COUNTY OF ALAMEDA

Questions & Answers

to

RFQ No. 901856

### for

Audit Services Pool

**Networking/Bidders Conferences Held on January 30, 2020**

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| **This County of Alameda, General Services Agency (GSA), RFQ Questions & Answers (Q&A) has been electronically issued to potential bidders via e-mail. E-mail addresses used are those in the County’s Small Local Emerging Business (SLEB) Vendor Database or from other sources. If you have registered or are certified as a SLEB, please ensure that the complete and accurate e-mail address is noted and kept updated in the SLEB Vendor Database. This RFQ Q&A will also be posted on the GSA Contracting Opportunities website located at** [**http://acgov.org/gsa\_app/gsa/purchasing/bid\_content/contractopportunities.jsp**](http://acgov.org/gsa_app/gsa/purchasing/bid_content/contractopportunities.jsp) |

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**Responses to Questions from the Bidders Conferences and Written Questions**

1. What were the names of the seven previous audit firms in the pool?
   1. **Please note that the current audit pool contract includes five firms. They are:**
2. **Grant & Smith LLP**
3. **Macias Gini & O’Connell LLP**
4. **Michael R. Blanks CPA**
5. **Sanwar Harshwal (DBA Patel & Associates LLP)**
6. **Williams Adley & Company LLP**
7. What were the rates of the seven previous firms?

**A2) The rates for each of the five current audit pool firms are:**

1. **Grant & Smith - $85/hr**
2. **Macias Gini & O’Connell - $135/hr**
3. **Michael R. Blanks - $96/hr**
4. **Sanwar Harshwal - $84/hr**
5. **Williams Adley & Company - $98/hr**
6. What was the dollar amount of work awarded to each of the seven firms?
   1. **Below are the contracted amounts for the audits that were awarded to each firm for the current fiscal year:**
7. **Grant & Smith - $24,905**
8. **Macias Gini & O’Connell - $265,840**
9. **Michael R. Blanks - $41,664**
10. **Sanwar Harshwal - $68,836**
11. **Williams Adley & Company - $37,142**
12. Are the below expected for all audits, or just upon request? Is there a specific format required and are there specific systems being used (e.g. TeamMate)?

*“Auditors’ Working Papers:  The IAM may request Contractor to submit working papers prepared under this contract to ascertain that the work conforms to Generally Accepted Government Auditing Standards.”*

*“At the request of the department or IAM, contractor is to submit working papers to determine that the work conforms to Generally Accepted Government Auditing Standards.”*

* 1. **Working Papers may be required for certain audits. As needed, the Contractor shall provide Working Papers upon request from the Internal Audit Manager (IAM) or department. If Working Papers are required, the Contractor will be informed at the time a request is made if they must be provided in a specific format. Currently, there are no specific systems being used by the County.**

1. Who would the supplier be reporting to at Alameda County?

**A5) Contractors will report to the department for which the audit is assigned or through the Auditor-Controller Agency, Internal Audit Unit.**

1. Does the County expect the 2,500 contracted hours to focus more on complete audit team support or more on specialist expertise (SME) support?

**A6) The County expects to award to a pool of vendors for this project. Audits will be requested from the awarded bidders on an as-needed basis. No minimum or maximum quantity to any particular vendor is guaranteed or implied.**

Q7) Will the County require support in performing the annual risk assessment and/or developing their internal audit plan?

**A7) The County is responsible for developing its own audit plan and risk assessment.  Each audit may require an audit plan and risk assessment that is specific to that audit.  If the external auditor is assigned to such a audit, they would be responsible for preparing these items.**

1. Does Alameda County allow for the use of an off-shore center of excellence?

**A8) The County is committed to advancing the economic opportunities of small and emerging local businesses (SLEB) through its SLEB and local business programs.**

1. What is the expectation for the team to be onsite?
   1. **This will vary with each audit; contractors are required to be onsite to meet the requirements in order to complete each audit.**

The following participants attended the Networking/Bidders Conference:

|  | **Company Name / Address** | **Representative** | **Contact Information** |
| --- | --- | --- | --- |
| 1. | Macias Gini & O'Connell LLP  2121 N. California Blvd., Suite 750  Walnut Creek CA, 94596 | Guian Chhim | Phone: **925-956-8582** |
| E-Mail: **gchhim@mgocpa.com** |
| Prime Contractor:  **Yes** |
| Subcontractor: **N/A** |
| Certified SLEB: **No** |
| 2. | Deloitte  555 Mission Street  San Francisco, CA | Mary Gillis | Phone: **202-734-2865** |
| E-Mail: **mgillis@deloitte.com** |
| Prime Contractor:  **Yes** |
| Subcontractor: **N/A** |
| Certified SLEB: **No** |
| 3. | CLA  925 Highland Pointe Dr., Suite 450  Roseville, CA 95678 | Jeffrey Peek | Phone: **916-600-4987** |
| E-Mail: **jeffrey.peek@claconnect.com** |
| Prime Contractor:  **Yes** |
| Subcontractor: **N/A** |
| Certified SLEB: **No** |
| 4. | MGO  2121 N. CALIFORNIA SUITE 750  Walnut Creek, CA 94596 | Cheryl Cox | Phone: **925-207-5964** |
| E-Mail: **ccox@mgocpa.com** |
| Prime Contractor:  **N/A** |
| Subcontractor: **N/A** |
| Certified SLEB: **No** |
| 5. | Walsh Financial Consulting  10732 Fallbrook Way  Oakland, CA 94605 | Mark Walsh | Phone: **(510) 457-8742** |
| E-Mail: **mark@walshfc.com** |
| Prime Contractor:  **N/A** |
| Subcontractor: **Yes** |
| Certified SLEB:  **Yes** |



VENDOR LIST

RFQ No. 901856 – Audit Services Agency

This RFQ Attendees List is being issued to all vendors on the Vendor Bid List; the following revised vendor list includes contact information for each vendor attendee at the Networking/Bidders Conference.

| **RFQ No. 901856 - Audit Services Pool** | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Business Name** | **Contact Name** | **Phone** | **Address** | **City** | **ST** | **Email** |
| Bart Anderson & Co | Bart Anderson | (510) 797-7660 | 39055 Hastings St., # 201 | Fremont | CA | bacpa@sbcglobal.net |
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| Ferguson & Co CPA's | Michael Ferguson | (510) 835-1512 | 1734 MLK Jr Way | Oakland | CA | mike@mferco.com |
| Gerald S Mizes CPA | Gerald S Mizes | (510) 524-2828 | 1200 The Alameda | Berkeley | CA | gmizes@pacbell.net |
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| Haile Girma & Company | Haile Girma | (510) 420-0289 | 154 Santa Clara Ave. | Oakland | CA | hgirma@prodigy.net |
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