

**REQUEST FOR APPLICANTS FOR NOMINATION TO THE
ALAMEDA COUNTY EARLY CARE & EDUCATION PLANNING COUNCIL STEERING COMMITTEE**

June 2018

The Alameda County Early Care & Education Planning Council is seeking individuals who are interested in applying for appointment to the Planning Council Steering Committee.

Planning Council Vision, Mission and Goals:

Our vision is to be a guiding force for excellence in the care and education of all children and to be regularly sought out for our expertise by local, state and national decision makers. The mission of the Planning Council is to advise and make recommendations to policymakers to ensure that all children and families have access to quality child care that educates children and enriches their lives. Our goals (not in priority order) are to: educate and advocate on policy issues and legislation that impact children, families and child care providers; retain and increase funding; support the child care community in meeting the needs of our diverse child and family populations; and strengthen internal knowledge and increase external awareness of the Early Care & Education Planning Council.

Planning Council functions and responsibilities:

The Alameda County Early Care & Education Planning Council is a legislatively mandated body that advises the County Board of Supervisors and County Superintendent of Schools on child care program and policy issues, conducts research and analysis, makes recommendations on California Department of Education funding, and coordinates county wide projects to assist in the development of child care. The Planning Council has an inclusive **General Membership**. **Everyone willing to work for child care is welcome and encouraged to become a General Member.**

Planning Council Steering Committee functions and responsibilities:

The Planning Council's **Steering Committee** is a voting membership of 25 individuals representing categories listed below. Fifty percent (50%) of the Steering Committee is appointed by the Alameda County Board of Supervisors and 50% by the Alameda County Superintendent of Schools. Committee Members serve three year terms. The Steering Committee is responsible for successful functioning of the Council. **See specific duties on reverse side.**

Each of the five categories represented on the Steering Committee has five positions:

1. **Child Care Consumers:** parents or persons who receive or who have received child care services within the past 36 months;
2. **Child Care Providers:** persons who provide child care services or represent persons who provide child care services;
3. **Public Agency Representatives:** persons who represent a city, a county, or a local education agency;
4. **Community Representatives:** persons who represent an agency or business that provides private funding for child care services or who **advocate** for child care services through participation in civic or community based organizations, but are not child care providers and do not represent agencies that contract with the California Department of Education to provide child care and development services;
5. **Members at the discretion of Board or Superintendent:** persons from any of the above categories or outside of these categories at the discretion of appointing agencies.

Applicants are being sought for all positions. The application process is as follows:

1. Applicants must submit the form on reverse side with an **application statement** to: Angie Garling, ECE Planning Council Staff at 1401 Lakeside Dr., Suite 1116, Oakland, CA 94612-4305; fax: (510) 208-9579 or scanned and emailed to michael.panori@acgov.org. The deadline for receipt of all applications is **September 7, 2018**.
2. The Executive Committee will forward applicants in each category to the current Steering Committee for review on **September 21, 2018**.
3. Applications will be forwarded to Board of Supervisors or County Superintendent of Schools by **October 1, 2018**.
4. New Steering Committee members will be invited to attend the Planning Council meeting on **November 16, 2018**. **(Forwarded applicants are not guaranteed appointment).**
5. Appointment of new Steering Committee members by Board or Superintendent is scheduled for no later than **December 2018**. An Orientation will be held for new Steering Committee members in **January 2019**.

All applicants will be informed of their status at each step of this process.

This form and an attached, signed application statement must be received by Michael Panori,
Early Care and Education Planning Council, 1401 Lakeside Dr., Suite 1116, Oakland, CA 94612-4305; fax: (510) 208-9620.

THE DEADLINE FOR RECEIPT IS SEPTEMBER 7, 2018.

For more information about the Planning Council, call (510) 208-9675 or visit <http://www.acgov.org/childcare>

Name: _____

Address (work or home please specify): _____

_____ Zip Code: _____

Phone (day time): _____ Fax: _____

Phone (evening): _____ E-mail: _____

Applicants for Steering Committee nominations must work or live in Alameda County, and exhibit:

- 1) a strong commitment to advocating for increased quality child care services;
- 2) an ability to make information-based decisions; and
- 3) excellent leadership skills.

Steering Committee member's duties include:

1. Participation in one half day orientation and/or day long retreat per year;
2. Attendance at a minimum of six Planning Council meetings per year;
3. Participation in a minimum of 30 hours per year of subcommittee or related Council work;
4. Thoughtful and consistent response to concerns of the County Board of Supervisors, County Superintendent of Schools, Planning Council General Members, parents, child care providers, and the general public.

Check all categories under which you are applying for nomination. See reverse side for category descriptions.

- Child Care Consumer Child Care Provider
 Public Agency Representative Community Representative

The Planning Council has a strong commitment to ensuring geographical, ethnic, and gender diversity on the Steering Committee. Please complete the following:

In what part of the county do you work: North South East Out of County

In what part of the county do you live: North South East Out of County

Male Female

White African-American Hispanic/Latino Asian-American/Pacific Islander

American Indian Other: _____

APPLICATION STATEMENT: On a separate page, attached to this form, please explain your qualifications for serving on the Steering Committee. Describe your community, professional, or personal experiences that enable you to provide leadership and work collaboratively with diverse groups of people. *Please list specific contributions you would make to the work of the Planning Council.* **We are unable to accept statements longer than one 8½ x 11 typed page (or two handwritten pages), or without signature and date below. For questions, please call (510) 208-9651.**

I, the undersigned, understand that this application will be processed as described on the reverse side, and does not guarantee me a position on the Steering Committee. I will be informed of my status during each stage of the process.

Signature

Date