



**Job Order Contract**

**Joint Scope Meeting Invitation**

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**Date:** October 18, 2017  
**Work Order Number:** 17019-18019.0  
**Work Order Name:** ETS Second Floor TI  
**Location:** 15001 Foothill Blvd, San Leandro, CA 94578  
Meet in Parking Lot

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**Date of Joint Scope:** November 06, 2017  
**Time:** 10:00 am  
**Brief Scope:** Tenant Improvement project at Eden Township Substation 15001 Foothill Blvd., San Leandro, CA 94578 TI work to a portion of the second floor (approx 3800SF), including: \* Abatement \* Wall demo and construction \* Drywall and plaster repairs \* Dropping ceiling installation and repairs \* Electrical \* Plumbing \* Cabinetry \* Paint \* Flooring (carpet and VCT) \* Rubber base \* Window coverings

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The following are invited to attend a Joint Scope Meeting to discuss the scope of work and related details regarding this Project:

<b>Name</b>	<b>Organization</b>	<b>Office/Cell</b>	<b>E-Mail</b>
Monty R. Boyd	Alameda County, GSA	5106673038/5105170014	monty.boyd@acgov.org
Young Lee	STS Construction, Inc.	(909) 551-0091/(626) 523-2843	younglee@stsconinc.com
Richard Lowther	Alameda County, GSA	/	Richard.Lowther@acgov.org
Lawrence Singh	Alameda County, GSA	/	lawrence.singh@acgov.org

**Instructions:**

Meet in Parking Lot