COUNTY OF ALAMEDA

Questions & Answers

to

RFP No. 902034

### for

Inmate Educational Programs

**Networking/Bidders Conference Held on November 15 , 2021**

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| **This County of Alameda, General Services Agency (GSA), RFP Questions & Answers (Q&A) has been electronically issued to potential bidders via e-mail. E-mail addresses used are those in the County’s Small Local Emerging Business (SLEB) Vendor Database or from other sources. If you have registered or are certified as a SLEB, please ensure that the complete and accurate e-mail address is noted and kept updated in the SLEB Vendor Database. This RFP Q&A will also be posted on the GSA Contracting Opportunities website located at** [**Alameda County Current Contracting Opportunities**](https://gsa.acgov.org/do-business-with-us/contracting-opportunities/)**.** |

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Thank you for your participation and interest in the County of Alameda.

All the questions are direct copy and paste from written questions emailed by Bidders. In the answers of these questions, the County of Alameda shall be noted as “County”. The Questions and Answers are the final stance of the County. Please consider this document in preparation of your bid response.

**Questions and Answers:**

1. Does the budget allow for a **cost of living adjustment** over the years of the contract? If ***yes,*** is the adjustment predicated on the consumer price index or a local formula? Is it up to the bidder to build a COL adjustment into the proposed budget, or will it be adjusted annually, per terms of contract?
   1. **The bidder response should be inclusive of any anticipated costs.**
2. Should **billable hours**  be “all inclusive” to cover not only scheduled class time, but also costs for preparation time and any necessary materials, supplies, equipment, etc.?
   1. **The bidder response should be inclusive of any costs associated in providing of all services.**
3. Does ACSO want bidders to reference specific **LMI reports or data sets** to ensure course offerings align with current industry trends in Alameda County? (e.g. from <http://coeccc.net/> ? or elsewhere?)
   1. **The bidder response of course offerings should include data or reports that demonstrate an understanding of industry trends in Alameda County.**
4. Are there specific career certificates that ACSO wants **CTE students** to have the opportunity to earn? Or are CTE pathways to be defined at the discretion of the bidder, on a per-industry basis?
   1. **The bidder response should clearly state which CTE certificates are available for students to earn.**
5. Does ACSO want **CTE instructors** to have CTE credentials (recognized by CDE) or would industry certifications and/or some number of years of industry experience suffice?
   1. **The response should include minimum certification and qualifying experience which all instructors must meet and maintain throughout their contracts with the County.**
6. What is the estimated timeline for launching **dog grooming** classes?
   1. **The estimated start date for this course is July 1, 2022. The bidder response should include financial provisions in the event that launch of the course is delayed, or cancelled.**

VENDOR LIST

**RFP No. 902034 – Inmate Educational Programs**

This Vendor Bid List is being provided for informational purposes to assist bidders in making contact with other businesses as needed to develop local small and emerging business subcontracting relationships to meet the requirements of the [Small Local Emerging Business (SLEB) Program](https://gsa.acgov.org/do-business-with-us/vendor-support/small-local-and-emerging-businesses/)

This RFP is being issued to all vendors on the Vendor Bid List; the following revised vendor list includes contact information for each vendor attendee at the Networking/Bidders Conferences.

