COUNTY OF ALAMEDA

Questions & Answers

to

RFP No. 901843

### for

**Locum Tenens**

**Networking/Bidders Conference Held on October 28, 2019**

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| **This County of Alameda, General Services Agency (GSA), RFP Questions & Answers (Q&A) has been electronically issued to potential bidders via e-mail. This RFP Q&A will also be posted on the GSA Contracting Opportunities website located at** [**http://acgov.org/gsa\_app/gsa/purchasing/bid\_content/contractopportunities.jsp**](http://acgov.org/gsa_app/gsa/purchasing/bid_content/contractopportunities.jsp) |

Alameda County is committed to reducing environmental impacts across our entire supply chain.

If printing this document, please print only what you need, print double-sided, and use recycled-content paper.

1. Could the County please provide a sample of the Service Agreement?
	1. **Please see the following link to a sample of the Service Agreement:** <http://www.acgov.org/gsa/purchasing/standardServicesAgreement.pdf>
2. Is the Appendix B in the EZSourcing Event Details the same as the Final Standard Agreement terms and conditions for this RFP?
	1. **The Appendix B in the Event Details on EZSourcing refers to the terms and conditions for the EZSourcing System. Please see the following link to a sample of the Service Agreement:** <http://www.acgov.org/gsa/purchasing/standardServicesAgreement.pdf>
3. Is there a tutorial for navigating the EZSourcing Portal?
	1. **The instructions for EZSourcing Portal are provided below.**

**The County is requesting all users of the portal to delete their browser cache.  Instructions for how to delete your browser cache can be found in the picture below, as well as on the** [FAQ](https://ezsourcing.acgov.org/psc/SS/SUPPLIER/ERP/c/SCP_PUBLIC_MENU_FL.SCP_PUB_FAQ_CMP_FL.GBL) **page.**

**For new users, or any user that may need a refresher on how to use the system, an** [FAQ](https://ezsourcing.acgov.org/psc/SS/SUPPLIER/ERP/c/SCP_PUBLIC_MENU_FL.SCP_PUB_FAQ_CMP_FL.GBL) **page can be found on** [EZSourcing Supplier Portal](https://ezsourcing.acgov.org/)**, a few of which are provided below for ease of your review:**

[FAQ](https://ezsourcing.acgov.org/psc/SS/SUPPLIER/ERP/c/SCP_PUBLIC_MENU_FL.SCP_PUB_FAQ_CMP_FL.GBL)

[Register as Bidder](https://ezsourcing.acgov.org/SSPRDUPK/PlayerPackage/dhtml_kp.html?Guid=40f41df6-e665-47a6-bc26-0cd1ba67906d)

[Submit an Online Bid](https://ezsourcing.acgov.org/SSPRDUPK/PlayerPackage/dhtml_kp.html?Guid=f9de564b-fb27-4ba0-ba55-83e7b612c4f0)

[Modify Your Submitted Bid](https://ezsourcing.acgov.org/SSPRDUPK/PlayerPackage/dhtml_kp.html?Guid=f7e54b31-5224-45be-8d8c-901c3a687c26)

[Add New Contact](https://ezsourcing.acgov.org/SSPRDUPK/PlayerPackage/dhtml_kp.html?Guid=96b0fcec-fc98-425b-a5a0-561f77ace2f8)

| How to Clear your Browser's Cache |
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| **Browser** | **How to clear the Cache** |
| Apple Safari for OS X | cid:image001.png@01D54C6D.872D5920Select History from menu bar. Select Clear History. |
| Google Chrome for Windows | In the browser, go to and click the 3 dots icon (located in the upper right hand corner) > scroll to More tools, go to Clear browsing data > click the Clear data button.  |
| Microsoft Edge | In the browser, go to and click the 3 dots icon (located in the upper right hand corner) > select Settings > under Clear browsing data, click the Choose what to clear box > check the Cookies and saved website data box > click the Clear box. |
| Microsoft Internet Explorer | In the browser, go to and select Tools in the Menu bar > scroll to the Internet Options > the Internet Options window appears, in the General tab, in the Browsing History, click the Delete... button > the Delete Browsing History window appears, select what you wish to clear/delete > click the Delete button. |
| Mozilla Firefox | In the browser, use the shortcut Ctrl + Shift + Del > Press details in the popup window and select "cookies" and "cache". Select a time range and click Clear OR Go Tools or Menu button (in upper right corner) > Options > Advanced Network > Cached web content > "Clear now" |

