

# **Alameda County Behavioral Health**

**RFP No. 19-04, Addendum No. 1**

## **ALAMEDA COUNTY BEHAVIORAL HEALTH**

**ADDENDUM No. 1**

**to**

**RFP No. 19-04 Crisis Residential Treatment Services at Jay Mahler Recovery Center**

**Specification Clarification/ Modification and Recap of the Networking/ Bidder's  
Conferences held on**

**Wednesday April 3, 2019 and Thursday April 4, 2019**

**This County of Alameda, General Services Agency (GSA), RFP/Q Addendum has been electronically issued to potential bidders via e-mail. E-mail addresses used are those in the County's Small Local Emerging Business (SLEB) Vendor Database or from other sources. If you have registered or are certified as a SLEB, please ensure that the complete and accurate e-mail address is noted and kept updated in the SLEB Vendor Database. This RFP/Q Addendum will also be posted on the GSA Contracting Opportunities website located at**

**[https://www.acgov.org/gsa\\_app/gsa/purchasing/bid\\_content/contractopportunities.jsp](https://www.acgov.org/gsa_app/gsa/purchasing/bid_content/contractopportunities.jsp)**

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The following Sections have been modified to read as shown below. Changes made to the original RFP document are in **bold** print and **highlighted**, and deletions made have a ~~strike~~ through.

### CLARIFICATIONS & CORRECTIONS/CHANGES THAT PERTAIN TO...

#### I. RFP

- **Section I.D. Bidder Minimum Qualifications** – Language added:
  - Have at least two years of experience billing Medi-Cal for Specialty Mental Health Services (SMHS) through a county within the past five years<sup>‡</sup>.
    - **Bidders must submit documentation of Medi-Cal site certification as Exhibit MQ with their bid submission in order to validate that they meet the above Bidder Minimum Qualification.**

#### II. Budget

- The budget template is deleted and replaced with a revised RFP #19-04 Budget Template. The revised budget is locked and includes revisions to line 18 of the Instructions tab. The rent line item has been removed from the budget.

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<sup>‡</sup>~~Bidders must submit documentation of Medi-Cal site certification with their bid submission in order to validate that they meet the above Bidder Minimum Qualification.~~

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### RESPONSES TO BIDDERS QUESTIONS

#### General

Q1) Is the Center Jay Mahler owned by the County?

**A1) Yes.**

Q2) Can the County please explain the decision to cut the amount of funding available to operate this program from current levels?

**A2) ACBH is working to standardize the County's CRT model. Funding has been scaled based on the number of beds.**

Q3) How will the transition of services take place?

**A3) ACBH will facilitate the transition of services with the incumbent provider and awarded Contractor, shall a new Contractor be awarded. Please reference Section I.F.3. on page 12.**

#### Staffing

Q4) Page 11 of the RFP requests that Lead Clinicians be on at least two shifts daily. Could this requirement be met with a "swing shift"/a Lead Clinician shift that includes the late AM shift and early PM shift (7 days per week)?

**A4) Yes, as long as Lead Clinicians are available to review referrals and admit clients from 8am to around 10pm daily. Bidders shall propose their staffing plan to include Lead Clinicians on at least two shifts daily in their bid.**

Q5) Page 11 of the RFP requests that a "Prescriber at 0.8 FTE, Prescriber shall be on site for at least one weekend day." Please clarify whether the County would consider a Nurse Practitioner for prescriber services (with MD supervision).

**A5) Yes, as long as it meets ACBH's Guidelines for Scope of Practice Credentialing:** [http://www.acbhcs.org/providers/QA/docs/training/ACBHCS\\_Guidelines\\_Scope\\_Practice\\_Credentialing\\_Provide\\_Specialty\\_MH\\_Services.pdf](http://www.acbhcs.org/providers/QA/docs/training/ACBHCS_Guidelines_Scope_Practice_Credentialing_Provide_Specialty_MH_Services.pdf)

Q6) Are clinicians currently employed by Jay Mahler "grandfathered" into the new CBO who will get the RFP?