| **RFP No. 902034 - Inmate Educational Programs** | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Business Name** | **Contact Name** | **Contact Phone** | **Address** | **City** | **State** | **Email** |
| A Nursing Home Abuse Law Firm | Jay Renneisen | ( 877 ) 270-4700 | Please Call For Address | DUBLIN | CA | jayrenneisen@NoElderAbuse.com |
| Alameda County Bar Association | Tiela Chalmers | ( 510 ) 302-2208 | 1000 Broadway, Ste 290 | OAKLAND | CA | tiela@acbanet.org |
| Alameda County Homeless Action Center | Patricia Wall | ( 510 ) 540-0878 | 2601 San Pablo Ave | OAKLAND | CA | pwall@homelessactioncenter.org |
| Alan F Spanier Law Offices | Alan F Spanier | ( 510 ) 832-7097 | 385 Grand Ave #200 | OAKLAND | CA | alanspan@aol.com |
| Andrada & Associates Professional Corporation | Debbie Bokum | ( 510 ) 287-4160 | 1939 Harrison Street, Suite 612 | OAKLAND | CA | dbokum@andradalaw.com |
| Ann Rankin Law Offices | Ann Rankin | ( 510 ) 653-8886 | 3911 Harrison St | OAKLAND | CA | arankin@annrankin.com |
| Atkinson Andelson Loya Ruud | Paul M Loya | ( 925 ) 227-9200 | 5776 Stoneridge Mall Rd # 200 | PLEASANTON | CA | hchase@aalrr.com |
| Berrio Hayward Law | Itzel Hayward | ( 415 ) 786-6678 | 208 John Street | OAKLAND | CA | berriohayward@gmail.com |
| Bertrand, Fox & Elliot, Osman & Wenzel | Thomas Bertrand | ( 510 ) 466-6380 | 1300 Clay Street, 6th Floor, Office #58 | OAKLAND | CA | tbertrand@bfesf.com |
| Beverly M Hoey | Beverly M Hoey | ( 925 ) 847-0880 | 313 Ray Street | PLEASANTON | CA |  |
| Beyer & Weaver | Jeff Weaver | ( 510 ) 663-1100 | 500 - 12th Street, Suite | OAKLAND | CA | jweaver@beyerlaw.com |
| Blum, Braz & Gibbs, LLP | Lorin B Blum | ( 510 ) 465-3927 | 1939 Harrison St # 818 | OAKLAND | CA | lorin@bbgfamilylaw.com |
| Boehm & Assoc | Phillip Boehm | ( 510 ) 865-0544 | 1321 Harbor Bay Pkwy # 250 | ALAMEDA | CA | philboehm@boehm-associates.com |
| Boornazian Jensen & Garthe | Gregory Thomas | ( 510 ) 834-4350 | 555 12th St., Ste 1800 | OAKLAND | CA | gthomas@bjg.com |
| BRUCE C. REEVES | BRUCE REEVES | ( 510 ) 521-8111 | 2527 SANTA CLARA AVE | ALAMEDA | CA | evict2527@aol.com |
| Bryant & Brown A Professional Corporation | Meredith Brown | ( 510 ) 836-7563 | 476 Third Street | OAKLAND | CA | meredithbrown@bryantbrownlaw.com |
| Bryant H Byrnes Law Office | Bryant H. Byrnes | ( 510 ) 763-3040 | 180 Grand Ave #1550 | OAKLAND | CA | bhbatty@pacbell.net |
| Budget Legal Svc | Arthur Arenas | ( 510 ) 562-9705 | 414 Pendleton Way #2 | OAKLAND | CA |  |
| Buresh Kaplan Jang Feller | Ann S Kaplan | ( 510 ) 548-7474 | 2298 Durant Ave | BERKELEY | CA | akaplan@bkjf.com |
| Burton Employment Law | Jocelyn Burton | ( 510 ) 318-6316 | 1939 Harrison Street Suite 400 | OAKLAND | CA | jburton@burtonemploymentlaw.com |
| Buty & Curliano, LLP | Madeline L. Buty | ( 510 ) 267-3000 | 516 16th Street | OAKLAND | CA | mlb@butycurliano.com |
| Charles Schwartz, P.C. | Charles Schwartz | ( 510 ) 986-1300 | 2128 Broadway | OAKLAND | CA | SchwartzPC@aol.com |
| Chiu & Anderson LLP | Alexius Chiu | ( 510 ) 839-3245 | 483 Ninth Street, 2nd Floor | OAKLAND | CA | achiu@chiuanderson.com |
| Clapp Moroney Bellagamba Vucin | Steve J Propp | ( 925 ) 734-0990 | 6140 Stoneridge Mall Rd # 545 | PLEASANTON | CA | spropp@clappmoroney.com |
| Cosentino Collections | Michael Cosentino | ( 510 ) 523-4702 | Po Box 129 | ALAMEDA | CA | mike@cosentinolaw.com |
| Curls Bartling P.C. | Ericka Curls Bartling | ( 510 ) 225-0980 | 1999 Harrison Street, Suite 610 | OAKLAND | CA | ericka@curlsbartling.com |
| Dang and Trachuk | Thomas Trachuk | ( 510 ) 832-8700 | 1999 Harrison Street, Suite 700 | OAKLAND | CA | tjtrachukatty@aol.com |
| David I Fischer Law Offices | David I Fischer | ( 510 ) 834-0800 | 1 Kaiser Plz #330 | OAKLAND | CA | jdfischer@mindspring.com |
| David J Meadows Law Office | David J Meadows | ( 510 ) 451-6410 | 679 Arimo Ave | OAKLAND | CA | djm@davidmeadows.com |
| DeSouza Law Offices, P.C. | Jacqueline DeSouza | ( 510 ) 649-3420 | 1615 Hopkins St | BERKELEY | CA | jdesouza@dlawcorp.com |
| Devane & Devane | Joseph F Devane Jr | ( 925 ) 828-4428 | 7080 Donlon Way # 122 | DUBLIN | CA | joedevane@aol.com |
| Disability Rights Advocates | Laurence Paradis | ( 510 ) 451-8644 | 449 15th St #303 | OAKLAND | CA | general@dralegal.org |
| DONAHUE, GALLAGHER, WOODS, LLP | DOUGLAS CROSBY | ( 510 ) 451-0544 | 1999 Harrison St., 25th Floor | OAKLAND | CA | lisa@donahue.com |
| East Bay Children Law Offices | Kristin Mateer | ( 510 ) 496-5200 | 80 Swan Way, Suite 300 | OAKLAND | CA | kristin.mateer@ebclo.org |
| East Bay Community Law Center | Martha Brown | ( 510 ) 548-4040 | 1950 University Avenue, Suite 200 | BERKELEY | CA | mbrown@ebclc.org |
| East Bay Community Law Center | Shauna Fujimoto | ( 510 ) 548-4040 | 1950 University Avenue, Suite 200 | BERKELEY | CA | sfujimoto@ebclc.org |