**If you have any questions or concerns regarding the EZSourcing Supplier Portal, call**

**510-208-9600 and ask for “technical assistance with the EZSourcing Portal.”**

1. What was the total annual expenditure of the current contract for 2018 and YTD 2019?
	1. **The total expenditures of the current contract for 2018 and 2019 is approximately $2,000,000 to $2,500,000.**
2. How many hours were billed per healthcare contractor in the last 12 months?
	1. **The hours billed for the healthcare contractors in the last 12 months is 13,500 hours.**
3. Which healthcare provider position does the County has the most difficulty in filling?
	1. **There are no difficulty in filling any of the healthcare provider positions.**
4. What kind of improvements does the County seek from the current contract?
	1. **The County would like to have a high number of qualified clinicians available.**
5. What are the current challenges and obstacles that the County have encountered for staffing goals?
	1. **The challenge the County encounters is the shortage of healthcare providers available.**
6. What is the term for a typical locum tenens assignment? Are the assignments full time or part time?
	1. **The term for Locum Tenens assignments range from three to six months and can be either part time or full time.**
7. What is the average shift hours for each healthcare provider?
	1. **The shift hours for each healthcare provider depends on the need. The shift may range from 4 hours to 10 hours per day, and some shifts are 40 hours per week.**
8. Can the County please provide the name of the incumbent for the current contract?
	1. **The incumbents are Jackson & Coker, LocumTenens.com, Medical Search International, Power Personnel, and Registry of Physician Specialists.**
9. Can the County please provide a list of open positions and the list of County facilities?
	1. **The list of open positions will vary throughout the term of the contract. The County will send an email to the contractor when there is a need for any healthcare providers.**
10. Can the County please provide a forecast for the number of hours needed for Locum Tenens services for the term of the contract?
	1. **The County cannot forecast the hours needed for services since it is on an as-need basis.**
11. Can the County please provide a list of the facilities included in this contract?
	1. **The current list of County facilities are listed below, however, the facilities could possibly change during the term of the contract.**

|  |  |
| --- | --- |
|  | **Alameda County BHCS Clinics** |
| 1 | Alameda Community Support Center2325 Clement AvenueAlameda, CA 94601 |
| 2 | Adult Forensic Behavioral Health5325 Broder BoulevardDublin, CA 94568 |
| 3 | CONREP2055 Fairmont DriveSan Leandro, CA 94578 |
| 4 | Crisis Response Services (CRP) Fremont39155 Liberty Street, G710Fremont, CA 94538 |
| 5 | Crisis Response Services (CRP) North7200 Bancroft Avenue, Suite 125AOakland, CA 94605 |
| 6 | Crisis Response Services (CRP) South409 Jackson StreetHayward, CA 94544 |
| 7 | Crisis Response Services (CRP) Valley3730 Hopyard Road, Suite 103Pleasanton, CA 94588 |
| 8 | Eden Community Support Center2045 Fairmont DriveSan Leandro, CA 94578 |
| 9 | Eden Children’s Services2045 Fairmont DriveSan Leandro, CA 94578 |
| 10 | Geriatric Assessment Response Team409 Jackson StreetHayward, CA 94544 |
| 11 | Guidance Clinic2500 Fairmont DriveSan Leandro, CA 94578 |
| 12 | Oakland Community Support Center7200 Bancroft Avenue, Suite 125Oakland, CA 94605 |
| 13 | Oakland Children’s Services7200 Bancroft Avenue, Suite 125DOakland, CA 94605 |
| 14 | Schreiber Center409 Jackson StreetHayward, CA 94544 |
| 15 | Tri-City Community Support Center39155 Liberty Street, Suite G710Fremont, CA 94538 |
| 16 | Trust Clinic384 & 386 - 14th StreetOakland, CA 94612 |
| 17 | Valley Community Support Center3730 Hopyard Road, Suite 103Pleasanton, CA 94588 |

1. What are the current hourly billable rates per healthcare provider position for the current contract?
	1. **The current hourly billable rates are as follows:**



1. What is the current usage for each healthcare provider position at each County-operated program site?
	1. **The current numbers of healthcare provider position is as follows:**



1. Can a contractor propose its own contract template?
	1. **No. The County has its own contract template.**
2. Can contractors propose specific terms for Locum Tenens in the service agreement?
	1. **Yes. Contractors may propose specific terms for the Locum Tenens service agreement during the negotiations phase.**
3. Why does the County need to seek a contract for Locum Tenens?
	1. **Page 5 of the RFP, Section B (SCOPE) states:**

***Alameda County Behavioral Health Care Services (BHCS) requires the services of recruitment/search agencies to provide permanent placements for County-operated programs when traditional methods of recruitment are unsuccessful in providing timely resources. The use of this service will be reserved for special circumstances, i.e., child, institutional, or specialized psychiatrists who may be in short supply or high demand.***

***BHCS also requires the services of locum tenens Providers to cover absences or shortages of personnel at any County-operated program site.***

1. Can the County please define what is considered “as-needed basis” for services to be provided?
	1. **Alameda County BHCS requires the services of recruitment/search agencies to provide permanent placements for County-operated programs when traditional methods of recruitment are unsuccessful in providing timely resources. The County’s needs may change over time and Locum Tenens providers may be used to meet these shifting needs.**
2. Page 5 of the RFP, Section C (BACKGROUND), states:

*BHCS provides mental health and substance abuse services to seriously mentally ill individuals residing in the County’s communities and incarcerated in the County jail.*

Can the County please describe the County’s communities and provide details on the type of setting this is?

