

**ALAMEDA COUNTY EARLY CARE AND EDUCATION PLANNING COUNCIL MEETING
MINUTES
November 18, 2016**

Steering Committee Members Present: [14]			
Leah Branson	Jenna Churchman	Mary Anne Doan	Clarissa Doutherd
Diana Engel	Carlota Escarez	Renee Herzfeld	Margaret Jerene
Judy Kriege	Jean Monroe	Melanie Mueller	Ramil Rivera
Sandra Taylor	Veronica Ufoegbune		
Steering Committee Members Absent: [5]			
Amapola Beenn	Margaret Bartelt	Tracey Black	Relena Ellis
Carmen Gonzalez			
General Members Present: [16]			
Katie Honegger	4 C's Alameda County	Katrina Ross	Rising Star Montessori
Pauline McCarthy	4 Cs Alameda County	Stacie Williams	CFCS, Inc.
Kate Shaheed	SVDH	Melinda Martin	First 5
Teresa Gonczy	Consultant	Nancy Strohl	Consultant
Ana DelAguila	Las Positas	Susan Moore	CAPE
Erica Harrell	Peralta	Betty Zhao	Guest
Joe Wang	Guest	Anna Gonzalez	AC Libraries
Josh Thurman	BOS	Jennifer Boyden	Kidango
Child Care Planning Council Staff Present:			
Angie Garling	Ellen Dektar	Kim Hazard	LaWanda Wesley
M. Panori			

1. Call to Order

- Renee Herzfeld, Council Chair-elect, convened the meeting at 9:08 AM in the Public Health FHS Redwood Room at 1100 San Leandro Boulevard, San Leandro, CA
- Renee welcomed the attendees. Each attendee then gave brief introductions of themselves and stated why they had come to the meeting.
- Judy Kriege announced that Kym Luqman would be the new executive director of BANANAS Inc. She has previously served as executive director of Harambee Community Services and of Rebuilding Together Oakland.
- Renee took a moment to remind members of the commitment they made by becoming part of the Steering Committee and the seriousness of their promise.
- Kim Hazard (staff) – provided a framework for people to silently reflect and meditate about the post elections climate and a few moments to share feelings and ruminations. (LaWanda Wesley, Margaret Jerene, Jean Monroe, Melanie Mueller, and Mary Anne Doan contributed.)

2. Consent Calendar-Action

- **Approve November 18, 2016 Agenda and the July 22, 2016 Minutes**
 - A motion to approve was given by Veronica Ufoegbune and seconded by Margaret Jerene. The motion was passed with one abstention.
 - It was pointed out that Franca Gioria was not absent (as she had been marked) from September's meeting, but had instead resigned from the Council.
 - "Our Vital Advocacy", as it appeared in the minutes, needed to be corrected.

3. Results-Based Accountability (RBA) Performance Goals—Review

- Renee Herzfeld reviewed RBA Goals and the connection to how LPC members take action and transitioned the discussion to LaWanda Wesley to introduce the RBA Wall.

4. Planning Council Business: Action Items

- **Approve Local Child Care Planning Council Self Evaluation, Form 2935 to be presented to the CA Department of Education** (*recommended by the Executive Committee*)
 - Renee discussed that we are in compliance in all areas of the form except for "Governance and Administration". The compliance challenges, as explained in the Non-Compliance Findings section of the document, are due to a 50% loss of funding which challenged the ability of the Council to complete a more in-depth Needs Assessment. It was noted that other State Planning Councils were following suit and had been encouraged to do so by the State for the sake of transparency about current realities.
 - It was noted that the document would be tardy (due: November 15) because of the need to wait for approval of the Council on the 18th.
 - Judy Kriege wanted it to be seen how specifically the Budget had failed to enable this work.
 - Margaret Jerene would like to see a list of the things we did do in this regard, and what we couldn't.
 - Jean Monroe asked if this was the same issue we faced last year and was told that it was. She expressed concern that it would be a yearly thing.
 - Mary Anne Doan motioned to approve. Jean Monroe seconded. The vote to approve was passed with one abstention.
- **Approve Comments on the California Department of Education Quality Expenditure Plan of the Child Care Development Block Grant (CCDBG) and Quality Rating Improvement Plan** (*recommended by the Public Policy and Executive Committees*)
 - Renee Herzfeld discussed the ramifications of the letter which was approved in the Public Policy Legislative Platform and is presented here for ratification.
 - Margaret Jerene motioned to approve. Carlota Escarez seconded. The vote to approve was passed with one abstention
- **Approve Comments on the First Five Strategic Plan** (*recommended by the Public Policy and Executive Committees*)
 - Ellen Dektar delivered a Power Point Presentation to review the highlights of the letter and invited feedback. The letter would be presented on November 20. It would move on the Quality Counts Advisory Committee.

