

**ALAMEDA COUNTY ECE PLANNING COUNCIL
EXECUTIVE COMMITTEE MEETING
Thursday, September 3, 2020 1:00 p.m. to 2:30 p.m.
Zoom Teleconference
MINUTES**

Attendance:

Member Name	Role
Katie Honegger	Council Chair
Kym Johnson	Council Chair-Elect
Jennifer Cabán	Committee Co-Chair
Kelly O'Lague Dulka	Committee Co-Chair
Yesenia Chavez	Committee Co-Chair
Erica Harrell	Committee Co-Chair
LaWanda Wesley	Committee Co-Chair

ECE Program/GSA Staff: Ellen Dektar, Mara Goby, Kimberly Gasaway

Action Item Highlights:

- Staff will reach out to Planning Council members who have not attended previous meetings to inquire about their interest in remaining on the Council if they do not attend the September Steering Committee meeting
- Staff will move forward with approving new Planning Council members
- The Executive Committee will revise the letter to SSA regarding the transition of the ECE Program to SSA and will seek review from all Executive Committee members

Notes:

I. Welcome & Announcements

- Yesenia Chavez made a motion to approve the agenda and August meeting minutes and Kym Johnson seconded: 7 members voted yes; the motion passed

II. Discussion and Action to Review Applicants and Recommend New Planning Council Members to Steering Committee

- The group considered three applications from Shruti Agarwal (family child care leader in east county, president of Valley Family Child Care Association), Trisha Barua (Oakland Starting Smart and Strong), Noni Galloway (Parent Voices representative and parent)
 - Kym Johnson motioned to approve appointments and Jenn Caban seconded: 7 members voted yes; the motion passed
 - Proposed members will be invited to the next Steering Committee meeting and the Planning Council will vote to approve recommending the candidates to the appointing agencies or elected officials
- The Planning Council will recruit more representation from South and East County, as well as from those who identify as male, when future appointments arise
- Katie Honegger suggested reaching out to Planning Council members who have been less active in the past several months to inquire if they are still interested

- Group decided that ECE Program Staff will reach out to these members if they do not attend the next Steering Committee meeting

III. Discussion and Action to Develop Planning Council Steering Committee Agenda for September 18th

- Group decided to include a presentation and discussions led by LaWanda Wesley on Raising Antiracist Children and an update from Neva Bandelow on inclusion work at the County
- The Emergency Response Team and Needs Assessment presentations will be brief updates, with the opportunity to engage in the Needs Assessment at a later date

IV. Discussion on Recommendation to County on Priority Community and Child Care Needs

- Alameda County's Social Services Agency is looking to identify ways to better serve communities, families, and providers during this time
- The group suggested focusing on access to bulk supplies for child care providers; assistance for families with unexpected expenses (such as car repair needs or medical bills); support for undocumented families experiencing unemployment; assistance with technology for distance learning, particularly for low-income families and non-native English speakers; grants for family child care homes and centers; and supplies for children to engage in learning at home

V. Discussion and Possible Action to Outreach to SSA Leadership Regarding Move of ECE Program to SSA

- Katie Honegger and Kym Johnson shared a draft letter to SSA leadership about the transition of the ECE Program to SSA; the group discussed revisions to the letter
- Kym Johnson motioned to send the letter with the suggested revisions and after review by all Executive Committee members via email and Yesenia Chavez seconded: 4 members voted yes and 1 abstained; the motion passed

VI. Next Steps and Action Items

- Staff will reach out to Planning Council members who have not attended previous meetings to inquire about their interest in remaining on the Council if they do not attend the September Steering Committee meeting
- Staff will reach out to LaWanda Wesley and Neva Bandelow about presenting at the September Steering Committee Meeting
- Staff will invite proposed new Planning Council members to the September Steering Committee meeting and move forward with the approval process
- The Executive Committee will revise the letter to SSA regarding the transition of the ECE Program and will seek review from all Executive Committee members via email before sending

VII. Proposed Next Meeting and Ongoing Meeting Schedule

- Next meeting:
 - October 6th from 1:30-3pm
- Ongoing: first Tuesday of every month from 1:30-3pm

VIII. Adjournment- Chair

- The chair adjourned the meeting