

**Alameda County Early Care & Education Planning Council
Steering Recruitment Plan & Timeline - DRAFT
March 2018- January 2019**

<u>WHEN</u>	<u>WHO</u>	<u>WHAT</u>	<u>STRATEGY</u>	<u>STATUS</u>	<u>COMMENTS</u>
March		<p>3 vacancies</p> <ul style="list-style-type: none"> Ramil Rivera – Consumer/Joint/D1 Alexandra Caraballo/Consumer/D5 Jenna Churchman – Ex-Officio 			
April		<ul style="list-style-type: none"> Identify recruit(s) Co-Public Policy Chair & Chair-Elect Identify possible new recruits (10 new members) 			
May		<ul style="list-style-type: none"> Orientation for new members who filled vacancies & Renee's last meeting as Chair Identify possible new recruits (10 new members) 	Host 1-3 hour orientation		May 18, 2018
June		Conducted Orientation for new Chair Elect w/ support of Renee & Melanie (share experience)			
July			Launch application		July 20, 2018

			Identify possible new recruits (10 new members)			
August			Request for additional outreach support if needed to increase pool			
September			Review pool of applicants	Screen applicants at the September 11, 2018 meeting		September 21, 2018
November			Announce newly appointed members at November's meeting & thank outgoing members			November 16, 2018 (networking lunch)
December			Prep for Steering Committee Retreat (include newly appointed members)			
January 2019			Steering Committee Retreat – orientation & support for new members—new members terms begin January 1, 2019	Host a full day orientation - open to existing members		

*10 members terming off to include:

- 2 from District 2/ Richard Valle - (Discretionary & Community-R&R) – BOS
- 2 from District 3/ Wilma Chan - (Discretionary & Discretionary) - Joint & BOS
- 1 from District 4/ Nate Miley - (Discretionary) -BOS
- 5 from District 5/ Keith Carson (Consumer) - Joint

Community (AP)
Community
Public Agency
Public Agency