* 1. **Alameda County is a large and diverse County made up of multiple cities and populations, which encompasses many ethnic groups, socioeconomic groups, and LGBT communities.**
1. How many contractors will be selected for this contract?
	1. **Page 5 of the RFP, Section A (INTENT), states:**

***The County intends to award a three year contract (with the option to extend for an additional two-year term) to a pool bidder(s) selected as the most responsible bidder(s) whose response conforms to the RFP and meets the County’s requirements.***

1. How will the County distribute the healthcare provider positions amongst a pool of contractors?
	1. **When BHCS has a need for a healthcare provider, BHCS will send an email to each contractor to provide a candidate. The County will decide which provider/candidate will fill the position.**
2. How many job orders are distributed?
	1. **The job orders are distributed as needed. There may be a need for only one provider at one location, and there may be a need for multiple providers at multiple facilities.**
3. If one contractor provides a selected few healthcare provider positions, and another contractor provides different selected health provider positions, how will the two contractors collaborate?
	1. **The contractors do not need to collaborate with each other. The County will work with contractors directly when there is a need for a healthcare provider position.**
4. Does the County require bidders to bid on all healthcare provider positions in the Bid Form?
	1. **No. The County is aware that a contractor may not have all the healthcare provider positions available. Bidders shall bid on healthcare provider positions available. Please see Addendum No. 1 and use the Revised Bid Form.**
5. Is there a recommended maximum bid rate for each healthcare position?
	1. **No.**
6. Should bidders include travel and lodging expenses for each healthcare position on the Bid Form?
	1. **Page 7 of Exhibit A, Bid Response Packet, Bid Form, states:**

***COST SHALL BE SUBMITTED AS REQUESTED ON THE EXCEL BID FORM. NO ALTERATIONS OR CHANGES OF ANY KIND ARE PERMITTED. Bid responses that do not comply will be subject to rejection in total. The cost quoted shall include all taxes (excluding sales and use tax) and all other charges, including travel expenses, and is the maximum cost the County will pay for the term of any contract that is a result of this RFP.***

1. What should be listed for the “Extended Cost” column on the Bid Form?
	1. **The Extended Cost column will automatically calculate the extended cost for the year per line item. Please use the Revised Bid Form.**
2. Will the County allow for price adjustments for renewal years for this contract?
	1. **If the contract is extended passed the three year term, the contract will be reviewed and negotiated for the extension term and pricing.**
3. Can bidders bill the County for travel and lodging expenses, application fees, additional DEA’s, background checks, and drug screenings?
	1. **No. The cost quoted shall include all taxes (excluding sales and use tax) and all other charges, including travel expenses, and is the maximum cost the County will pay for the term of any contract that is a result of this RFP.**
4. Can contractors bill the County weekly or bi-weekly?
	1. **Page 27 of the RFP, Section Q (INVOICING) Item 8, states:**

***The County will pay Contractor monthly or as agreed upon, not to exceed the total quoted in the bid response.***

1. What is the net term after the County receives and approves an invoice?
	1. **Page 27 of the RFP, Section Q (INVOICING), Item 2, states:**

***County will use best efforts to make payment within 30 days following receipt and review of invoice and upon complete satisfactory receipt of performance of services.***

1. Does the County require healthcare providers to be bilingual?
	1. **No. The County does not require healthcare providers to be bilingual, however, it is helpful to the County if the healthcare providers are bilingual. The threshold languages are as follows: English, Tagalog, Cantonese, Mandarin, Vietnamese, Korean, Farsi, and Arabic.**
2. What percentage of the County’s patients are non-English speakers?
	1. **The County does not have record on this data.**
3. Will the County provide translators for patients that are non-English speakers?
	1. **Yes.**
4. How many patients are seen per day at the County site locations?
	1. **The number of patients vary from clinic to clinic.**
5. Can the County please provide the age range of the patient population?
	1. **The patient population of all ages can receive services in at County facilities. Individual programs may have a focus on one segment of the age spectrum.**
6. What is the level of acuity among the County’s population? And what are the top five most treated diagnosis?
	1. **The County’s service population is made up of moderate to severely ill individuals. Most common diagnoses include Schizophrenia, Schizoaffective Disorder, Bipolar Disorder, and Major Depressive Disorder.**
7. What is the time frame for contractor notification of the needs for healthcare providers?
	1. **The County will notify the contractor immediately once the healthcare provider need is identified.**
8. Will the healthcare provider be compensated for patients that are no-shows, with no fault of the contractor?
	1. **The County pays on an hourly rate, it is not a serviced based pay rate.**
9. Does the County require healthcare provider positions at all site locations in Oakland, San Leandro, Alameda, Hayward, Fremont, and Pleasanton?
	1. **The County requires healthcare provider positions at the County facilities when there is a need.**
10. Are there any penalties if the contractor is not able to fill any of the healthcare provider positions?
	1. **No.**
11. Will the County accept healthcare provider positions that are Board eligible?
	1. **Page 7 of the RFP, Section E (SPECIFIC REQUIREMENTS), Item 1.m., states:**