| First Amendment Project | David Greene | ( 510 ) 208-7744 | 1736 Franklin St., 9th FL. | OAKLAND | CA | fap@thefirstamendment.org |
| Fitzgerald Abbott & Beardsley | Barry Epstein | ( 510 ) 451-3300 | 1221 Broadway Fl 21 | OAKLAND | CA | bepstein@fablaw.com |
| FITZGERALD ABBOTT & BEARDSLEY | Barry Epstein | ( 510 ) 451-3300 | 1221 BROADWAY, 21ST FLOOR | OAKLAND | CA | bepstein@fablaw.com |
| Fred M Duman & Assoc | Fred M Duman | ( 510 ) 537-3388 | 2807 Castro Valley Blvd Fl 1 | CASTRO VALLEY | CA | dumanlaw@wenet.net |
| Fremont Divorce & Document Svc | Marcia Burke | ( 510 ) 791-2700 | 39159 Paseo Padre Pkwy. #110 | FREMONT | CA | EBunny43@aol.com |
| Garcia DeWalt, LLP | Clariza Garcia | ( 510 ) 844-7766 | 1901 Harrison Street, Suite 1100, Office No. 1153 | OAKLAND | CA | cgarcia@garciadewalt.com |
| Garcia, Hernandez, Sawhney & Bermudez, LLP | Jessica Occhihlini | ( 510 ) 695-2802 | 1330 Broadway, Suite 1701 | OAKLAND | CA | jocchialini@ghsblaw.com |
| Gibbs & Oliphant LLP | Geoffrey Gibbs | ( 510 ) 834-8885 | 300 Frank H. Ogawa Plaza | OAKLAND | CA | ggibbs@gotolawfirm.com |
| Gould & Hahn | Alan J Gould | ( 510 ) 428-2229 | 5801 Christie Ave # 385 | EMERYVILLE | CA | law@gouldhahn.com |
| Gregory D Walker | Gregory D Walker | ( 510 ) 451-6070 | 11 Embarcadero W #140 | OAKLAND | CA | gwalker@rawbw.com |
| H Michael Brucker | H Michael Brucker | ( 510 ) 654-6200 | 5855 Doyle St # 110 | EMERYVILLE | CA | hmblaw@pacbell.net |
| Haapala, Thompson & Abern LLP | Steven Abern | ( 510 ) 763-2324 | 1939 Harrison Street, Suite 800 | OAKLAND | CA | sabern@htalaw.com |
| Hanna,Brophy,Mac Lean,McAleer | Thomas Brindle | ( 510 ) 839-1180 | 155 Grand Ave # 600 | OAKLAND | CA | tbrindle@hannabrophy.com |
| Harding & Associates | John E Harding | ( 925 ) 417-2202 | 78 Mission Dr # B | PLEASANTON | CA | jharding@hardinglaw.com |
| Harry J Traback Law Offices | Harry J Traback | ( 925 ) 463-3311 | 5674 Stoneridge Dr # 201 | PLEASANTON | CA | HARRYTRABACK@AOL.COM |
| Heywood G. Friedman, A Professional Corp | Heywood G. Friedman | ( 510 ) 250-9211 | 1999 Harrison Street, Suite 2710 | OAKLAND | CA | heywood@friedmanlawoffices.com |
| Hodge Law Firm | Nicole Hodge | ( 510 ) 569-3666 | P.O. Box 5100 | OAKLAND | CA | hodgend@aol.com |
| J. Randall Casaus Investigations | John Casaus | ( 209 ) 992-7886 | 1941 Jackson Street #6, Oakland, CA | OAKLAND | CA | jrcinvestigations@hotmail.com |
| James G Schwartz Law Offices | James G Schwartz | ( 925 ) 463-1073 | 7901 Stoneridge Dr # 401 | PLEASANTON | CA | linda@jgschwartz.com |
| James R Tomcik | James R Tomcik | ( 925 ) 462-0665 | 4450 Black Ave # B | PLEASANTON | CA | jrtatty@sbcglobal.net |
| Jarvis, Fay & Gibson, LLP | Clare M. Gibson | ( 510 ) 238-1400 | 492 Ninth Street, Suite 310 | OAKLAND | CA | cgibson@jarvisfay.com |
| JGPC, Business & Corporate Law | James H Gulseth | ( 925 ) 463-9600 | 5000 Hopyard Rd., Ste. 400 | PLEASANTON | CA | jgulseth@jgpc.com |
| John F Lewman Law Offices | John F Lewman | ( 510 ) 742-8373 | 39510 Paseo Padre Pkwy # 190 | FREMONT | CA | jlewman@flash.net |
| John Kitta Law Offices | John N Kitta | ( 510 ) 797-7990 | 39560 Stevenson Pl # 217 | FREMONT | CA | jkitta@aol.com |
| John R Mc Dougall | John R Mc Dougall | ( 510 ) 849-0898 | 2041 Bancroft Way # 207 | BERKELEY | CA | johnmcdougall@earthlink.net |
| Judy Law Law Office | Judy Law | ( 510 ) 655-4250 | 5315 College Ave | OAKLAND | CA | JLawJD@aol.com |
| Julia Donoho, AIA, Esq. | Julia Donoho, AIA, Esq. | ( 707 ) 849-4116 | 6550 Whitney | OAKLAND | CA | jdonoho@legalconstructs.com |
| Julie Morris | Julie Morris | ( 510 ) 465-6518 | 653 11th St | OAKLAND | CA | juliemor@earthlink.net |
| King King & Fishleder | Daniel King | ( 510 ) 874-4333 | 1999 Harrison St # 810 | OAKLAND | CA | janet@kkflaw.net |
| King Snell Mildwurm & Fox | Bernard M King | ( 510 ) 770-5770 | 39650 Liberty St # 420 | FREMONT | CA | barneyesq@hotmail.com |
| Knox & Ross Law Group | Zachary Knox | ( 510 ) 240-5262 | 3661 Grand Ave, Suite 205 | OAKLAND | CA | zaknox@knoxrosslaw.com |
| Knox Ricksen LLP | Thomas Fraysse | ( 510 ) 285-2500 | 1300 Clay Street ste 500 | OAKLAND | CA | tef@knoxricksen.com |
| Kornfield Paul & Nyberg | Eric A. Nyberg | ( 510 ) 763-1000 | 1999 Harrison St # 2675 | OAKLAND | CA | n.nyberg@kornfieldlaw.com |
| Kornfield Paul & Nyberg | Eric Nyberg | ( 510 ) 763-1000 | 1999 Harrison St # 800 | OAKLAND | CA | kornfieldlaw.com |
| Krech & Cole | William P Cole | ( 510 ) 444-5909 | 1611 Telegraph Ave # 1100 | OAKLAND | CA | wpcole@mindspring.com |
| Lafayette & Kumagai LLP | Gary Lafayette | ( 415 ) 357-4600 | 1300 Clay Street, Suite 810 | OAKLAND | CA | glafayette@lkclaw.com |
| Lake Merritt Professional Ofc | Ernest Clark | ( 510 ) 839-0101 | 580 Grand Ave # G | OAKLAND | CA | ernstclark@aol.com |
| Laura R Spease | Laura R Spease | ( 510 ) 569-8558 | 7700 Edgewater Dr #147 | OAKLAND | CA | laura@speaselaw.com |
| Law Office of Barbara F. Green | Barbara Green | ( 510 ) 538-7978 | 22762 Main St. | HAYWARD | CA | greenfay@sbcglobal.net |
