



Job Order Contract

Joint Scope Meeting Invitation

Date: April 15, 2016
Work Order Number: 15012-16038.0
Work Order Name: 1221 Oak St Annex Roof Replacement
Location: 1221 Oak Street Plaza In front of main entry

Date of Joint Scope: May 06, 2016
Time: 11:00 am
Brief Scope: Replace the roof at 1221 Oak st. Annex. • Remove and dispose of all roofing and insulation down to the structural deck. • Inspect deck and repair any areas as needed. • Remove all sheet metal at roof level. • Install equal or greater amount of new Polyisocyanurate insulation with insulation adhesive and mechanically fasten 1/2" cover board to meet CA energy code requirements. Insulation to be staggered at least 6" at joists. Tapered crickets to be installed in between drains.

The following are invited to attend a Joint Scope Meeting to discuss the scope of work and related details regarding this Project:

Name	Organization	Office/Cell	E-Mail
Joshua Lee	MTM Construction	(626) 934-1112/(626) 833-9426	joshualee@mtminc.us
David Barba	Alameda County, GSA	510-667-7780/	david.barba@acgov.org
Gary Russell	Alameda County, GSA	(510) 208-9586/(510) 499-2262	gary.russell@acgov.org
Eric Strimling	Alameda County, GSA	510 667-3065/	Eric.Strimling@acgov.org

Instructions:

David Barba, Project Manager