***Contractor shall verify Provider’s Board Certification (American Board of Medical Specialties, American Osteopathic Association) or highest level of training/education in Provider’s primary practicing specialty.***

**The County shall consider Board eligible psychiatrists.**

1. Can a psychiatrist that is Board Certified in Adult Medicine treat patients of all ages?
	1. **No. A psychiatrist that is Board Certified in Adult Medicine cannot treat patients of all ages.**
2. Are psychiatrists required to perform in-patient responsibilities?
	1. **The County will clarify if a position requires in-patient responsibilities once the placement is confirmed.**
3. Is it sufficient for nurse practitioners to carry a Family Nurse Practitioner (FNP) or Adult Nurse Practitioner (ANP) Board Certification if they have significant psychiatry experience? Will certifications for Psychiatric Mental Health Nurse Practitioner’s (PMHNP) be considered?
	1. **Yes. Nurse practitioners that carry an FNP or ANP Board Certification if they have significant psychiatry experience and certifications for PMHNP will be considered.**
4. Will the County provide a collaborating Medical Doctor for the nurse practitioners?
	1. **Yes.**
5. Does the County provide Telemedicine connections for healthcare providers?
	1. **The County does contract with tele-psychiatry and telemedicine services on some instances and the County has programs that accommodate telemedicine providers.**
6. Does the County currently use any telehealth providers platform?
	1. **Yes.**
7. Will telehealth providers be considered for this contract?
	1. **Yes.**
8. Will the Bid Form be revised to include telehealth providers?
	1. **If the bidder can provide telehealth providers, with County approved software or programs, bidder shall list the telehealth providers with the description and Unit Cost for Year 1, Year 2, and Year 3 in the Bid Form table, FOR INFORMATIONAL PURPOSES ONLY AND WILL NOT BE PART OF THE EVALUATION BUT CAN BE USED IN THE CONTRACT. List any other healthcare positions available.**
9. Does the County have the bandwidth to run video teleconferencing?
	1. **Yes.**
10. Will the County work with the contractor to set up and provide ongoing support for remote electronic medical records for telehealth providers?
	1. **Yes.**
11. What type of electronic medical records system does the County currently use?
	1. **The County currently uses Insyst and Clinician’s Gateway.**
12. Will the County provide training on the electronic medical records system?
	1. **Yes.**
13. Will the County utilize the current electronic medical records system?
	1. **The electronic medical records system varies from program to program.**
14. Will the County have a FOB or token system added for prescribing?
	1. **The County will provide a hard or soft token when a candidate goes through the credentialing process.**
15. Page 7 of the RFP, Section E (SPECIFIC REQUIREMENTS), Item 1.e., states:

*To the extent that the Contractor receives, generates or uses individually identifiable health information concerning Alameda County clients served by Providers, the vendor is considered a Business Associate of the County, which is defined by the Health Insurance Portability and Accountability Act of 1996 and its Privacy Regulations.*

Will bidders be disqualified if an exception is listed for the Business Associate language?

* 1. **Bidders shall list any exceptions and clarification, if any, to the RFP and associated Bid Documents on page 14-15 in the RFP, Exceptions and Clarifications. The County is under no obligation to accept any exceptions and clarifications and such exceptions and clarifications may be a basis for bid disqualification.**
1. Are there and mandatory training or orientation required before performing services? If so, are those hours paid and billable to the County?
	1. **Page 8 of the RFP, Section E (SPECIFIC REQUIREMENTS), Item 1.q., states:**

***Contractor shall pay for Provider’s registration, conference, travel expenses, etc. on County approved trainings or conferences.  Contractor shall invoice the County for payment. Any trainings or conferences for which the contractor will be seeking reimbursement must be approved ahead of time through the Office of the Medical Director.***

**The County will pay healthcare providers for the mandatory orientation for the County’s Electronic Health Record and Pharmacy system.**

1. Are background checks required for healthcare providers?
	1. **Page 9 of the RFP, Section E (SPECIFIC REQUIREMENTS), Item 3.a., states:**

***In addition, Locum Tenens assigned to Juvenile Hall or County jails are required to pass a background check administered by the Alameda County’s Sheriff’s Office prior to beginning work.***

1. Page 10 of the RFP, Section E (SPECIFIC REQUIREMENTS), Item 3.a.(5), states:

*Proof of professional liability coverage indicating a minimum of $1,000,000 per incident and $3,000,000 aggregate. Licensed psychiatrists working with minors must provide proof of professional liability and general liability insurance coverage indicating a minimum of $2,000,000 per incident and $3,000,000 aggregate. In addition, proof of commercial general liability insurance indicating a minimum of $1,000,000 per occurrence.*

Does the professional liability and general liability insurance requirement only apply to psychiatrists that are working with minors?