**A6) No, should a new provider be recommended for award, clinicians of incumbent provider will not be grandfathered into the new provider's program.**

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### SLEB

Q7) The final page of the RFP includes a “SLEB Partnering Information Sheet” Bidders are asked to check either – Bidder is a Certified SLEB or – Bidder is not a certified SLEB and will not subcontract with the SLEB named below...

It has been noted that because the scope of work includes clinical services, the county will be able to waive the SLEB contracting requirements. In this case, how would a non-SLEB provider complete the SLEB Partnering Information Sheet?

**A7) Per Section I.D. Bidder Minimum Qualifications on pages 4 and 5, ACBH shall disqualify proposals submitted with subcontractors performing any portion of the services described in this RFP. Bidders that do not meet the definition of SLEB may check the second box on the SLEB Partnering Information Sheet – Bidder is not a certified SLEB... and provide justification in the line below such as: *State regulations for Medi-Cal do not allow for clinical services to be subcontracted with entities that are subject to the cost reporting requirements of the state.* Bidders may also use Exhibit D to provide further clarification as needed.**

Q8) Please refer to SLEB Partnering Information Sheet, “Bidders not meeting the definition of a SLEB are required to subcontract with a SLEB for at least 20% of the total estimated bid amount in order to be considered for contract award.” Can you please confirm that this 20% subcontracting requirement does not apply to this bid. This has typically not been enforced for contracts for clinical services.

**A8) The scope of work for this RFP includes clinical services. ACBH has been successful in obtaining the Board of Supervisors’ approval to waive the SLEB subcontracting requirements for clinical services.**

Q9) Can the County please confirm that the SLEB subcontracting requirement will be waived for this procurement?

**A9) Please see response to Question 7.**

### Bid Submission

Q10) The Fillable Form Template includes a section to list three current and three former references. For the former references, are provider required to include reference for programs that are no longer operating? Or does “former references” refer to customers with whom we no longer have any contracts?

**A10) Former references may include any previous funders or contractors. Please provide rationale if Bidder does not have three former references.**

Q11) Can “former” references include a customer that you still work with but for whom you opened a program that no longer exists?

**A11) Yes.**

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### Budget

Q12) Is the occupancy cost/ utilities for the agency chosen to take over Jay Mahler be paid by the County or awarded Contractor?

**A12) Alameda County will cover program utility costs including as PG&E, water, and garbage.**

Q13) Since Jay Mahler is County run, how should building maintenance costs be included in the budget?

**A13) Regular building maintenance does not need to be included in the budget. Any costs included in the line items should be fully explained in detail in the bid submission in both the program design and budget narrative.**

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Company Name and Address	Representative Name	Contact Information
<b>Alameda County Behavioral Health Care Services</b> 1900 Embarcadero Cove, Suite 205 Oakland, CA 94606-5235	<b>Liz Delph</b>	Phone: <b>(510) 777-2146</b>
		E-Mail: <b>elizabeth.delph@acgov.org</b>
		SLEB Certified: Yes <input type="checkbox"/>
<b>Alameda County Behavioral Health Care Services</b> 1900 Embarcadero Cove, Suite 205 Oakland, CA 94606-5235	<b>Rachel Garcia</b>	Phone: <b>(510) 383-1744</b>
		E-Mail: <b>Rachel.garcia2@acgov.org</b>
		SLEB Certified: Yes <input type="checkbox"/>
<b>Alameda County Behavioral Health Care Services</b> 1900 Embarcadero Cove, Suite 205 Oakland, CA 94606-5235	<b>Edilyn Dumapias</b>	Phone: <b>(510) 383-2873</b>
		E-Mail: <b>Edilyn.dumapias@acgov.org</b>
		SLEB Certified: Yes <input type="checkbox"/>
<b>Alameda County Behavioral Health Care Services</b> 1900 Embarcadero Cove, Suite 205 Oakland, CA 94606-5235	<b>Michiko Ronné</b>	Phone: <b>(510) 383-2874</b>
		E-Mail: <b>michiko.ronne@acgov.org</b>
		SLEB Certified: Yes <input type="checkbox"/>
<b>Alameda County Behavioral Health Care Services</b> 1900 Embarcadero Cove, Suite 205	<b>Majda Jenison</b>	Phone: <b>(510) 383-2871</b>
		E-Mail: <b>majda.jenison@acgov.org</b>

