoya Cherie; Mitchell, Kyndra Danielle; Moore, Johanne Edralin; Moore, Vincent L.; Mora, Daniel; Morales, Daniel Emilio; Morris, Michael Anthony; Nero, Jemal Laray; Newsome, Tristan Freeman; Numa, Marie F.; Olguin, Patricia Jazmin Oum, Vath; Overall, Diahann Marie; Perales, Nicole R.; Porter, Emerald Josette; Ransom, Katia; Red, Falilah; Rendon, Kimberly R.; Reyes, Betty; Robertson, Eric J.; Robinson, William James; Rogers, Mary J.; Romine, Leitriess Marie; Roseman, Stephen Nicholas; Rossell II, Charles William; Safir, Ibrahim; Samuels, Zsanna Nicole; Scott, Tracei R.; Seay, Sylvia A.; Slaughter, Sharrell Sharene; Smith, Derek; Smith, Lakesha Michelle; Somoza, Beatriz Moreno; Stewart, Brady J.; Sykes, Valerie A.; Tarver, Erika Monique; Tharp Jr., Andre Gregory; Thomas, Darain; Tobie, Marcus Daryl; Topete, Javier Ruiz; Tran, Andy An Ngoc; Turner, Brent Lamar; Valle, Richard; Vaughn, Deloris Latesis; Vigil, Erika M.; Villanueva Pantoja, Cesar Israel; Ward, Donnell Lowrie; Washington, Steve L.; Watson, Eric Eugene; Watson, Ricky Lamar; Watson-Richardson, Lauren M.; Williams, Shawntea; Williams, Lucy; Williams, Thelma Louise; Winston, Lance Leanord; Winters, Warren Leland; Woods, Monique Mechelle; Worth, Kacie Lee; Wright, Michael C.; Young, Eric; Young, John Keith

#### D. Examination Actions – for CSC Meeting of November 9, 2016

Ordered on 10/27/16 promotional-assembled examination:

1. Senior Vector Control Biologist, LDF 11/21/16

Ordered on 10/20/16 open-assembled examination:

2. Supervising Librarian I, LDF 11/14/16

Ordered on 10/24/16 open-assembled examination:

3. Program Performance Management and Accreditation Director, LDF 11/17/16
4. Agricultural and Standards Investigator I, LDF 11/17/16

Ordered on 10/26/16 open-assembled examination:

5. Information Systems Technician II, LDF 11/21/16

### III. CONSENT MATTERS - APPROVED

#### D. Examination Actions – for CSC Meeting of November 9, 2016

Ordered on 10/28/16 open-assembled examination:

6. Chief Counsel, ACERA, LDF 11/22/16

Ordered on 11/2/16 open-assembled examination:

7. ACCESS Program Clinical Manager, LDF 11/28/16

Terminated eligible list:

8. Fire Dispatcher, #15-8220-01, effective 11/1/16

Reinstated eligible list:

9. Supervising Program Specialist, #15-0308-01, terminate 1/31/17

Extended eligible list:

10. Senior Code Enforcement Investigator, #16-8764-01, terminate on 11/21/16

#### E. Eligible Lists

Created, approved and ordered promulgated:

1. Associate Land Surveyor, #16-2155-01
2. Client Benefits and Accounts Manager, Behavioral Health Care Services, #16-1500-01
3. Child Welfare Supervisor (Promotional), #16-6750-01
4. Critical Care Manager, Behavioral Health Care Services, #16-6518-01
5. Early Periodic, Screening, Diagnostic & Treatment Coordinator, #16-5071-01
6. Fire Department Account Clerk, #16-8160-01
7. Information Systems Deputy Director, #16-0427-01
8. Information Systems Manager, #16-0420-01
9. Payroll Records Clerk, #16-1125-01
10. Program Specialist (Communicable Disease Option), #16-0305-01

#### F. Classification Recommendations - Approved

Department:	Re:
Health Care Services Agency	<ol style="list-style-type: none"> <li>1. Allocate one additional position of 1314, Accounting Specialist I (17-28096).</li> <li>2. Allocate one additional position of 1316, Accounting Specialist II (17-28097).</li> <li>3. Reallocate one position of 1128, Specialist Clerk I to 1142, Administrative Assistant (17-28112).</li> <li>4. Reallocate one position of 0305P, Program Specialist Project to 0305 Program Specialist (17-28198)</li> </ol>

### III. CONSENT MATTERS - APPROVED

#### F. Classification Recommendations - Approved

Department:	Re:
Health Care Services Agency	5. Reallocate one position of 1485, Health Insurance Technician to 0206, Management Analyst (17-28180). 6. Reallocate one position of 1128, Specialist Clerk I to 1129, Specialist Clerk II (17-28658).
Human Resource Services Department	7. Reallocate one position of 0601, Management Consultant to 0278, Human Resources Technician (17-28699).
Sheriff's Office	8. Reallocate one position of 8529, DNA Technical Lead to 8528, Supervising DNA Criminalist (17-28622).
Social Services Agency	9. Reallocate one position of 0305 Project, Program Specialist Project to 6738, Appeals Officer (17-27870). 10. Reallocate one position of 6784, Employment Counselor to 0305, Program Specialist (17-28041).

#### G. Specialty Designations - Approved

Department:	Re:
Health Care Services Agency	1. Approve the specialty designation for one position #310186, job code 6701, Community Outreach Worker II, (Spanish Speaking Specialty), effective 11/20/16.
Public Works Agency	2. Remove the specialty designation for one position #303523, job code 2162, Public Works Inspector III, Construction (Facility Inspection Specialty), effective 11/20/16. 3. Approve the specialty designation for one position #303759, job code 2025, Supervising Civil Engineer (Facility Inspection Specialty), effective 11/20/16.

### III. CONSENT MATTERS - APPROVED

#### H. Classification Specifications - Approved

1. Adopt the revised classification for 6910, Recruitment Specialist, Health Care Services Agency.

#### ADJOURNMENT

There being no further business, the meeting was adjourned.

  
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Kathy Mount, Secretary to Civil Service Commission