| Law Office of Carolyn Douthat | Carolyn Douthat | ( 510 ) 763-5370 | 1725 6th Avenue | OAKLAND | CA | cdouthat@sbcglobal.net |
| Law Office of David Sternfeld | David Sternfeld | ( 510 ) 763-8015 | 420 Third St., Suite 200 | OAKLAND | CA | david@sternfeldlaw.com |
| Law Office of E.A.Walsh | Evangeline A Walsh | ( 510 ) 451-9333 | 456 Eighth St. | OAKLAND | CA | eawalsh@cccba.org |
| Law Office of Gary Grimm | Gary Grimm | ( 510 ) 848-4140 | 230 Vine Street | BERKELEY | CA | ggrimm@garygrimmlaw.com |
| Law Office of Heather Chang | Heather Chang | ( 510 ) 530-4078 | 5032 Woodminster Lane | OAKLAND | CA | heather.chang@gmail.com |
| Law Office of Ilana Kohn | Ilana Kohn | ( 510 ) 779-3038 | 2601C Blanding Ave #305 | ALAMEDA | CA | ikohn@ilanakohnlaw.com |
| Law Office of James E. Latimer | James Latimer | ( 510 ) 444-6555 | 1970 Broadway, Suite 550 | OAKLAND | CA | jlatimer@latimerlaw.com |
| Law Office of Jeffery D. Trowbridge | Jeff Trowbridge | ( 510 ) 893-5300 | 180 Grand Avenue, Suite 1550 | OAKLAND | CA | Jeffery.D.Trowbridge@gmail.com |
| Law Office of Laura J. Spano | Laura Spano | ( 510 ) 770-9620 | 4075 Papazian Way, Suite 106 | FREMONT | CA | laura@spanogroup.com |
| Law Office ofJewell Hargleroad | JEWELL Hargleroad | ( 510 ) 889-5816 | 1090 B St., No. 104 | HAYWARD | CA | Jewellhargleroad@mac.com |
| Law Offices of Alexis S. M. Chiu | Alexis Chiu | ( 415 ) 777-9500 | 1300 Clay Street, Suite 810 | OAKLAND | CA | achiu@chiulaw.com |
| Law Offices of Amy Oppenheimer | Amy Oppenheimer | ( 510 ) 393-4212 | 878 Spruce Street | BERKELEY | CA | amy@amyopp.com |
| Law Offices of Daniel Leahy | Daniel Leahy | ( 925 ) 385-8620 | 331 Howard Ave | PIEDMONT | CA | daniel@leahylawoffices.com |
| LAW OFFICES OF EARL L. JANG | EARL JIANG | ( 510 ) 792-8668 | 39111 PASEO PADRE PARKWAY #223 | FREMONT | CA | ELJIANG@PACBELL.NET |
| Law Offices of Jason A. Clay | Jason A. Clay | ( 510 ) 704-1773 | 1010 Grayson St., Suite 2 | BERKELEY | CA | jason@jclaylaw.com |
| Law Offices of Lisa D. Wills | Lisa Wills | ( 925 ) 284-1025 | 5820 Stoneridge Mall Road, Suite 100 | PLEASANTON | CA | LDWills@aol.com |
| LAW OFFICES OF MANUEL A. FARIA | MANUEL FARIA | ( 510 ) 537-3533 | 109 JACKSON ST. | HAYWARD | CA | mafpoal@aol.com |
| Law Offices of Patricia A. Scott | Patricia Scott | ( 510 ) 735-8764 | 2233 Santa Clara Avenue | ALAMEDA | CA | patriciascottlaw@gmail.com |
| Law Offices of Paul Garrison | Paul Garrison | ( 510 ) 384-6469 | 1300 Clay Street, Suite 600 | OAKLAND | CA | paulgarrison@paulgarrisonesq.com |
| Law Offices ofJames Eggleston | James Eggleston | ( 510 ) 465-3540 | 1330 Broadway, Suite 933 | OAKLAND | CA | officelojee@sbcglobal.net |
| Legal Research Associates | Richard Williams | ( 510 ) 581-8272 | 1331 B Street, #1 | HAYWARD | CA | richwilliams@lranet.com |
| Leonard Carder & Nathan | Amy Lam | ( 510 ) 272-0169 | 1330 Broadway # 1450 | OAKLAND | CA | alam@leonardcarder.com |
| Lewis, Feinberg, Renaker & Jac | Jeffrey Lewis | ( 510 ) 839-6824 | 1330 Broadway, Suite 1800 | OAKLAND | CA | jlewis@lewisfeinberg.com |
| Lexcel, Inc. | Nancy A. Huneke | ( 510 ) 452-5656 | 565 Kenmore Avenue | OAKLAND | CA | nhuneke@comcast.net |
| Litigation Cost Management | Gary Greenfield | ( 510 ) 834-1555 | 1999 Harrison St # 1440 | OAKLAND | CA | ggreenfield@litcost.com |
| Louis J Goodman Law Offices | Louis J Goodman | ( 510 ) 582-9090 | 1290 B St # 307 | HAYWARD | CA | ljgoodman@yahoo.com |
| M Alieu Iscandari Law Offices | M. ALIEU ISCANDARI | ( 510 ) 583-7976 | 713 A St | HAYWARD | CA | aiscandari@aol.com |
| Marcia L. Meyers | Marcia Meyers | ( 510 ) 333-7837 | 2429 Scout Road | OAKLAND | CA | mlmeyers@sbcglobal.net |
| Marion's Inn Law Firm | Mark A Palley | ( 510 ) 451-6770 | 1611 Telegraph Ave # 707 | OAKLAND | CA | mp@marionsinn.com |
| Mark D Poniatowski Law Offices | Mark D Poniatowski | ( 510 ) 881-8700 | 2811 Castro Valley Blvd # 208 | CASTRO VALLEY | CA | ponlaw@ponlaw.com |
| Matthew J Duncan Law Offices | Matthew J Duncan | ( 510 ) 769-8311 | 1516 Oak St # 225 | ALAMEDA | CA | mduncan225@aol.com |
| Matthew Spielberg | Matthew Spielberg | ( 510 ) 886-5751 | 21855 Redwood Rd | CASTRO VALLEY | CA | mspielberg@mindspring.com |
| Max Cline Law Offices | Max Cline | ( 510 ) 464-8068 | 1300 Clay St # 600 | OAKLAND | CA | max@maxcline.com |
| Mc Donough Holland & Allen PC | Karen Baltier | ( 510 ) 273-8780 | 1901 Harrison St, 9th Floor | OAKLAND | CA | kbaltier@mhalaw.com |
| MC NICHOLS, RANDICK, O'DEA, ET AL | LESLIE BAXTER | ( 925 ) 460-3700 | 5000 HOPYARD RD., STE 400 | PLEASANTON | CA | aneuhart@randicklaw.com |
| Mediation Law Offices | Barbara S Bryant | ( 510 ) 465-3500 | 492 Ninth Street, Suite 300 | OAKLAND | CA | bsbryant@pacbell.net |
| Mediation Law Offices of Claudia M. Viera | Claudia Viera | ( 510 ) 393-7117 | 1618 St Charles Street | ALAMEDA | CA | info@vieramediation.com |
