



Summary Action Minutes
ALAMEDA COUNTY
CIVIL SERVICE COMMISSION

Wednesday, May 23, 2018

(Minutes Subject to Approval at June 6, 2018 Meeting)

The Civil Service Commission will meet Wednesday, June 6, 2018 at 4:00 p.m.
in Room 201 of the Lakeside Plaza Building.

PRESENT

Commissioners: **D. Chang, B. Luna, R. Peterson (Remote Location: S. Booth)**
(Absent: A. Lum)

Secretary: **S. Gee for J. Angelo**

Chief Assistant

County Counsel: **A. Weddle**

I. CALLED TO ORDER

II. APPROVED THE MINUTES OF MAY 9, 2018 AS MAILED. 4-0

III. PUBLIC COMMENTS:

IV. APPROVED CONSENT MATTERS - Pages 2 - 4 4-0

V. COMMUNICATION(S) No Actions

VI. APPEALS (Non-Disciplinary Matters) No Actions

VII. CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957:
(Three cases)
2. **Conference with Legal Counsel – Potential Litigation:** Significant exposure to litigation
pursuant to Subdivision (B) of Government Code §54956.9

VIII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION: No Actions

IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS: None

X. ADJOURNMENT 4-0

IV. CONSENT MATTERS - APPROVED

A. Hearing Calendar

1. Correspondence from Anthony Tucci, Attorney with Weinberg, Roger & Rosenfeld, requesting an appeal hearing for Case No. 2018-05. Set for hearing.

B. Reinstatement Request(s)

1. Oliver Heitkamp, Public Health Investigator, Health Care Services Agency
2. Susan Loustau, Specialist Clerk I, Community Development Agency
3. Eun Young Santos, Registered Nurse II, Health Care Services Agency

C. Examination Actions – for CSC Meeting of May 23, 2018

Ordered on 5/9/18 promotional-assembled examination:

1. Vector Control Biologist Supervisor, LDF 6/4/18

Ordered on 5/14/18 promotional-assembled examination:

2. Supervising Clerk I, LDF 6/7/18

Ordered on 5/9/18 open-assembled examination:

3. Housing and Community Development Manager (Housing Project Coordinator), LDF 6/4/18
4. Public Information Specialist, LDF 6/4/18
5. Senior Risk and Insurance Analyst, LDF 6/4/18

Ordered on 5/11/18 open-assembled examination:

6. Information Systems Analyst, LDF 6/5/18
7. Physician IV (Communicable Disease Specialty), LDF 6/4/18

Ordered on 5/14/18 open-assembled examination:

8. Stationary Engineer, LDF 6/8/18

Ordered on 5/18/18 open-assembled examination:

9. Temporary Assignment Pool (TAP) Program Manager, LDF 6/12/18

Terminated eligible lists:

10. Chief Technology Officer, #17-1847-01, effective 5/23/18
11. Energy Project Manager, #17-9696-01, effective 5/6/18

Reinstated eligible lists:

12. Deputy Public Defender, #16-3125-01, terminate on 8/4/18
13. Social Worker I, #16-6710-01, terminate on 10/4/18
14. Supervising Welfare Investigator, #17-6778-01, terminate on 5/8/19

IV. CONSENT MATTERS - APPROVED

D. Eligible Lists

Created, approved and ordered promulgated:

1. Accounting Supervisor (Hayward Area Recreation and Park District), #18-1195H-01
2. Child Welfare Worker II, #18-6745-01
3. Deputy Probation Officer I, #18-6108-01
4. Fire Code Compliance Officer, #18-8135-01
5. Supervising Criminalist, #18-8526-01

E. Classification Recommendations - Approved

Department:	Re:
Community Development Agency	<ol style="list-style-type: none"> 1. Allocate two additional positions of 2973, Housing & Community Development Technician II (18-30754). 2. Allocate five additional positions of 2966, Housing & Community Development Specialist III (Housing Development Project Coordinator Specialty) (18-30755). 3. Allocate two additional positions of 2960, Housing & Community Development Manager (Housing Development Project Coordinator Specialty) (18-30756).
Health Care Services Agency	<ol style="list-style-type: none"> 4. Reallocate one position of 0219, Administrative Specialist II to 1145, Administrative Support Manager (18-31178).
Information Technology Department	<ol style="list-style-type: none"> 5. Reallocate one position of 1830, Infrastructure Services Analyst to 1832, Senior Infrastructure Services Analyst (18-31203).

F. Specialty Designations - Approved

Department:	Re:
Health Care Services Agency	<ol style="list-style-type: none"> 1. Remove the specialty designation for one position #310514, job code 6510, Behavioral Health Clinician II, (Forensic Specialty), effective 6/3/18. 2. Remove the specialty designation for one position #310516, job code 6510, Behavioral Health Clinician II, (Spanish-Speaking Specialty), effective 6/3/18.

IV. CONSENT MATTERS - APPROVED

F. Specialty Designations – continued - Approved

Department:	Re:
Health Care Services Agency	<ol style="list-style-type: none">3. Remove the specialty designation for one position #401111, job code 6510, Behavioral Health Clinician II, (Forensic Specialty), effective 6/3/18.4. Approve the specialty designation for one position #309989, job code 6927, Program Services Coordinator, (Equity and Social Justice Specialty), effective 6/3/18.5. Approve the specialty designation for one position #310294, job code 5141, Physician IV, (Communicable Disease Specialty), effective 6/3/18.
Probation Department	<ol style="list-style-type: none">6. Approve the specialty designation for one position #302176, job code 1138, Supervising Clerk I, (Payroll Specialty), effective 6/3/18.

G. Classification Specifications - Approved

	<ol style="list-style-type: none">1. Recommend that the Board of Supervisors establish the classification of 6507, Associate Youth and Family Services Therapist and adopt the classification specification.2. Adopt the revised classification specification, 1601, Treasurer-Tax Collector's Specialist I.3. Adopt the revised classification specification, 1602, Treasurer-Tax Collector's Specialist II.4. Adopt the revised classification specification, 1603, Treasurer-Tax Collector's Specialist III.
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ADJOURNMENT

There being no further business, the meeting was adjourned.

A handwritten signature in blue ink, consisting of a circular scribble followed by a long horizontal line extending to the right.

Joe Angelo, Secretary to Civil Service Commission