

EXHIBIT C.5A

Accessing the R-REP File Transfer Portal (FTP)

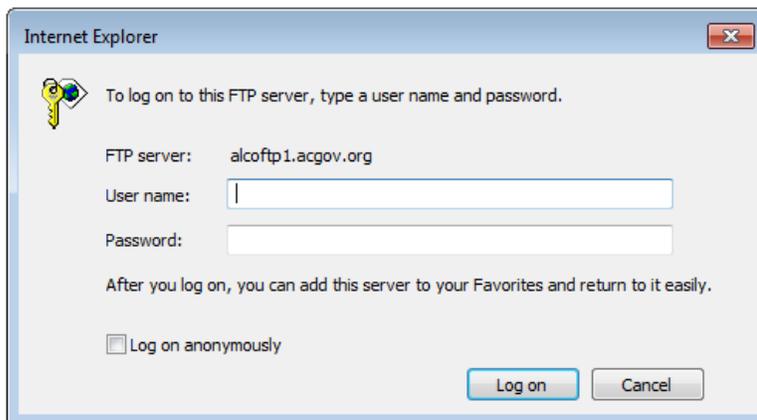
County of Alameda

Regional Renewable Energy Procurement Project

The instructions provided below are for accessing the R-REP File Transfer Portal (FTP), "FTP Reader." The FTP Readers acts as a host for R-REP site specific information for potential bidders. Files include site spec sheets, electrical usage data, and Participating Agency general terms and conditions and unique contracting requirements.

Please note: The instructions below have been completed using Internet Explorer. It is recommended that potential bidders use the most recent version of Internet Explorer which can be downloaded here: <http://goo.gl/Cm48q>. For any questions regarding the FTP Reader please contact Michael Lu at Michael.Lu@acgov.org.

- 1) Click on the following link to access the FTP Reader: <ftp://alcoftp1.acgov.org>



- 2) Type the below Username and Password and click "Log On"
 - a. Username: RREPReader
 - b. Password: supRasT2

EXHIBIT C.5.A ACCESSING THE R-REP FILE TRANSFER PORTAL (SFTP), “FTP READER”

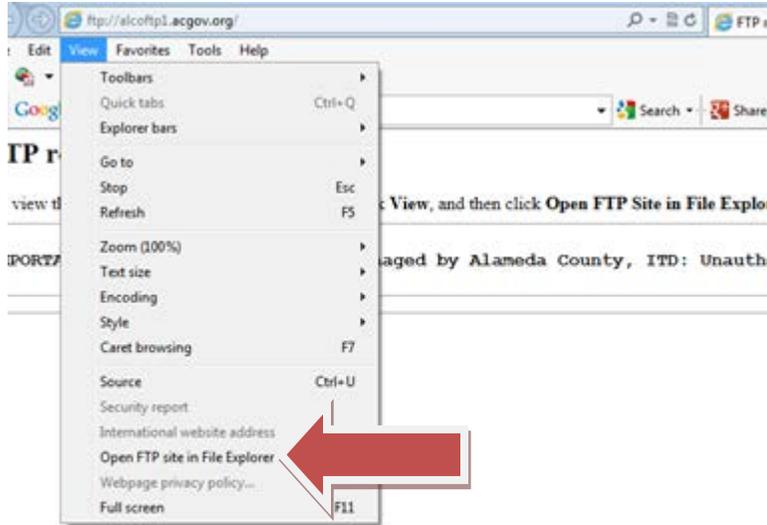


- 3) The FTP page will then open. Click on the “View” tab as stated in the FTP Reader home page Instructions.



- 4) Click on “Open FTP site in File Explorer” to access the files.

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5) Double click on the file folders to access Agency and/or site-specific information.

