**COUNTY OF ALAMEDA**

**HEALTH CARE SERVICES AGENCY (HCSA)**

**ADDENDUM No. 1**

**to  
RFP No. HCSA-900222**

**for**

**COVID-19 Community Testing Services**

**Specification Clarification/Modification**

**Notice to Bidders**

This County of Alameda, HCSA Addendum has been electronically issued to potential bidders via e-mail based on the bidders conference sign-in sheets or from other sources. This Addendum will also be posted on the General Services Agency (GSA) Contracting Opportunities website located at <https://www.acgov.org/gsa_app/gsa/purchasing/bid_content/contractopportunities.jsp>

**The following Sections have been modified to read as shown below.** Changes made to the original RFP document are in **bold** print and highlighted, and deletions made have a ~~strike through~~.

Section I., Statement of Work, Item E., Specific Requirements, is hereby modified as follows:

## STATEMENT OF WORK

## E. SPECIFIC REQUIREMENTS

3. Bidder must follow all guidelines set forth by ACPHD with regard to testing and testing sites~~.~~**:**

**Alameda County Testing Criteria:** [**https://covid-19.acgov.org/covid19-assets/docs/testing/testing-guidance-for-alameda-county-2020.08.17.pdf**](https://covid-19.acgov.org/covid19-assets/docs/testing/testing-guidance-for-alameda-county-2020.08.17.pdf)

**Alameda County Testing Site Requirements:** [**https://covid-19.acgov.org/covid19-assets/docs/testing/testing-site-requirements-acphd-2020.03.30.pdf**](https://covid-19.acgov.org/covid19-assets/docs/testing/testing-site-requirements-acphd-2020.03.30.pdf)

**Should the County make future changes to the testing criteria and testing site requirements, the County would communicate those changes to providers.**

**6. Contracted vendors must utilize the State’s lab services vendors and additional labs provided by the County. Additionally, the County will coordinate appropriate lab services to meet the needs of vendors providing mobile or response testing.**

Exhibit A, Bid Response Packet, Required Documentation and Submittals, Item 9, is hereby modified as follows:

1. **Cost and Budget Narrative (2-4 single-spaced pages)**: Bidder shall use the Budget Form in Exhibit B, to detail proposed costs for a three-month period in an amount in the range of $200,000 and $1 million. The bidder’s proposed budget shall state costs, including staffing, indirect costs, etc. for the proposed services. In addition to the Budget Table, Bidder shall provide a budget narrative to aid the reader in evaluating the budget. The budget information presented in the budget table and budget narrative combined shall include:

* The positions of all individuals that will perform the services;
* The percentage of FTE (one full-time employee = 100% FTE) for all personnel listed as well as salary information.
* Brief justification for each line item (for operational or subcontractor costs).

Bidder’s price quotes and proposed services should be developed and submitted according to the conditions in the Scope and Specific Requirements sections of this RFP.

**Lab expenses are not allowed in the proposed budget. Contracted vendors must utilize the State’s lab services vendors and additional labs provided by the County. Additionally, the County will coordinate appropriate lab services to meet the needs of vendors providing mobile or response testing.**

Exhibit B, Bid Forms, Budget Form, is hereby modified as follows:

**BUDGET FORM**

Cost can be submitted using one of the applicable budget formats below. Alterations and changes are permitted but must clearly show all line item costs. This quote should state all costs associated with service provision over ~~up to~~ a ~~X~~ **three (3)** month contract period. Final pricing will be subject to further negotiation and based on agreed scope of services.