| Michael Dorshkind Law Office | Michael I Dorshkind | ( 510 ) 832-5300 | 1418 Lakeside Dr | OAKLAND | CA | mdorshkind@aol.com |
| Michael Gardner Law Offices | Michael A Gardner | ( 510 ) 451-4822 | 1 Kaiser Plz # 1465 | OAKLAND | CA | mag@pacbell.net |
| Morton Lulofs & Wood LLP | Larry Lulofs | ( 510 ) 444-5521 | 180 Grand Ave # 1500 | OAKLAND | CA | lelulofs@mlwlaw.com |
| Mullen & Filippi | Carol Powell | ( 510 ) 444-1532 | 555 12th Street, Suite 2050 | OAKLAND | CA | cpowell@mulfil.com |
| Myra S Mitzman | Myra S Mitzman | ( 510 ) 338-0220 | 1300 Clay St., Suite 600 | OAKLAND | CA | geri@capitalva.com |
| Narayan Travelstead, P.C. | Tim Travelstead | ( 650 ) 403-0150 | 24301 Southland Drive, Suite 607 | HAYWARD | CA | t.travelstead@narayantravelstead.com |
| National Center for Youth Law | Jesse Hahnel | ( 510 ) 835-8098 | 405 - 14th Street, 15th Floor | OAKLAND | CA | jhahnel@youthlaw.org |
| One Legal, Inc. | Peggy Jeand'Heur | ( 510 ) 835-3100 | 184 13th St | OAKLAND | CA | peggy@onelegal.com |
| Orbach Huff Suarez & Henderson LLp | Philip Henderson | ( 510 ) 999-7908 | 1901 Harrison Street, Suite 1630 | OAKLAND | CA | phenderson@ohshlaw.com |
| Panos Lagos Law Offices | Panos Lagos | ( 510 ) 530-4078 | 5032 Woodminster Ln | OAKLAND | CA | panoslagos@aol.com |
| Patricia Crumpley | Patricia Crumpley | ( 925 ) 455-0538 | 1390 Concannon Blvd., Bldg. H | LIVERMORE | CA | pcrumpley@netvista.net |
| Patrick Campbell | Patrick Campbell | ( 510 ) 444-3770 | 1970 Broadway #1200 | OAKLAND | CA | patcc@mindspring.com |
| Patton Wolan Carlise LLP | Steven Wolan | ( 510 ) 987-7575 | 1999 Harrison Street, Suite 1350 | OAKLAND | CA | swolan@pwc-law.com |
| Paul Z Goldman Law Offices | Paul Z Goldman | ( 510 ) 582-2300 | 1290 B St # 109 | HAYWARD | CA | attorney@paulgoldman-lawoffices.com |
| Pete French | Pete French | ( 510 ) 889-8248 | 1065 A St # 216 | HAYWARD | CA | cpfrench@pacbell.net |
| Peter Mac Donald | Peter Mac Donald | ( 925 ) 462-0191 | 400 Main St # 210 | PLEASANTON | CA | pmacdonald@macdonaldlaw.net |
| Pilgrim Attorney Svc | Richard Anderson | ( 510 ) 527-7410 | 555 Pierce St # 807 | ALBANY | CA | urande@aol.com |
| Plageman, Lund & Beatie LLP | William Plageman | ( 510 ) 899-6100 | 1999 Harrison Street, Suite 2700 | OAKLAND | CA | rcorona@plblawfirm.com |
| Pollack & Davis, LLP | Harry Pollack | ( 510 ) 528-4000 | 1604 Solano Ave | BERKELEY | CA | hpollack@pollackdavis.com |
| Pulley & Cohen LLP | Warren Pulley | ( 510 ) 645-4680 | 1330 Broadway, #1700 | OAKLAND | CA | wpulley@pulleycohen.com |
| Rankin, Shuey, Ranucci, Mintz, Lampasona & Reynolds, A P. C. | David Shuey | ( 510 ) 465-3922 | 2030 Franklin Street, 6th Floor | OAKLAND | CA | shuey@rankinlaw.com |
| Regis J Amann Law Offices | Regis J Amann | ( 510 ) 471-7786 | 1328 Decoto Rd # 100 | UNION CITY | CA | regamann@pacbell.net |
| Renne Sloan Holtzman Sakai LLP | Charles Sakai | ( 510 ) 995-5800 | 1654-A Solano Avenue | ALBANY | CA | csakai@publiclawgroup.com |
| Richard L Ferguson, A Prof. Co | Richard L Ferguson | ( 510 ) 839-1483 | 385 Grand Ave # 200 | OAKLAND | CA | RLFerguson@aol.com |
| Richard, Thorson, Graves & Royer LLP | Daniel Graves | ( 510 ) 338-3166 | 180 Grand Avenue, Suite 300 | OAKLAND | CA | dan@rtgrlaw.com |
| ROBERT E. BREECKER | ROBERT BREECKER | ( 510 ) 763-4444 | 440 GRAND AVE. SUITE 420 | OAKLAND | CA | bob@breeckerlaw.com |
| Robert G Heywood, Prof Corp | Robert Heywood | ( 510 ) 465-4850 | 1970 Broadway, Suite 925 | OAKLAND | CA | robert@rheywoodlaw.com |
| Robert V Winkler Law Office | Robert D Winkler | ( 510 ) 357-3403 | 1883 E 14th St | SAN LEANDRO | CA | WINKLERESQ@AOL.COM |
| Root & Rebound | Thomas Alexander | ( 510 ) 279-4662 | 1730 Franklin Street, Suite 300 | OAKLAND | CA | thomas@rootandrebound.org |
| Sack Rosendin LLP | Dana Sack | ( 510 ) 286-2200 | One Kaiser Plaza, Suite 340 | OAKLAND | CA | ds@sackrosendin.com |
| Shaw, Jacobsmeyer, Crain Claffey | Richard Jacobsmeyer | ( 510 ) 645-7172 | 475 - 14th St. #500 | OAKLAND | CA | jakejacobsmeyer@shawlaw.org |
| Shelley A Gordon | Shelley A Gordon | ( 510 ) 535-1652 | 2100 Embarcadero #100 | OAKLAND | CA |  |
| Sherman & Feller | Susan Feller | ( 510 ) 452-3222 | 1970 Broadway # 940 | OAKLAND | CA | sherfelsf@aol.com |
| Staley Jobson & Wetherell | Shane Ford | ( 925 ) 463-0750 | 5776 Stoneridge Mall Rd # 310 | PLEASANTON | CA | cdavis@sjf-familylaw.com |
| Stephen M Kass | Stephen M Kass | ( 510 ) 273-8777 | 1999 Harrison St #1300 | OAKLAND | CA | Steve@kass.net |
| Steven Jacobs Law Offices | Steven Jacobs | ( 925 ) 463-9446 | 14895 E. 14th St. # 390 | SAN LEANDRO | CA | sj@stevenjacobsbk.com |
| Tanya R. Meyers, Attorney | Tanya Meyers | ( 510 ) 690-0831 | 28857 Bay Heights Road | HAYWARD | CA | tmeyers@tanyameyerslaw.com |
| The Narayan Law Firm | Sadhana Narayan | ( 510 ) 839-5350 | 24301 Southland Drive, Suite 212B | HAYWARD | CA | narayanlaw@narayanlaw.com |