* 1. **No. The professional liability and general liability insurance is required for all positions indicating a minimum of $1,000,000 per incident and $3,000,000 aggregate. The professional and general liability insurance is required for licensed psychiatrist working with minors indicating a minimum of $2,000,000 per incident and $3,000,000 aggregate.**
1. Would the County consider waiving the Workers’ Compensation insurance requirement since Locum Tenens physicians are Independent Contractors?
	1. **No. The County will not consider waiving the Workers’ Compensation insurance requirement. Please see Addendum No. 2 for updated insurance requirements.**
2. Will the County consider waiving the Additional Insured requirement?
	1. **No. The County will not consider waiving the Additional Insured requirement. Please see Addendum No. 2 for updated insurance requirements.**
3. Page 12 of the RFP, Section E (SPECIFIC REQUIREMENTS), Item 4.m., states:

*Provide care to individuals and families across various venues including home visits, clinic settings, and programs sites.*

Are the healthcare providers required to do home visits?

* 1. **No. Home visits for healthcare providers are not required and are very rare in the County, however, it would vary from program to program.**
1. Page 13 of the RFP, Section E (SPECIFIC REQUIREMENTS), Item 6, states:

*Contractor shall provide via email, within 24 hours, the name and credentials of a qualified Locum Tenens Provider to BHCS’s Network Office Administrative Assistant, including the following:*

 Is this portion referring to the complete credentialing packet?

* 1. **Yes. This portion is referring to the complete credentialing packet.**
1. Will the contractor be able to provide the County credentialing packets for healthcare provider positions in advance to prepare for anticipated coverages?
	1. **No. The County will request for credentialing packets and documents as healthcare placements are needed.**
2. Will credentialed healthcare providers be given preference for County site location placements?
	1. **No. All healthcare providers will need to meet the County’s credentialing requirements.**
3. What is the time frame for the completion of credentialing a healthcare provider?
	1. **The time frame is usually less than one week if there are no specific credentialing issues that warrants additional review.**
4. Page 14 of the RFP, Section E (SPECIFIC REQUIREMENTS), Item 7.b., states:

*There shall be no advance notice requirements or penalties for terminating a Locum Tenens vendor.*

Will the County consider providing a 30 day cancellation notification to the contractor?

* 1. **No. There shall be no advance notice requirements or penalties for termination a Locum Tenens contractor.**
1. Are bidders able to include the permanent conversion fee to the Bid Form line items?
	1. **Yes.**
2. Page 14 of the RFP, Section E (SPECIFIC REQUIREMENTS), Item 7.d., states:

*Locum Tenens providers may be used to recruit full time Alameda County Behavioral Health Care Health Providers for a fixed fee.*

 Can the County please clarify what would be the fixed fee?

* 1. **The locum tenens provider shall determine what the fixed fee will be for their healthcare provider.**
1. Are healthcare providers able to work overtime and will the overtime be billable to the County?
	1. **No. Healthcare providers shall not work overtime and the contractor shall not bill any overtime to the County.**
2. Page 14 of the RFP, Section F (DELIVERABLES / REPORTS), states:

*Contractor shall provide staffing reports and prepare reports, case summaries, and correspondence as requested by County.*

Can the County please clarify what types of reports are required, the information that should be included, and the frequency for the reports?

* 1. **The County may request for any type of report at any time. Additional information and requirements for the reports shall be requested at the time the County requests for reports.**
1. Can the County please provide a list of the County Selection Committee (CSC)?
	1. **No. The CSC may be composed of County staff and other parties that may have expertise or experience in locum tenens services. All contact during the evaluation phase shall be through the GSA-Procurement Department only. Bidders shall neither contact nor lobby evaluators/CSC during the evaluation process. Attempts by Bidder to contact and/or influence members of the CSC may result in disqualification of Bidder.**
2. What is the timeline for the Oral Presentation and Interview and the contract award?
	1. **Page 2 of the RFP, Calendar of Events has been revised on Page 3 of the Addendum No. 1, Calendar of Events:**

|  |  |
| --- | --- |
| **Evaluation Period** | **~~December 20, 2019 – February 28, 2020~~****January 3, 2020 – March 13, 2020** |
| **Vendor Interviews** | **~~January 26, 2020 – January 31, 2020~~ February 3, 2020 – February 7, 2020** |
| **~~Board Letter Recommending~~ Notice of Intent to Award Issued** | **March 2, 2020** |
| **Board Consideration Award Date** | **~~March 10, 2020~~ April 14, 2020** |
| **Contract Start Date** | **July 1, 2020** |

***NOTE: All dates are tentative and subject to change.***

1. Who conducts the interviews for the healthcare providers?
	1. **Pages 15-20 of the RFP, Section H (EVALUATION CRITERIA / SELECTION COMMITTEE) lists the evaluation process which includes a Vendor Interview for bidders. Healthcare providers are not interviewed. It is the Contractor’s responsibility to make sure that the healthcare providers meet the required qualifications as stated in the RFP.**
2. Does the County prefer one Account Manager for the contract, or shall there be a contact per provider specialty?
	1. **The contractor shall decide whether there is a need for only one Account Manager for the contract, or a need for an Account Manager for each healthcare provider category.**
3. Does the County require résumés or curriculum vitae submitted with bidder’s proposal?
	1. **Page 8 of Exhibit A, Bid Response Packet, states:**

