**COUNTY OF ALAMEDA**

**HEALTH CARE SERVICES AGENCY (HCSA)**

Addendum 1

**to  
RFQ No. HCSA-900720**

**for**

**Subject Matter Expert (SME) Pool**

**Notice to Bidders**

This County of Alameda, HCSA Addendum Document has been electronically issued to potential bidders via e-mail based on the bidders conference sign-in sheets or from other sources. This Addendum Document will also be posted on the General Services Agency (GSA) Contracting Opportunities website located at <https://www.acgov.org/gsa_app/gsa/purchasing/bid_content/contractopportunities.jsp>

**The following Sections have been modified to read as shown below.** Changes made to the original IRFP document are in **bold** print and highlighted, and deletions made have a ~~strike through~~.

* Section II, Calendar of Events on pages 8-9 of the RFQ has been edited to indicate an early release of the Questions and Answer Report. The due date of the bid response remains the same.

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| --- | --- | --- |
| **EVENT** | **DATE/LOCATION** | |
| Request Issued | October 13, 2020 | |
| Written Questions Due | by 5:00 p.m. on October 21, 2020 | |
| Networking/Bidders Conference #1 | October 20, 2020 @ 3 pm | At:  [Join Microsoft Teams Meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODEzNWUyOGEtN2E1MC00MDUyLWFmN2ItZmE2MDA2YzgyZGJh%40thread.v2/0?context=%7b%22Tid%22%3a%2232fdff2c-f86e-4ba3-a47d-6a44a7f45a64%22%2c%22Oid%22%3a%224e496fde-3627-463e-859d-c5d792abfe6b%22%7d)  [+1 415-915-3950](tel:+1%20415-915-3950,,994721534# )   United States, San Francisco (Toll)  Conference ID: 994 721 534#  [Local numbers](https://dialin.teams.microsoft.com/c44e85b4-06d5-44f1-aa66-048146aad930?id=994721534) | [Reset PIN](https://mysettings.lync.com/pstnconferencing) | [Learn more about Teams](https://aka.ms/JoinTeamsMeeting) | [Meeting options](https://teams.microsoft.com/meetingOptions/?organizerId=4e496fde-3627-463e-859d-c5d792abfe6b&tenantId=32fdff2c-f86e-4ba3-a47d-6a44a7f45a64&threadId=19_meeting_ODEzNWUyOGEtN2E1MC00MDUyLWFmN2ItZmE2MDA2YzgyZGJh@thread.v2&messageId=0&language=en-US) |
| Networking/Bidders Conference #2 | October 21, 2020 @ 11 am | At:  [Join Microsoft Teams Meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDQwZDgwMDUtN2RjOS00Y2Q2LTkwM2QtYTFjZmNjMWVmMWI4%40thread.v2/0?context=%7b%22Tid%22%3a%2232fdff2c-f86e-4ba3-a47d-6a44a7f45a64%22%2c%22Oid%22%3a%224e496fde-3627-463e-859d-c5d792abfe6b%22%7d)  [+1 415-915-3950](tel:+1%20415-915-3950,,239451700# )   United States, San Francisco (Toll)  Conference ID: 239 451 700#  [Local numbers](https://dialin.teams.microsoft.com/c44e85b4-06d5-44f1-aa66-048146aad930?id=239451700) | [Reset PIN](https://mysettings.lync.com/pstnconferencing) | [Learn more about Teams](https://aka.ms/JoinTeamsMeeting) | [Meeting options](https://teams.microsoft.com/meetingOptions/?organizerId=4e496fde-3627-463e-859d-c5d792abfe6b&tenantId=32fdff2c-f86e-4ba3-a47d-6a44a7f45a64&threadId=19_meeting_NDQwZDgwMDUtN2RjOS00Y2Q2LTkwM2QtYTFjZmNjMWVmMWI4@thread.v2&messageId=0&language=en-US) |
| List of Attendees | October 23, 2020 | |
| Q&A Issued | ~~November 4, 2020~~ **November 2, 2020** | |
| Addendum Issued (only if necessary to amend RFQ) | ~~November 4, 2020~~ **November 2, 2020** | |
| Response Due | November 18, 2020 by 2:00 p.m. | |
| Evaluation Period | November 19-November 24, 2020 | |
| Board Letter Recommending Award Issued | December 29, 2020 | |
| Board Consideration Award Date | January 12, 2021 | |
| Contract Start Date | January 12, 2021 | |