| Thomas Tagliarini | Thomas Tagliarini | ( 510 ) 444-0692 | 1999 Harrison St #1650 | OAKLAND | CA | tagliarinilaw@aol.com |
| Touchstone Environmental Inc | Jon F Elliott | ( 510 ) 891-9794 | 449 15th St # 301 | OAKLAND | CA | tei@ix.netcom.com |
| Usher Law Group, P.C. | Charlene Usher L. | ( 877 ) 748-7437 | 1300 Clay Street, Suite 500 | OAKLAND | CA | clusher@usherlawgroup.com |
| Valencia & Wilberding & Romero | Ronald Valencia | ( 510 ) 613-8370 | 7677 Oakport St, Suite 520 | OAKLAND | CA | valencia@vandw.com |
| Van Dermyden Maddux Law Corporation | Jennifer Maguire | ( 916 ) 779-2402 | 1901 Harrison Street, Suite 1100 | OAKLAND | CA | jmm@vmlawcorp.com |
| Veres Reed & Veres | Carol Veres Reed | ( 510 ) 654-1828 | 3871 Piedmont Ave # 8 | OAKLAND | CA | ncdr@pacbell.net |
| Wiley Price & Radulovich | Joseph Wiley | ( 510 ) 337-2810 | 1301 Marina Village Pkwy # 310 | ALAMEDA | CA | jwiley@awattorneys.com |
| Wilma R K Rader | Wilma R K Rader | ( 510 ) 527-6676 | 570 Santa Clara Ave | BERKELEY | CA | wrader@igc.org |
| Witkowski Law | Alex Witkowski | ( 650 ) 488-4500 | 1999 Harrison St Ste 1800 | OAKLAND | CA | witkowski@gmail.com |
| Abby J. Cohen | Abby Cohen | ( 510 ) 601-7319 | 5245 College Ave, Suite 332 | OAKLAND | CA | abbyccm@aol.com |
| All Emeryville Properties | Jason Crouch | ( 510 ) 450-3800 | 1400-A Powell Street | EMERYVILLE | CA | Jason@alleastbayproperties.com |
| Andrea Leslie Auer | Andrea Leslie Auer | ( 510 ) 834-2300 | 1611 Telegraph Ave., Suite 1101 | OAKLAND | CA | aauer@auerlaw.com |
| Avid Consulting | Jennifer Cardenas` | ( 510 ) 493-0173 | 4719 Seneca Park Ave | FREMONT | CA | clubjen@comcast.net |
| Aziz Unlimited LLC | Lisa Aziz | ( 510 ) 833-5333 | 601 Brooklyn Avenue, Suite 302 | OAKLAND | CA | azizunlimited@email.com |
| B & B Copy Express, Inc. | Ma. Bernarditta Ferriols | ( 510 ) 835-9700 | 1814 Franklin Street, #810 | OAKLAND | CA | beth@bbcopyexpress.com |
| Bay Area Mobile Notary | Elaine Bryant | ( 510 ) 706-7119 | 6234A Civic Terrace Ave | NEWARK | CA | bryant\_elaine@yahoo.com |
| CALICO Center | Erin Harper | ( 510 ) 895-0702 | 524 Estudillo Ave | SAN LEANDRO | CA | executive.director@calicocenter.org |
| Cindy Towles | Cindy Towles | ( 510 ) 581-2730 | 21437 Mission Blvd | HAYWARD | CA | cindy.ancillary@gmail.com |
| City Centre Digital Multimedia | David Moragne | ( 510 ) 409-7079 | 199 Best Avenue | SAN LEANDRO | CA | david@ccdvideo.com |
| Compex Legal Services, Inc. | Richard Ragan | ( 510 ) 832-3242 | 1624 Franklin Street, Suite 1200 | OAKLAND | CA | rich.ragan@compexlegal.com |
| D&R Legal Process Service, LLC | Jason Burke | ( 510 ) 797-9996 | 39159 Paseo Padre Pkwy. # 112 | FREMONT | CA | Request@DRLegalProcess.com |
| Darryl A. Stallworth | Darryl A. Stallworth | ( 510 ) 271-1900 | 2355 Broadway, Suite 303 | OAKLAND | CA | dstallworth@your-defense.com |
| David E. Halverson | David E. Halverson | ( 510 ) 985-6477 | P.O. Box 20711 | OAKLAND | CA | thenotary@thenotarymobile.com |
| DigiScan Systems Inc | Syed Iftikar | ( 925 ) 997-4981 | 24301 Southland Drive, Suite 212-E | HAYWARD | CA | siftikar@digiscansystems.com |
| Disability Management Insights, Inc. | Linda Stutzman | ( 510 ) 583-9190 | 20885 Redwood Road, PMB301 | CASTRO VALLEY | CA | linda@dmilnc.com |
| DORN & ASSOCIATES | WILLIAM DORN | ( 510 ) 889-6091 | 1290 B ST SUITE 307 | HAYWARD | CA | DORNASSOCIATES(AOL).COM |
| East Bay Community Law Center | Martha Brown | ( 510 ) 548-4040 | 1950 University Avenue, Suite 200 | BERKELEY | CA | mbrown@ebclc.org |
| Elisabeth Ball & Associates, Inc. | Elisabeth Ball | ( 510 ) 886-8443 | 22762 Main Street, Suite C | HAYWARD | CA | eball@ballcourtreporting.com |
| Golden Bear Mortgage & Invest | Susan Chase | ( 510 ) 524-8468 | 1201 Solano Ave # 202 | ALBANY | CA | gbmsusanchase@aol.com |
| Gore/Litov Investigations | Elizabeth Litov | ( 510 ) 835-3503 | 6114 La Salle Avenue PMB 820 | OAKLAND | CA | ejlitov@hotmail.com |
| HR Management Corp., Inc. | Clarence Hunt | ( 510 ) 267-0575 | 462 Elwood Avenue, Suite 9 | OAKLAND | CA | cahuntjr@sbcglobal.net |
| iNotarize Notary Service | Carla Timmons | ( 510 ) 318-2641 | 505 14th Street, 9th Floor | OAKLAND | CA | carlatimmons@rocketmail.com |
| Interceptor Legal Support Services Inc | David Bardellini | ( 510 ) 419-3940 | 55 Santa Clara Ave., Suite 146 | OAKLAND | CA | david@interceptorlegal.com |
| Jarvis, Fay & Gibson, LLP | Clare M. Gibson | ( 510 ) 238-1400 | 492 Ninth Street, Suite 310 | OAKLAND | CA | cgibson@jarvisfay.com |
| Karen Gonzalez | Karen Gonzalez | ( 510 ) 604-7423 | 18301 Via Toledo | SAN LORENZO | CA | krgnotary@yahoo.com |
| Knox Ricksen LLP | Thomas Fraysse | ( 510 ) 285-2500 | 1300 Clay Street ste 500 | OAKLAND | CA | tef@knoxricksen.com |
| Law Office of Ilana Kohn | Ilana Kohn | ( 510 ) 779-3038 | 2601C Blanding Ave #305 | ALAMEDA | CA | ikohn@ilanakohnlaw.com |
