**COUNTY OF ALAMEDA
HEALTH CARE SERVICES AGENCY (HCSA)**

ADDENDUM No. 1

to

RFP No. HCSA-900118

### for

**California Children’s Services (CCS) Parent Liaison Services**

**Specification Clarification/Modification and Recap of the Networking/Bidders Conferences**

**February 14 and February 15, 2018**

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| **This County of Alameda, General Services Agency (GSA), RFP/Q Addendum has been electronically issued to potential bidders via e-mail. E-mail addresses used are those in the County’s Small Local Emerging Business (SLEB) Vendor Database or from other sources. If you have registered or are certified as a SLEB, please ensure that the complete and accurate e-mail address is noted and kept updated in the SLEB Vendor Database. This RFP/Q Addendum will also be posted on the GSA Contracting Opportunities website located at** [**http://www.acgov.org/gsa/purchasing/bid\_content/ContractOpportunities.jsp**](http://www.acgov.org/gsa/purchasing/bid_content/ContractOpportunities.jsp)**.** |

Changes made to the original RFP document are in **bold** print and highlighted, and deletions made have a ~~strike through~~.

**Bidder’s Conference Questions**

**Q1: Do you need proof of CCS Parents?**

*A1: Bidders should state in their bid response the approximate time frame in which staff person in question was a current CCS Parent. If they don’t recall the timeframe they could reference CCS or Medical Therapy Unit personnel that served their family member.*

**Q2: Do we need CV’s for Key Personnel?**

*A2: The County does not require CV’s for each Key Personnel listed. See also A1 above.*

**Q3: There is no hospital listed in site service areas, but it is listed in bidder qualifications. Is there a specific hospital placement in this contract?**

*A3***:** *There is not a specific hospital placement for the contract; however, hospitals the program interacts with are UCSF Benioff Children’s Hospitals in Oakland and San Francisco, and Lucile Packard Children’s Hospital in Palo Alto.*

**Q4: From what dates/times will the bids be accepted?***A4: Bids will be accepted at any time leading up to the Due Date of March 16, 2018 at 2 PM.*

**Q5: Will there be a receipt of delivery of the bid?**

*A5: Yes, there will be a receipt of delivery provided by the front desk for bids submitted in person. If delivered by courier, the RFP staff will email the Bidder a receipt.*

The following participants attended the Bidders Conferences:

|  | **Company Name / Address** | **Representative** | **Contact Information** |
| --- | --- | --- | --- |
|  | **Family Resource Navigators****291 Estudillo Avenue****San Leandro, CA 94577** | **Eileen Crumm** | Phone: **(510) 547-7322 x 116** |
| E-Mail: eileenc@familyresourcenavigators.org |
| Prime Contractor: **Yes** |
| Subcontractor:  |
| Certified SLEB: **Yes** |
|  | **Family Resource Navigators****291 Estudillo Avenue****San Leandro, CA 94577** | **Carol Cohen** | Phone: **(510) 547-7322 x 117** |
| E-Mail: carolc@familyresourcenavigators.org |
| Prime Contractor: **Yes** |
| Subcontractor:  |
| Certified SLEB: **Yes** |
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