



**Alameda County ECE Planning Council
Executive Committee
Alameda County Office of Education
313 W. Winton Avenue
Hayward CA
November 8, 2016 /10:00 am – 12:00 pm
Minutes**

In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify LaWanda Wesley (510-208-9651) 24 hours prior to the meeting. In consideration of attendees who may be sensitive to fragrances, we suggest that those coming to the meeting refrain from using scented products.

1. Welcome & Announcements – (5 minutes)

- Attendees included Renee Herzfeld, Ellen Dektar, Melanie Mueller and LaWanda Wesley

2. LPC – Program Self Evaluation Input – due Nov. 15 – (10 minutes)

- The committee discussed the prepared Annual LPC Self Evaluation plan were compliant in the following areas except #2, Governance and Administration:
 - Involvement in Local Priority Setting Process
 - Funding
 - Standards, Assessment and Accountability
 - Staffing and Professional Development
 - Opportunity and Equal Access
 - Collaboration Activities
- The “Governance and Administration’ compliant item remains an area of challenge due to inadequate funding with a 50% loss. The current staffing is unable to complete a comprehensive and in-depth needs assessment yield the level of findings we desire.
- The committee decided to gather input and consensus from the Steering Committee on Nov. 18 prior to submitting to the state.

3. Public Policy Items (10 minutes)

- First 5 Strategic Plan Input
 - The Public Policy Committee will submit a written response to First 5 Alameda County regarding its strategic plan by Nov 21. The focus of the letter is to encourage adequate funding levels that aligns with First Five’s recent School Readiness study to support facilities, collaboration with LPC staff and Steering Committee, and other key areas that help to ensure school readiness initiatives that lead to child outcomes. This request is in respect to declining revenue and lower birth rates in Alameda County. The recommended the draft letter be reduced to 1-page, use bullets as quick references, and provide examples of collaboration efforts.
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- Board of Supervisors Talking Points – January 2017
 - The Public Policy Committee is instituting a framework and practice of meeting with LPC Appointers regularly beginning January 2017. A draft framework w/ guided talking points was reviewed. Minor feedback was given to change the order of items on the document and to move forward w/sharing with the Steering Committee for additional feedback and input.

4. Develop & Review Council Meeting Agenda – November 8, 2016 – (45 minutes)

- a. Recognize outgoing Steering Committee Members & Welcome newly nominated members
 - i. Josh Thurman from Haggerty office will present certificates to outgoing members
- b. RBA Wall or Corner –set up a festive and inviting area to help Steering Committee members the overarching RBA results of “*Increasing access to Quality ECE*” to those that are taking action on the 5 performance measures at the May 2016 Steering Committee Retreat: Move from Talking to Taking Action to build culture and consensus around RBA.
 - i. Steering Committee members will be invited to respond to 1-3 fun spirited prompts/provocations directly related to performance measures. LPC staff will respond as well to help set the tone.
 - ii. **Example of questions:**
 1. What resources from past meetings have you used to support agency or community discussions?
 2. How many of your staff attended the Inclusion Symposium this past spring?
 3. What advocacy efforts have you participated in to supporting increasing slots/spaces?
 4. What’s most interesting or informative article you’ve read to support your growing and evolved understanding of the child care system?
 5. What activities have you participated in the last 3 months increase your understanding of the ever evolving early care and education system either locally, statewide or federally?
- c. AB 833 Update & Celebration
 - i. Angie invited a host of ECE Community members to include Rob Bonta, funders, ECE Agencies, LPC staff & consultants, CDE/EESD staff, Alameda County Board of Supervisors, Alameda County Steering Committee
- d. International Early Education Exchange – China Delegates
 - i. Josh Thurman will accept the China Delegates
- e. Other

5. Discuss Steering Committee Draft LPC Survey - Measure Understanding, Support & Taking Action – (25 minutes)

- a. Review sample measurement tools

6. Discuss Planning Council seating structure – Keep or Change – (10 minutes)

- Maintain current seating structure until January model after State Contractors meeting



2016 Steering Committee:

Rosemary Almand
Margaret Bartelt
Amapola Beenn
Tracey Black
Leah Branson
Alexandra Caraballo
Jenna Churchman
Franca Cioria
Kim Di Giacomo
Mary Anne Doan
Clarissa Doutherd
Relena D. Ellis
Diana Engel
Carlota Escarez
Carmen Gonzalez

Renee Herzfeld, Chair Elect

Margaret Jerene
Judy Kriege
Laura McNair
Jean Monroe
Melanie Mueller
Ramil Rivera
Sandra Rodriguez
Sandra Taylor
Carol Thompson

Veronica Ufoegbune, Chair

7. Develop January's Executive Committee Agenda – (10 minutes)

- i. Steering Committee Minutes & Agenda
- ii. Committee & Staff Reports
 1. Public Policy Reports
- iii. Complete LPC Evaluation
- iv. Action Plan Items
 - State Plan
 - Strategic Plan
 - Board Talking Points

8. Next Steps & Action Items – (5 minutes)

Proposed Future Executive Committee Meetings
January 10, 2017, March 7, 2017, May 9, 2017
Alameda County Office of Education
313 W. Winton Avenue, Hayward
Conference Room S-3

Planning Council Staff:

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