| Law Offices of Alexis S. M. Chiu | Alexis Chiu | ( 415 ) 777-9500 | 1300 Clay Street, Suite 810 | OAKLAND | CA | achiu@chiulaw.com |
| LAW OFFICES OF MANUEL A. FARIA | MANUEL FARIA | ( 510 ) 537-3533 | 109 JACKSON ST. | HAYWARD | CA | mafpoal@aol.com |
| Legal Beagle | Raydon Shippey | ( 510 ) 451-5650 | 1430 Franklin St, Ste 210 | OAKLAND | CA | raydon.shippey@legalbeagle.net |
| Macro-pro | Chip Payne | ( 510 ) 483-2679 | Po Box 4217 | SAN LEANDRO | CA |  |
| Macro-Pro, Inc. | Patricia Waldeck | ( 888 ) 696-2511 | 14764 Wickes Boulevard | SAN LEANDRO | CA | pwaldeck@macropro.com |
| Mobile Notary of the East Bay | Renness Tomley | ( 925 ) 485-3652 | 2486 Bay Meadows Circle | PLEASANTON | CA | rennessnotary@gmail.com |
| Ms.Linda's MobileNotaryService | Linda Jefferson | ( 510 ) 205-8546 | 184 13th Street Suite # 112 | OAKLAND | CA | notarysigningagentlinda@yahoo.com |
| Procurement Services Associate | Dan Plute | ( 925 ) 460-0697 | 5820 Stoneridge Mall Rd. | PLEASANTON | CA | dplute@macservices.us |
| Professional Process Service | Stephen Kosta | ( 510 ) 451-5950 | 405 14TH ST. #1009 | OAKLAND | CA | SJMAJKOSTA@AOL.COM |
| R. J. Carter | Richard Carter | ( 510 ) 364-1071 | 5332 Holland Street | OAKLAND | CA | rj.carter1059@yahoo.com |
| Reliance Services | Regina Davis | ( 510 ) 689-3446 | 3545 Harrison St., Suite 9 | OAKLAND | CA | Relianceservices@NotaryPublic.com |
| Renne Sloan Holtzman Sakai LLP | Charles Sakai | ( 510 ) 995-5800 | 1654-A Solano Avenue | ALBANY | CA | csakai@publiclawgroup.com |
| Sand Dollar Group, LLC | Paul Wright | ( 510 ) 229-9381 | 10610 Sheldon Street | OAKLAND | CA | paul@sanddollargroup.com |
| SF Bay Area Realty | Sharon Fonseca | ( 510 ) 479-7656 | 5403 Bancroft Ave | OAKLAND | CA | sfonseca510@gmail.com |
| Shannon Arlene Griswold Notary Public | Shannon Griswold | ( 510 ) 260-3467 | 23692 Nevada Rd | HAYWARD | CA | GRISWOLD.NOTARY@YAHOO.CA |
| Sibley's Mobile Notary Service | Roscoe, Jr. Sibley | ( 510 ) 258-5952 | 27277 Capri Ave. | HAYWARD | CA | notary711@comcast.net |
| Sigler and Associates Investigations | Juan Sigler | ( 510 ) 919-1318 | 20283 Santa Maria Ave, #2731 | CASTRO VALLEY | CA | siglerinvestigations@comcast.net |
| Taylor, Goins & Stallworth LLP | Vernon Goins | ( 510 ) 893-9465 | 1330 Broadway, Suite 1701 | OAKLAND | CA | vgoins@thebusinesslawyers.com |
| The Family Violence Law Center | Erin Scott | ( 510 ) 208-0220 | 470 27th Street | OAKLAND | CA | escott@fvlc.org |
| Wolf Pac Services | Michael Bliss | ( 510 ) 872-5260 | 20120 Anita #3 | CASTRO VALLEY | CA | wolfpacrequest@lycos.com |
| Law Offices of Amy Oppenheimer | Amy Oppenheimer | (510) 393-4212 | 878 Spruce Street | Berkeley | CA | amy@amyopp.com |
| Legal Research Associates | Richard Williams | (510) 581-8272 | 1331 B Street, Suite 1 | Hayward | CA | richwilliams@lranet.com |
| Kutak Rock LLP | Patrick Brennan | (402) 346-6000 | 1650 Farnam Street | Omaha | NE | patrick.brennan@kutakrock.com |
| Meyers Nave | Tracie Thompson | (510)808-2000 | 555 12th St. | Oakland | CA | rfps@meyersnave.com |
| Richards, Watson & Gershon | Michelle Sugg | (213)253-0432 | 355 S. Grand Avenue, 40th Fl | Los Angeles | CA | marketing@rwglaw.com |
| Squire Patton Boggs | Harriet Welch | (213) 689 5158 | 275 Battery Street, Suite 2600 | San Francisco | CA | harriet.welch@squirepb.com |
| Curls Bartling P.C. | Erika Curls Bartling | (510) 225-0981 | 1999 Harrison Street, Suite 610 | Oakland | CA | ericka@curlsbartling.com |
| Schiff Hardin LLP | William Lofton | (415) 901-8739 | One Market Plaza Spear Street Tower Suite 3200 | San Francisco | CA | blofton@schiffhardin.com |
| Alexis Chiu | Alexis Chiu | (415) 777-9500 | 101 Mission St., Ste. 600 | San Francisco | CA | achiu@chiulaw.com |
| Law & Mediation Offices | Linda McSweyn | (415) 956-3440 | One Sansome Street, Suite 3500 | San Francsico | CA | lmcsweyn@conflictresolutionservice.com |
| FOSTER EMPLOYMENT LAW, INC. | Michael Foster | (510) 763-1900 ext 101 | 3000 LAKESHORE AVENUE | OAKLAND | CA | mfoster@fosteremploymentlaw.com |
| Health Advocates | JOSEPHINE HERNANDEZ | (818) 286-3727 | 21540 PLUMMER STREET, Suite B | CHATSWORTH | CA | JOSEPHINEH@HEALTHADVOCATES.COM |
| Mediation Law Offices of Claudia Viera | Claudia Viera | (510) 393-7117 | 1415 Webster St. #750 | Alameda | CA | mediationhelp@gmail.com |
| Ogletree, Deakins, Nash, Smoak & Stewart | Jennifer Ahner | (404) 946-0853 | 191 Peachtree Street NE, Suite 4800 | Atlanta | GA | jennifer.ahner@ogletree.com |
| ANDRADA & ASSOCIATES Professional Corp. | J. Randall Andrada | (510) 287-4163 | 1999 Harrison Street | Oakland | CA | randrada@AndradaLaw.com |
| The Law Offices of Jonathan Van Ee | Jonathan Van Ee | (415) 938-7694 | 7172 Regional Street, #32 | Dublin | CA | jonathan@probusinessattorneys.com |
| Collins Collins Muir + Stewart LLP | Michael Wroniak | (510) 844-5100 | 1999 Harrison Street, Suite 1700 | Oakland | CA | mwroniak@ccmslaw.com |
