



# Networking/Bidders Conference Community Climate Action Plan and Safety Element RFP RFP No. CCAP SE 2021

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COUNTY OF ALAMEDA, PLANNING DEPARTMENT

NOVEMBER 17 & DECEMBER 1, 2021

# Agenda

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1. Introductions
2. Background
3. Project Overview
4. RFP
5. Additional Information
6. Questions

# Introductions

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- CDA – Planning Department, Policy Team
  - Sophie McGuinness, Senior Planner
  - Liz McElligott, Assistant Planning Director
  - Ali Abbors, Planner II
- Participants in this conference:
  - Name, Organization, Contact Info, Area(s) of Expertise

# Background:

## Networking/Bidders Conferences

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- Provide an opportunity for Small Local Emerging Businesses (SLEBs) and larger firms to network and develop subcontracting relationships to participate in the contract(s) that may result from this RFP
- Provide an opportunity for Bidders to ask specific questions about the project and request RFP clarification
- Provide the County with an opportunity to receive feedback regarding the project and RFP

# Background:

## Networking/Bidders Conferences

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- Potential Bidders are strongly encouraged to attend Networking/Bidders Conference(s) in order to facilitate potential subcontracting relationships
- Vendors who attend a Networking/Bidder's Conference will be added to the Vendor Bid List
- The list will be circulated on Monday, December 6

## Background: Q&A

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- Any written questions about the RFP are to be submitted by e-mail by 5:00 p.m. on Friday, December 3, 2021, to [sophie.mcguinness@acgov.org](mailto:sophie.mcguinness@acgov.org)
- Written questions submitted by the deadline will be addressed in an RFP Question and Answer (Q&A) following the Networking/Bidders conferences
- Should there be a need to amend or revise the RFP, an addendum will be issued

# Background: CCAP

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- CCAP, adopted February 4, 2014, committed the County to reduce community GHG emissions generated within the unincorporated areas to 15 percent below 2005 levels by 2020
- In 2018, Governor Brown committed the State of California to carbon neutrality by 2045. The CCAP needs to be updated:
  - to assess progress implementing the adopted measures and reaching the stated GHG reduction goals in the CCAP; and
  - to set goals and climate action planning measures for 2022 onwards, including contributing to the State objective of carbon neutrality by 2045.
- The CCAP update shall respond to changes being incorporated in current “CAP 2.0’s”, including new topics such as life-cycle GHG accounting, net zero GHG targets, equity and environmental justice in climate planning, and the interplay between climate mitigation and climate adaptation

# Background: Safety Element

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- A full update of the Safety Element was adopted on January 8, 2013. On April 25, 2017, further amendments were adopted including incorporating the County's 2016 LHMP and adding policies to comply with SB 1241 relating to wildfire
- Since 2015, bills have been adopted by the State legislature, which include provisions related to climate adaptation and resilience, flood and fire, and emergency evacuation routes - SB 379 (2015), SB 1035 (2018), SB 99 (2019), and AB 747 (2019)
- The Safety Element update shall comply with all state requirements and include updates to the information and maps in all sections of the Safety Element to reflect all changes since the last comprehensive Safety Plan update in 2013
- Climate adaptation and resilience policies were not included in the previous updates, so these will need to be incorporated into the Safety Element, including meeting all requirements of SB 379, and addressing new hazards (such as extreme heat)



# Background: Safety Element

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- An updated LHMP was prepared by the County General Services Agency in October 2021
- The County will be working to incorporate the LHMP by reference into the Safety Element prior to commencement of this CCAP SE project, to ensure the County is eligible for all FEMA funding in the event of an emergency

# Project Overview

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- The CCAP and SE updates are being prepared in parallel and the stakeholder and community engagement processes are being combined, as there are areas of overlap and synergies, including in relation to climate mitigation and climate adaptation
- The successful bidder shall have regard to the findings from the County's Environmental Justice Element project, which commenced in October 2021 and will be underway throughout 2022
- The CCAP SE project shall pro-actively consider and respond to the needs of disadvantaged and low-income communities in unincorporated Alameda County and shall incorporate equity considerations to ensure the CCAP and SE direct policies and programs towards communities most impacted by climate change