***In addition to the table, Bidders must submit a complete résumé or curriculum vitae for each key personnel listed in the table that includes educational background, relevant experience on similar projects, certifications, and merits.***

***Maximum Length: There is no limit to the table. There is, however, a 2-page limit per résumé or curriculum vitae.***

1. Are bidders required to include pages 19-22, Exhibit B, Authorization to Request Service, Exhibit C, Credentialing Application, and Exhibit D, Re-Credentialing Notification in the bid proposals?
	1. **No. Pages 19-22 of Exhibit B are not required to be included in bid proposals.**
2. Page 28 of the RFP, Section T (SUBMITTAL OF BIDS), Item 2, states:

*Bidders* ***must*** *submit an electronic copy of their proposal. The electronic copy must be in a single file (PDF with OCR preferred), and shall be an* ***exact*** *scanned image of the original hard copy Exhibit A – Bid Response Packet, including additional required documentation.*

 Can the County please define OCR?

* 1. **OCR is defined as Optical Character Recognition.**
1. Will the County allow for any changes to the language of service agreement such as the terms and conditions, indemnification, insurance requirements, and venue?
	1. **The County shall consider vendor’s proposed contract language during the negotiation phase.**
2. Will the County accept any exceptions to a bid proposal?
	1. **Bidders shall list any exceptions and clarifications on page 15 of Exhibit A, Bid Response Packet. The County is under no obligation to accept any exceptions and clarifications and such exceptions and clarifications may be a basis for bid disqualification.**
3. Will the County consider bidders to provide additional services that bidders have available?
	1. **Yes. The County may consider additional healthcare provider positions that bidders may provide and it will for informational purposes only. Bidders shall list the additional healthcare provider positions in the Bid Form in the “FOR INFORMATIONAL PURPOSES ONLY” table.**
4. Will the awardee of this contract have the opportunity to negotiate the terms of the contract?
	1. **Page 26 of the RFP, Section O (AWARD), Items 9 and 10, state:**
5. ***A contract must be negotiated, finalized, and signed by the recommended awardee prior to Board approval.***
6. ***Final Standard Agreement terms and conditions will be negotiated with the selected bidder. Bidder may access a copy of the Standard Services Agreement template can be found online at:***

[***http://www.acgov.org/gsa/purchasing/standardServicesAgreement.pdf***](http://www.acgov.org/gsa/purchasing/standardServicesAgreement.pdf)

***The template contains minimal Agreement boilerplate language only.***

1. If there are contract terms that awardee is not able to accept, is there a penalty for not signing the contract?
	1. **There is no penalty for not signing the contract.**
2. If there are terms and conditions that the awardee cannot agree to, is the awardee able to decline to accept the contract?
	1. **Yes.**
3. Does a bidder automatically agree to contract terms by submitting a bid response?
	1. **Bidders shall sign pages 3-4 of Exhibit A, Bid Response Packet, Bidder Acceptance, declaring and agreeing to the terms listed.**

### EXHIBIT C

VENDOR LIST

RFP No. 901843 – Locum Tenens

This RFP Addendum is being issued to all vendors on the Vendor Bid List; the following revised vendor list includes contact information for each vendor attendee at the Networking/Bidders Conference.