| Burke, Williams & Sorensen, LLP | April Van Wye | (213) 236-0600 | 444 South Flower Street, Suite 2400 | Los Angeles | CA | avanwye@bwslaw.com |
| Law Offices of Matthew M. Grigg | matthew grigg | (510)703-4576 | 1700 N. Broadway, Ste. 360 | Walnut Creek | CA | mmg@grigglegal.com |
| Lafayette & Kumagai LLP | Anna Ludwig | (415) 357-4600 | 1300 Clay Street, Suite 810 | Oakland | CA | aludwig@lkclaw.com |
| Bertrand, Fox, Elliot, Osman & Wenzel | Michael Wenzel | (415) 353-0999 ext 105 | 2749 Hyde St | San Francisco | CA | mwenzel@bfesf.com |
| The Law Firm of Friedman & Bartoumian | Heywood Friedman | (818) 707-1488 | 1999 Harrison | Oakland | CA | Heywood@FriedmanLawOffices.com |
| Law Offices of Stacey L. Tokunaga | Lisa Shimoda | (714) 634-7000 ext 221 | 301 N. Rampart, Unit F | Orange | CA | lshimoda@sltlaw.com |
| Bradford & Barthel, LLP | Donald Barthel | (916) 569-0790 | 2518 River Plaza Drive | Sacramento | CA | dbarthel@bradfordbarthel.com |
| Root & Rebound | Lupita Garcia | (510) 279 4662 | 1730 Franklin Street, Suite 300 | Oakland | CA | lgarcia@rootandrebound.org |
| BARRAGAN & SATZMAN LLP | Guadalupe Barragan | (310) 730-6646 | 2999 Overland Avenue, Suite 209 | Los Angeles | CA | guadalupe@barrsatzlaw.com |
| Coleman, Chavez & Associates, LLP | Chad Coleman | (916) 787-2310 | 1731 East Roseville Parkway, Suite 200 | Roseville | CA | ccoleman@cca-law.com |
| Griffin & Strong, P.C. | Susan Johnson | (678) 364-2962 ext 102 | 235 Peachtree Street, N.E., Suite 400 | Atlanta | GA | susan@gspclaw.com |
| Colette Holt & Associates | Colette Holt | (773) 255-6844 | 16 Carriage Hills | San Antonio | TX | colette.holt@mwbelaw.com |
| Alameda County Homeless Action Center | Stephanie Maurer | (510) 540-0878 ext 306 | 3126 Shattuck Avenue | Berkeley | CA | smaurer@homelessactioncenter.org |
| Law Offices of Paul Garrison | Paul Garrison | (510) 384-6469 | 1300 Clay Street, Suite 600 | Oakland | CA | paulgarrison@paulgarrisonesq.com |
| FOSTER EMPLOYMENT LAW, INC. | Erin Winters | (510) 763-1900 ext 116 | 3000 LAKESHORE AVENUE | OAKLAND | CA | ewinters@fosteremploymentlaw.com |
| ANDRADA & ASSOCIATES Professional Corp. | Dana Colon | (510) 287-4175 | 1999 Harrison Street | Oakland | CA | dcolon@AndradaLaw.com |
| Bradford & Barthel, LLP | Amir F. Adil | (408) 392-8202 | 2518 River Plaza Drive | Sacramento | CA | aadil@bradfordbarthel.com |
| BARRAGAN & SATZMAN LLP | Hilary Satzman | (310) 730-6646 | 2999 Overland Avenue, Suite 209 | Los Angeles | CA | hilary@barrsatzlaw.com |
| Alameda County Homeless Action Center | Patricia Wall | (510) 540-0878 ext 313 | 3126 Shattuck Avenue | Berkeley | CA | pwall@homelessactioncenter.org |
| FOSTER EMPLOYMENT LAW, INC. | Terri Smith | (510) 763-1900 ext 110 | 3000 LAKESHORE AVENUE | OAKLAND | CA | tsmith@fosteremploymentlaw.com |
| ANDRADA & ASSOCIATES Professional Corp. | Debbie Bokum | (510) 287-4160 | 1999 Harrison Street | Oakland | CA | dbokum@AndradaLaw.com |
| INTERCEPTOR Legal Support Service, Inc. | David Bardellini | (510) 419-3940 | 55 Santa Clara Ave. Suite 120 | Oakland | CA | david@interceptorlegal.com |
| JBC Business Cards and Construction Supp | Beverley D Sanders | (510) 638-3471 | 9308 International Blvd Unit C; PO Box 12262 | Oakland | CA | info@jbcproductsandservices.com |
| Law & Mediation Offices | Linda McSweyn | (415) 956-3440 | One Sansome Street, Suite 3500 | San Francsico | CA | lmcsweyn@conflictresolutionservice.com |
| Health Advocates | Josephine Hernandez | (818) 286-3727 | 21540 Plummer Street, Suite B | Chatsworth | CA | [josephineh@healthadvocates.com](mailto:josephineh@healthadvocates.com) |
| AAA Attorney Services II, Inc | David Laneaux | (714) 633-4167 | 4122 E. Chapman Ave, Suite 24 | Orange | CA | sales@aaasvc.com |
| Burke, Williams & Sorensen, LLP | April Van Wye | (213) 236-0600 | 444 South Flower Street, Suite 2400 | Los Angeles | CA | avanwye@bwslaw.com |
| ABC Legal Services, Inc | Reid McNair | (206) 521-2880 | 633 Yesler Way | Seattle | WA | reid@abclegal.com |
| American Eagle Attorney Service, Inc. | Scott Naples | (909) 466-7272 | 13615 John Glenn Road | Apple Valley | CA | s.naples@americaneagleonline.com |
| California Lawyers for the Arts | Alma Robinson | (415) 775.7200 ext 112 | California Lawyers for the Arts- Wells Fargo Building 2140 Shattuck Ave., Suite 310 | Berkeley | CA | alma.robinson@calawyersforthearts.org |
| Family Violence Law Center | Erin Scott | (510) 208-0220 | 470 27th Street | Oakland | CA | escott@fvlc.org |
| AAA Attorney Services II, Inc | Tamara Aguirre | (714) 633-4167 | 4122 E. Chapman Ave, Suite 24 | Orange | CA | sales@aaasvc.com |
| American Eagle Attorney Service, Inc. | Eda Naples | (909) 466-7272 | 13615 John Glenn Road | Apple Valley | CA | e.naples@americaneagleonline.com |
| American Eagle Attorney Service, Inc. | Antoinette Lopez | (909) 466-7272 | 13615 John Glenn Road | Apple Valley | CA | antoinette@americaneagleonline.com |