- Diana Engel motioned to approve. Jean Monroe seconded. The vote to approve was passed with five abstentions.

- **Approve Planning Council Survey to Measure Understanding, Support, and Taking Action**

- LaWanda Wesley presented the tool. Renee shared how it is used with the Hayward Promise Neighborhood. LaWanda showed how the tool can be used individually or per committee and how it aligns with RBA Performance Measures to support what was planned and to monitor progress. Renee noted how this was a tool to move from conversation to action.
- Melanie Mueller motioned to approve. Margaret Jerene seconded. The vote to approve was passed with one abstention

5. Presentations

- **Steering Committee Certificate Presentation, Renee S. Herzfeld with Josh Thurman from Scott Haggerty's Office (the President of the Board).**

Outgoing members are acknowledged for their service to the Planning Council. Josh Thurman was on hand to present certificates.

New members were recognized. Renee read their names and asked them to come up and shake hands with Renee and Josh Thurman. Ongoing members were instructed to view their meeting packets for background information on the new members.

- **Chinese Delegates Gift Presentation**

Renee and LaWanda gave a brief background and shared a short video slideshow. Josh Thurman accepted gifts from the Chinese Delegation and presented a gift to them from Alameda County. A commemorative bag was presented to Dr. Joe Wang on behalf of Guangzhou Great Man.

6. Committee Reports (verbal and/or written, time permitting):

- Melanie Mueller and Neva Bandelow updated the recent activities of the ECE Quality Committee which last met on the 27th of October and discussed how trauma affects children.
- Renee Herzfeld noted that the State Contractors Committee met yesterday and the pilot, the learning genie, and CCR.
- Margaret Jerene and Jenna Churchill asked for people to please join. Margaret delivered a Power Point presentation. Talking Points were discussed for Appointers Meeting Framework. 10 minutes were given for district sign-ups.

7. Community and Staff Reports:

- Ellen Dektar presented a November Election and presented a PowerPoint on election results.
- Mary Anne Doan presented a QRIS update.
- Clarissa Douthard noted that there is much going on at Parent Voices. They were going to meet on Dec. 2 to field policy ideas. The CD is on OCAP Board survey on Care and educational barriers. United Parent Leadership Network is offering vouchers for homeless people.
- Kim Hazard spoke on Green Child Care front: We are facing bad times at the worst moment. Green Child Care needed more than ever. Please vote with your purchasing decisions.
- Kim Hazard also brought the council up to date on CTKS matters.

8. **Coordinator's Report**

- LaWanda Wesley gave a brief update on the Quality Counts Conference and pointed out that there were Steering Committee Member Evaluations in their packets.

9. **Public Comment** – there was not public comment.

Renee S. Herzfeld, Chair of the Early Care & Education Planning Council, adjourned the meeting at 12:00 PM to the Networking Luncheon and AB 833 Celebration (in the same location).

Respectfully Submitted by Early Care & Education Planning Council Staff.

**Adjourned to: Alameda County Early Care and Education Planning Council Meeting,
Friday, January 20, at 4Cs of Alameda County, 22351 City Center Drive, Hayward, CA**