# RFP

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- It is the intent of the RFP to describe an experienced and qualified consultant to assist County Staff with:
  - preparation and adoption of an updated Community Climate Action Plan (CCAP) and Safety Element (SE) for the County General Plan; and
  - to conduct the necessary stakeholder and community engagement for the CCAP and Safety Element (CCAP SE)

# RFP

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- Demonstrated expertise in land use planning, climate adaptation and resilience policy development and conducting stakeholder engagement and community outreach, especially among low-income and underserved communities
- Expected to become familiar with the unincorporated communities, the County's General Plan, related policies and plans, such as the County's CCAP, CCAP Implementation Status Report, LHMP and Environmental Justice Element (currently being prepared)
- Work closely in collaboration with County staff

# RFP: Tasks

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- Task 1: Project Management, Meetings & Coordination
- Task 2: Project Initiation
- Task 3: County Project Development Group
- Task 4: Community Engagement Planning
- Task 5: Climate Vulnerability Assessment
- Task 6: Greenhouse Gas Emissions Inventory and Analysis
- Task 7: Community Engagement
- Task 8: Prepare CCAP, Safety Element and Implementation Plan
- Task 9: Public Hearings and Board Adoption of the CCAP and Safety Element
- Task 10: Project Engagement Reporting

# RFP: Budget and Timeline

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## ■ Project Budget - \$213,000

Consideration will be given to the proposal that outlines the most efficient and cost-effective way to perform the work and provide the services described in this RFP

The \$213,000 budget for the project shall include:

- a. Up to \$53,000 (\$53,495\*) for Task 5 (Climate Vulnerability Assessment); and
- b. Up to \$160,000 for all other tasks.

# RFP: Timeline

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- **Eighteen-month Contract** (with option to extend)

The work is expected to begin in March 2022 and conclude by September 2023

# RFP: Selection Process

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1. Short-list of bidders created based on evaluation criteria in the RFP after review of bids received
2. County staff will interview of short list bidders
3. Contract will be submitted to the Board of Supervisors for approval



<b>EVENT</b>	<b>DATE/LOCATION</b>
<b>Request Issued</b>	November 3, 2021
<b>Networking Conference #1</b>	November 17, 2021 at 1:00 p.m.
<b>Networking Conference #2</b>	December 1, 2021 at 4:00 p.m.
<b>Written Questions Due via Email: <a href="mailto:sophie.mcguinness@acgov.org">sophie.mcguinness@acgov.org</a></b>	December 3, 2021 by 5:00 p.m.
<b>List of Attendees</b>	December 6, 2021
<b>Q&amp;A Issued</b>	December 10, 2021
<b>Addendum Issued (only if necessary, to amend RFP)</b>	December 10, 2021
<b>Response Due</b>	January 7, 2021 by 2:00 p.m.
<b>Evaluation Period</b>	January 10 - 14, 2021
<b>Vendor Interviews</b>	January 17 - 21, 2021
<b>Notice of Intent to Award Issued</b>	TBD – Late Jan/ early Feb 2022
<b>Board Consideration Award Date</b>	TBD – Late Feb/ early March
<b>Contract Start Date</b>	TBD – Late Feb/ early March

# Additional Information

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To view the RFP, visit:

<https://gsa.acgov.org/do-business-with-us/contracting-opportunities/current-bid/?bidid=2426>

General Plan Elements, including the existing CCAP and Safety Element (2017 updates\*):

<https://www.acgov.org/cda/planning/generalplans/index.htm>

Presentation to Planning Commission on CCAP Implementation Status Report:

[http://www.acgov.org/board/bos\\_calendar/documents/CDAMeetings\\_06\\_01\\_20/2ClimateActionPlanupdate.pdf](http://www.acgov.org/board/bos_calendar/documents/CDAMeetings_06_01_20/2ClimateActionPlanupdate.pdf)

Local Hazard Mitigation Plan (LHMP) – 2021 Public Draft:

<https://lhmp.acgov.org/>



Questions?

- Please raise your hand