# Alameda County Behavioral Health

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Company Name and Address	Representative Name	Contact Information
Oakland, CA 94606-5235		SLEB Certified: Yes <input type="checkbox"/>
Alameda County Behavioral Health Care Services 1900 Embarcadero Cove, Suite 205 Oakland, CA 94606-5235	Cindy Tern	Phone: <b>510-383-2877</b>
		E-Mail: <b>cindy.tern@acgov.org</b>
		SLEB Certified: Yes <input type="checkbox"/>
Alameda County Behavioral Health Care Services 2000 Embarcadero Cove, Suite 205 Oakland, CA 94606-5235	Jennifer Mullane	Phone: <b>510-383-1778</b>
		E-Mail: Jennifer.mullane@acgov.org
		SLEB Certified: Yes <input type="checkbox"/>
Telecare 1080 Marina Village Pkwy Alameda, CA 94501	Shelagh Little	Phone: <b>510-337-7950 x 4188</b>
		E-Mail: <a href="mailto:slittle@telecarecorp.com">slittle@telecarecorp.com</a>
		SLEB Certified: Yes <input type="checkbox"/>
Telecare 1080 Marina Village Pkwy Alameda, CA 94501	Samantha Fitzsimmons	Phone: <b>510-337-7950 x 5891</b>
		E-Mail: sftizsimmons@telecarecopr.com
		SLEB Certified: Yes <input type="checkbox"/>

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Company Name and Address	Representative Name	Contact Information
<b>Alameda County Behavioral Health Care Services</b> 1900 Embarcadero Cove, Suite 205 Oakland, CA 94606-5235	<b>Wendi Vargas</b>	Phone: <b>510-567-8179</b>
		E-Mail: <b>wendi.vargas@acgov.org</b>
		SLEB Certified: Yes <input type="checkbox"/>
<b>Bonita House</b>	<b>Marisa A</b>	Phone: <b>510-923-1099</b>
		E-Mail: <b>marisa@bonitahouse.org</b>
		SLEB Certified: Yes <input checked="" type="checkbox"/>
<b>Bonita House</b>	<b>Amanda Ollis</b>	Phone: <b>510-526-4765 x101</b>
		E-Mail: <a href="mailto:amanda@bonitahouse.org">amanda@bonitahouse.org</a>
		SLEB Certified: Yes <input type="checkbox"/>
<b>Bonita House</b>	<b>Lorna Jones</b>	Phone: <b>510-923-1099</b>
		E-Mail: <a href="mailto:lorna@bonitahouse.org">lorna@bonitahouse.org</a>
		SLEB Certified: Yes <input type="checkbox"/>
<b>Crestwood Behavioral Health</b>	<b>Anthony Garcia</b>	Phone: <b>916-201-7332</b>
		E-Mail: <a href="mailto:angarcia@cbhi.net">angarcia@cbhi.net</a>



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Company Name and Address	Representative Name	Contact Information
		SLEB Certified: Yes <input type="checkbox"/>
<b>Crestwood Behavioral Health</b>	<b>Laura Valdivia</b>	Phone: <b>916-205-8746</b>
		E-Mail: <a href="mailto:lavaldivia@cbhi.net">lavaldivia@cbhi.net</a>
		SLEB Certified: Yes <input type="checkbox"/>
<b>Telecare Corporation</b>	<b>Cleauie B</b>	Phone: <b>925-435-8048</b>
		E-Mail: <a href="mailto:cbullaud@telecarecorp.com">cbullaud@telecarecorp.com</a>
		SLEB Certified: Yes <input type="checkbox"/>
<b>BACS</b>	<b>Benjamin Blake</b>	Phone: <b>510-827-2097</b>
		E-Mail: <a href="mailto:bblake@bayareacs.org">bblake@bayareacs.org</a>
		SLEB Certified: Yes <input type="checkbox"/>