**COUNTY OF ALAMEDA**

**HEALTH CARE SERVICES AGENCY (HCSA)**

Addendum 2

**to
RFQ No. HCSA-900720**

**for**

**Subject Matter Expert (SME) Pool**

**Notice to Bidders**

This County of Alameda, HCSA Addendum Document has been electronically issued to potential bidders via e-mail based on the bidders conference sign-in sheets or from other sources. This Addendum Document will also be posted on the General Services Agency (GSA) Contracting Opportunities website located at <https://www.acgov.org/gsa_app/gsa/purchasing/bid_content/contractopportunities.jsp>

**The following Sections have been modified to read as shown below.** Changes made to the original IRFP document are in **bold** print and highlighted, and deletions made have a ~~strike through~~.

* Section II, Calendar of Events on pages 8-9 of the RFQ has been edited to indicate an additional release of the Questions and Answer Report 2 for questions that were submitted by the due date of October 21, 2020 but were not included in Question and Answer Report 1. The due date of the bid response remains the same.

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| --- | --- |
| **EVENT** | **DATE/LOCATION** |
| Request Issued | October 13, 2020 |
| Written Questions Due | by 5:00 p.m. on October 21, 2020 |
| Networking/Bidders Conference #1 | October 20, 2020 @ 3 pm | At: [Join Microsoft Teams Meeting](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_ODEzNWUyOGEtN2E1MC00MDUyLWFmN2ItZmE2MDA2YzgyZGJh%40thread.v2/0?context=%7b%22Tid%22%3a%2232fdff2c-f86e-4ba3-a47d-6a44a7f45a64%22%2c%22Oid%22%3a%224e496fde-3627-463e-859d-c5d792abfe6b%22%7d)+1 415-915-3950   United States, San Francisco (Toll) Conference ID: 994 721 534# [Local numbers](https://dialin.teams.microsoft.com/c44e85b4-06d5-44f1-aa66-048146aad930?id=994721534) | [Reset PIN](https://mysettings.lync.com/pstnconferencing) | [Learn more about Teams](https://aka.ms/JoinTeamsMeeting) | [Meeting options](https://teams.microsoft.com/meetingOptions/?organizerId=4e496fde-3627-463e-859d-c5d792abfe6b&tenantId=32fdff2c-f86e-4ba3-a47d-6a44a7f45a64&threadId=19_meeting_ODEzNWUyOGEtN2E1MC00MDUyLWFmN2ItZmE2MDA2YzgyZGJh@thread.v2&messageId=0&language=en-US) |
| Networking/Bidders Conference #2 | October 21, 2020 @ 11 am  | At: [Join Microsoft Teams Meeting](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_NDQwZDgwMDUtN2RjOS00Y2Q2LTkwM2QtYTFjZmNjMWVmMWI4%40thread.v2/0?context=%7b%22Tid%22%3a%2232fdff2c-f86e-4ba3-a47d-6a44a7f45a64%22%2c%22Oid%22%3a%224e496fde-3627-463e-859d-c5d792abfe6b%22%7d)+1 415-915-3950   United States, San Francisco (Toll) Conference ID: 239 451 700# [Local numbers](https://dialin.teams.microsoft.com/c44e85b4-06d5-44f1-aa66-048146aad930?id=239451700) | [Reset PIN](https://mysettings.lync.com/pstnconferencing) | [Learn more about Teams](https://aka.ms/JoinTeamsMeeting) | [Meeting options](https://teams.microsoft.com/meetingOptions/?organizerId=4e496fde-3627-463e-859d-c5d792abfe6b&tenantId=32fdff2c-f86e-4ba3-a47d-6a44a7f45a64&threadId=19_meeting_NDQwZDgwMDUtN2RjOS00Y2Q2LTkwM2QtYTFjZmNjMWVmMWI4@thread.v2&messageId=0&language=en-US) |
| List of Attendees | October 23, 2020 |
| Q&A Report 1 Issued | November 2, 2020 |
| Addendum 1 Issued (only if necessary to amend RFQ) | November 2, 2020 |
| **Addendum 2** | **November 4, 2020** |
| **Q&A Report 2 Issued** | **November 4, 2020** |
| Response Due | November 18, 2020 by 2:00 p.m. |
| Evaluation Period | November 19-November 24, 2020 |
| Board Letter Recommending Award Issued | December 29, 2020 |
| Board Consideration Award Date | January 12, 2021 |
| Contract Start Date | January 12, 2021 |