



Attendance: [5]

#	Members Name	Role	#	Guests Name	Agency
1.	Erica Harrell	Committee Co-chair	1.	Joya Chavarin, PhD.	YMCA of the East Bay
2.	Jennifer Caban	Committee Co-chair	2.	Pamm Shaw	YMCA of the East Bay
3.	Katie Honegger	Council Chair Elect	Absent: [2]		
4.	Melanie Mueller	Council Chair	1.	LaWanda Wesley	Committee Co-chair
5.	Yesenia Chavez	Committee Co-chair	2.	Margaret Jerene	Committee Co-chair

ECE Program Staff: *Denise Turner, Ellen Dektar, Michele Rutherford*

ACTION ITEMS: Implement Exec. Committee Recruitment Activities

- Welcome & Announcements:** Melanie Mueller, Council Chair, convened the meeting at 1:15 PM.

ECE Apprenticeship Program

- The proposed State Contractors Committee Agenda Item, Early Care & Education (ECE) Apprenticeship Programs presented by Joya Chavarin, PhD, YMCA Berkley. Pamm Shaw, Program Director joined the discussion. Melanie invited Pamm to present to the Steering Committee in July and she agreed, Joya was also invited to present to the State Contractors Committee at a future meeting based upon her availability.
- The Apprenticeship program taps into new funding opportunities for ECE!
 - The initial effort was funded by Social Services Agency (SSA) through CalWORK's.
 - Also funded through a California Apprentice Innovation (CAI) grant; with a new funding opportunity for (CAI) in development
- First graduating class 20 graduates with BA last week, at no cost to them.

- Review Steering Committee feedback survey trend-lines:** January through May 2019 Local ECE Measure:

- The committee reviewed a data trends one-pager resulting from the May Steering Committee feedback survey. shared by Denise.
- More executive and steering committee participation is needed in order to produce insightful data.
- 10 attendees provided feedback including one staff member.

- Local Funding Initiative**

- Michele facilitated a group discussion regarding proposed participation of the Planning Council in the programmatic implementation of the local sales tax measure.
- Current language includes a time-bound sub-committee for new initiative program planning with seats appointed by the Board of Supervisors (BOS) and seats appointed by the LPC.
- More detail will be provided regarding proposed:
- Sub-committee Membership Criteria and number of slots per appointee as well as roles, responsibilities, and anticipated deliverables

4. New Member Recruitment

- The Committee reviewed the following recruitment planning matters led by Denise:
- The number of vacant slots & representative categories by District
- Finalized recruitment flyers for distribution
- Planned Exec. Committee recruitment activities, which included outreach, and referral making in preparation for the August 30th, RFA deadline.

5. Finalize Planning Council Steering Committee Agenda for July 19, 2019

- The Committee approved the Planning Council Steering Committee Agenda for July 19, 2019 with the addition of a presentation from Pamm Shaw, on the ECE Apprenticeship Program to occur following general announcements.

6. Next Steps and Action Items: Reflected on page one.

- Adjournment - The meeting adjourned at 3:00 PM by Melanie Mueller, Council Chair.