| **RFP No. 901843 - Locum Tenens** |
| --- |
| **Business Name** | **Contact Name** | **Phone** | **Address** | **City** | **ST** | **Email** |
| A Better Way, Inc. | Shahnaz Mazandarani | ( 510 ) 601-0203 | 3200 Adeline Street | Berkeley | CA | smazandarani@abetterwayinc.net |
| A Woman's Place For Counseling | Kathleen P Mc Connell | ( 510 ) 652-1902 | 8 Wildwood Ave. | Oakland | CA | Therapist@kathleenparkinsonmcconnell.com |
| AB Staffing Solutions, Inc |   | 888-515-3900 x200 |   |   |   | Lance@abstaffing.com |
| Accurate C&S Services, Inc. | Regina Jones | ( 510 ) 387-0324 | 8105 Edgewater Drive, #225 | Oakland | CA | rjones@accuratemgmt.com |
| Acm Health Ctr | Daren Chen | ( 510 ) 796-8881 | 2100 Peralta Blvd | Fremont | CA |   |
| Acupuncture Center | Frank Chung | ( 510 ) 655-0668 | 5664 Broadway | Oakland | CA |   |
| Adelphi Medical Staffing |   | 678-365-1101 |   |   |   | dtroupe@adelphimedicalstaffing.com |
| Adelphi Medical Staffing, LLC  | Megel Troupe | 973-901-3362 |   |   |   | mtroupe@adelphimedicalstaffing.com |
| Aequor Healthcare Services LLC |   | ( 888 ) 502-0283 | 377 Hoes Lane | Piscataway | NJ |   |
| Ahhh Massage | Edward Rockowitz | ( 510 ) 882-5224 | 4171 Maynard Ave | Oakland | CA | ed@ahhhmassage.net |
| AIMS Locum Tenens |   | 410-363-1051 |   |   |   | meganp@aimslocumtenens.com |
| Alameda County Network of Mental Health Clients | Katrina Killian | ( 510 ) 295-7730 | 3238 Adeline St | Berkeley | CA | alcountynet@aol.com |
| Alameda Family Services | Irene Kudaraushas | ( 510 ) 629-6301 | 2325 Clement Ave | Alameda | CA | irenek@alamedafs.org |
| All Medical Personnel |   | 954-922-9696 |   |   |   | NMB@AllMedStaffing.com |
| Alliance Recruiting Resources, Inc |   | 800-759-8203 |   |   |   | jhamilton@alliancerr.com |
| Allied Advanced Healthcare | Syed Abbas | ( 650 ) 302-7812 | 538 Calistoga Cir | Fremont | CA | syed-abbas@sbcglobal.net |
| All-Star Recruiting |   | 800-928-0229 |   |   |   | myoung@allstarrecruiting.com |
| AllStar Staffing | Rita King | ( 888 ) 613-8127 | 2601 Blanding Ave C254 | Alameda | CA | carlsbad@allstarstaffing.com |
| Alumni Healthcare Staffing |   | 908-842-8235 |   |   |   | ecorbisiero@alumnihealthcare.com |
| AMS Locums/Assurgent Medical Solutions |   | 404-842-2823 |   |   |   | jfoutes@assurgentmedical.com |
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| Anthony Carpentieri | Anthony Carpentieri | ( 510 ) 849-1626 | 2315 Prince St | Berkeley | CA | stephelp@onemain.com |
| Apex HealthSync |   | 877-769-3227 |   |   |   | team@apexhealthsync.com |
| Ariel Outreach Mission | Nadine Scott | ( 510 ) 635-5703 | P.O. Box 5035 | Oakland | CA | helpariel@yahoo.com |
| Asian Community Mental Health Services | Phillip Sun | ( 510 ) 869-6000 | 310 8th Street, Suite 201 | Oakland | CA | phillips@acmhs.org |
| Asian Health Svc | Sherry Hirota | ( 510 ) 986-6837 | 818 Webster St | Oakland | CA | shirota@ahschc.org |
| Axis Community Health |   | ( 925 ) 447-1881 | 3311 Pacific Ave | Pleasanton | CA | jobs@axishealth.org |
| Axis Community Health |   | ( 925 ) 447-1881 | 3311 Pacific Ave | Pleasanton | CA | volunteer@axishealth.org |
| Axis Community Health | Sue Compton | ( 925 ) 201-6005 | 4361 Railroad Avenue | Pleasanton | CA | scompton@axishealth.org |
| Aya Locums |   | 619-550-3760 |   |   |   | sigrid.boring@ayalocums.com |
| BAART Behavioral Health Svcs | Jason Kletter | ( 510 ) 553-0800 | 1124 International Blvd. | Oakland | CA | jkletter@baartprograms.com |
| Barton Associates | Michael Nich | ( 702 ) 710-4907 | 2500 N Buffalo, Suite 230 | Las Vegas | NV | mnich@bartonassociates.com |
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| Barton Associates | Jennifer Castellarin | (413) 563-6449 | 300 Jubilee Dr. | Peabody | MA | jcastellarin@bartonassociates.com |
| Bassard's Young Adult Boarding | Edward Bassard | ( 510 ) 881-9129 | 3231 D St | Hayward | CA |   |
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| Bay Area Consortium | Gwen Rowe-Lee Sykes | ( 510 ) 763-1872 | 1440 Broadway, Suite 209 | Oakland | CA | hcooper@babcqhc.org |
| Bay Area Consultants | Maria Pineda | ( 510 ) 676-1275 | 285 Mortimer Ave | Fremont | CA | info@baconsulting.net |
| Bay Area Doctors | Dr. Janak Sachdev or Dr. Neelam Sachdev | ( 707 ) 266-3165 or ( 707 ) 224-2426 | 3006 Railroad Ave | Pittsburg | CA | bayareadoctors@gmail.com |
| Bay Area Men's Health | Numbiya Aziz | ( 510 ) 663-8106 | 3137 Castro Valley Blvd Suite 301 | Castro Valley | CA | numbiyaaziz@gmail.com |
| Bay Area PL Services | Salustiano Ribeiro | ( 415 ) 233-8807 | 6604 Conestoga Lane | Dublin | CA | salu@bayareapls.com |
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| Beats Rhymes and Life | Robert Jackson | ( 510 ) 469-3446 | 450 Santa Clara Ave | Oakland | CA | Rob@brl-inc.org |
