



# Agenda

## County of Alameda

### Civil Service Commission

**WEDNESDAY, JUNE 11, 2025, 4:00 P.M.**

County of Alameda, Training and Education Center  
125 12th Street, Suite 400 (**The Oakland Room**), Oakland, CA

Remote/Teleconference Location  
4501 Pleasanton Avenue, Pleasanton, CA

**IN-PERSON PARTICIPATION:** These meeting sites are open to the public. Written public comment may be submitted by email to [Nina.Hinton3@acgov.org](mailto:Nina.Hinton3@acgov.org) prior to the beginning of the meeting. Spoken public comments will be accepted in-person and remotely. In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations for the meeting should notify the Commission Secretary at (510) 272-6435 or [Nina.Hinton3@acgov.org](mailto:Nina.Hinton3@acgov.org) at least 24 hours prior to the meeting.

**REMOTE/TELECONFERENCE PARTICIPATION:** Members of the public may observe and participate in meetings remotely by joining the live stream at <https://us02web.zoom.us/j/81856887678> and by following the instructions in the Teleconferencing Guidelines posted on-line at <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Ross Peterson, President  
Commissioner Dan Chang, Vice-President  
Commissioner Zachary Borja  
Commissioner Monica Lee  
Commissioner Stephen Wright

Margarita Zamora, Director of Human Resource Services  
Sam Gee, Interim Secretary to Civil Service Commission  
Andrea Weddle, Chief Assistant County Counsel

**I. CALL TO ORDER**

**II. APPROVE THE MINUTES OF MAY 28, 2025 AS MAILED**

**III. PUBLIC COMMENT**

**IV. APPROVE CONSENT MATTERS (Pages 2 - 4)**

**V. REGULAR AGENDA**

**VI. COMMUNICATION(S)**

**VII. APPEALS (Non-Disciplinary Matters)**

**VIII. CLOSED SESSION**

**Conference with Legal Counsel**

A. Pending litigation pursuant to Government Code §54956.9(d)(1).

Ramsey Jackson v. Civil Service Commission, et al., Alameda Superior Court, Case No. 24CV067968

**IX. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION**

**X. CIVIL SERVICE COMMISSION OR DIRECTOR REMARKS**

**XI. ADJOURNMENT**

**IV. CONSENT MATTERS****A. Hearing Calendar. None****B. Reinstatement Request(s).**

Trans#	Name	Classification Title	Agency/Department
1.	Racheal Ann Griffin-Alvarez	Supervising Clerk II	Social Services Agency
2.	Stephanie Michelle King	Supervising Clerk II	Social Services Agency
3.	Denise Thompson	Management Analyst	Alameda County Health

**C. Voluntary Demotion(s). None****D. Comparable Transfer(s). None****E. Transfer (Civil Service Rule 1732). None****F. Examination (“Exam”).**

Recommend approving the following:

**1. Promotional Assembled**

Trans#	Classification Title	Open Date	Last Day to File
1.	Employment Counselor Supervisor (Promotional)	5/5/25	5/27/25

**2. Open Assembled**

Trans#	Classification Title	Open Date	Last Day to File
2.	Application Systems Engineer II	5/16/25	5/30/25
3.	Electrician	5/21/25	6/4/25
4.	Heavy Equipment Operator	5/23/25	6/16/25
5.	Behavioral Health Clinical Manager	5/30/25	6/12/25
6.	Fire Department Facilities Coordinator	5/30/25	6/13/25
7.	Supervising Environmental Health Specialist	5/30/25	6/12/25
8.	Financial Analyst, SSA	6/2/25	6/23/25
9.	Heavy Equipment Mechanic Helper	6/2/25	6/16/25
10.	Energy Management Technician	6/4/25	6/18/25

**3. Suspend Continuous**

Trans#	Classification Title	Exam #	Effective Date
11.	Pediatric Occupational Therapist	19-5850-01	6/2/25
12.	Pediatric Physical Therapist	20-5860-01	6/2/25
13.	Registered Nurse II	23-5305-01	6/2/25
14.	Sheriff's Safety Aide	24-8752-01	3/21/25
15.	Sheriff's Technician	24-8755-01	4/21/25

**4. Reinstate Eligible Lists**

Trans#	Classification Title	Exam #	Termination Date
16.	Janitor	23-7410-01	6/27/25
17.	Registered Nurse IV (PHN Option)	22-5320-02	12/31/25

**IV. CONSENT MATTERS****G. Eligible Lists.**

Recommend approving the following:

**Create, approve, and order to promulgate the following:**

Trans#	Classification Title	Exam #
1.	Accounting Specialist I	25-1314-01
2.	Accounting Specialist II	25-1316-01
3.	Bridge & Pump Supervisor	25-9521-01
4.	Child Welfare Supervisor (Promotional)	25-6750-01
5.	Emergency Medical Services Coordinator	23-5786-01
6.	Library Clerk I	25-1103-01
7.	Senior Employment Specialist	24-6780-01
8.	Water Resources Technician II, Zone 7	25-4938-01
9.	Sheriff's Technician	24-8755-01
10.	Tree Trimmer-Climber	25-9550-01

**H. Classification Recommendations.**

Adopt the classification recommendation(s) noted below and submit recommendation to the Board of Supervisors to approve the action of the Civil Service Commission.

**1. Add Positions**

Trans#	# of Pos	Job Code	Classification Title	Control #
<b>Alameda County Fire</b>				
1.	1	8127	Fire Department Plan Checker I	25-43460
2.	1	8126	Fire Department Plan Checker Supervisor	25-43467
<b>Public Defender's Office</b>				
3.	3	3110 P	Associate Deputy Public Defender Project (Immigration)	25-44267
4.	2	1240 P	Legal Secretary Project (Immigration)	25-44268
5.	1	1129 P	Specialist Clerk II Project (Immigration)	25-44269
<b>Sheriff's Office</b>				
6.	1	6499	CORE Lead Clinical Therapist	25-44167

**2. Reclassify Positions**

Trans#	# of Pos	Job Code	Classification Title From	Job Code	Classification Title To	Control #
<b>Alameda County Health</b>						
7.	1	5650	Hazardous Materials Specialist (Local Oversight Program)	5655	Senior Hazardous Materials Specialist (Local Oversight Program)	25-44168
8.	1	5649	Environmental Health Technician	5655	Senior Hazardous Materials Specialist (Local Oversight Program)	25-44169

**IV. CONSENT MATTERS**

9.	1	0419	Information Systems Analyst (Applications Development & Sup)	0423	Information Systems Coordinator	25-44382
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**3. Classification Specifications****a) Revised**

Adopt the revised classification specification(s) listed below:

Trans#	Job Code	Classification Title	Unit
10.	0294	Human Resource Services Division Manager	Unrepresented

**b) Revised and Retitled**

Adopt the revised and retitled classification specification(s) noted below:

Trans. #	Job Code	Classification Title From	Classification Title To	Unit
11.	0457	Medical Leaves & Accommodation Services Case Manager Trainee	Human Resources Leaves Case Manager Trainee	Unrepresented
12.	0463	Medical Leaves & Accommodation Services Administrator	Human Resources Leaves Administrator	Unrepresented
13.	0467	Medical Leaves & Accommodation Services Case Manager	Human Resources Leaves Case Manager	Unrepresented
14.	0468	Medical Leaves & Accommodation Services Supervisor	Human Resources Leaves Manager	Unrepresented