| Behavioral Health Quest | E Allen Schlies | ( 925 ) 462-6441 | 2324 Santa Rita Rd # 10 | Pleasanton | CA |   |
| Berkeley Youth Alternatives | Kevin Williams | ( 510 ) 845-9010 | 1255 Allston Way | Berkeley | CA | kwilliams@byaonline.org |
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| BlueForce Healthcare Staffing |   | 866-795-2583 |   |   |   | scassady@blueforcestaffing.com |
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| Body Techniques, LLC | Austin Lund | ( 510 ) 864-9339 | 1320 Harbor Bay Parkway, Suite 104 | Alameda | CA | austin@bodytechniques.com |
| Bodywork Central, inc. | Clive Scullion | ( 510 ) 547-4313 | 1533 Shattuck Ave | Berkeley | CA | info@bodyworkcentral.com |
| Bonita House, Inc. | Lorna Jones | ( 510 ) 923-1099 ext 311 | 6333 Telegraph Ave #102 | Oakland | CA | lorna@bonitahouse.org |
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| California Cardiology Consultants | Aditya Jain | ( 510 ) 351-6363 | 1532 150th Ave | San Leandro | CA |   |
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| Cambridge |   | ( 888 ) 345-3595 x1010 |   |   |   |   |
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| CareerStaff Management Inc. | Judy Staats | ( 925 ) 803-2040 | 11875 Dublin Blvd. #A209 | Dublin | CA | judy.staats@sunh.com |
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| Catapult Healthcare |   | 800-759-8203 |   |   |   | joseph.turner@catapultps.com |
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| Concentric Solutions | Shehu Hasan | ( 925 ) 551-8467 |   |   |   | shehu@concentricsolutionsgroup.com |
| Concorde Staff Source |   | 800-334-6407 | 735 N Water St | Milwaukee | WI | jmorgan@concordestaffing.com |
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| Consilium Staffing | Amy Gentile | 214-294-4991  |   |   |   | agentile@consiliumstaffing.com  |
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| Cross Country Staffing | Christian Teague | ( 800 ) 998-5126 | 6551 Park of Commerce Blvd. | Boca Raton | FL | cteague@crosscountry.com |
| CT Assist Locum Tenens LLC |   | 304-844-2631 |   |   |   | jair@ct-assist.com |
| D&Y |   | 800-955-1919 |   |   |   | mark\_kingsley@dystaffing.com |
| Daily Care Solutions |   | 920-224-5550 |   |   |   | lkallstrom@dailycaresolutions.com |
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| Divine Psychological Services | Kaire Poole | ( 510 ) 722-7050 | 22320 Mission Blvd #428 | Hayward | CA | divinepsychologicalsvcs@gmail.com |
| Doc911 | Anne Bisek | ( 510 ) 797-4911 | 39198 State St | Fremont | CA | anne@doc911.net |
| Docs Who Care |   | 913-397-7800 |   |   |   | graham.morsch@docswhocare.com |
| Dr Mimi Shevitz PhD Mfca | Mimi Shevitz | ( 510 ) 865-7474 | 1611 San Jose Ave | Alameda | CA |   |
| DR Wanted.com LLC |   | 404-994-3010 |   |   |   | chris@drwanted.com |
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| East Bay Community Recovery | Erin Wengrofsky | ( 510 ) 446-7100 | 2579 San Pablo Ave | Oakland | CA | ewengrofsky@ebcrp.org |
| East Bay Perinatal Council | Barbara McCullough | ( 510 ) 437-8950 | 2648 E 14th St | Oakland | CA | bbmccullough@perinatalcouncil.org |
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| FCS Inc. | Bob Toth | ( 800 ) 783-9152 ext 226 |   |   |   | btoth@fcspsy.com |
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| Fidelis Partners | Meredith Crain | (949) 325-7645  |   |   |   | mcrain@fidelismp.com |
| Floyd Lee Locums |   | 843-970-2172 |   |   |   | concierge@floydleelocums.com |
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| Fusion Healthcare Staffing |   | 385-474-2858 |   |   |   | rob.gleason@fusionhcs.com |
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| Global Medical Staffing, Inc.  | Jennifer Lenz | ( 866 ) 858-6269 | 3995 South 700 East Ste. 100 | Salt Lake City | UT | jenniferl@gmedical.com |
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| Ground Works Holistic Services | Ricci Dancy | ( 925 ) 472-0703 | P. O. Box 8583 | Dublin | CA | gwhsnow@gmail.com |
| Harris Medical Associates, LLC |   | 800-980-2385 |   |   |   | charris@harrismedical.com |
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| Health Mount LLC |   | 800-928-1087 |   |   |   | sheila@hmllc.net |
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| Independence Medical Services | Donny Hill | 706-425-8545 | 3722 Atlanta Highway | Athens | GA | dhill@imedservices.com |
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| Lea Brown | Lea Brown | ( 510 ) 653-6990 | 3867 Howe St | Oakland | CA |   |
| Li Jing Gynecology & General | Jing Li | ( 510 ) 654-1567 | 4414 Piedmont Ave | Oakland | CA |   |
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