**COUNTY OF ALAMEDA**

**HEALTH CARE SERVICES AGENCY (HCSA)**

QUESTIONS & ANSWERS

**to  
RFP No. HCSA-900422**

**for**

Mental Health Services Act Innovations Supportive Housing Community Land Alliance Evaluator

**Summary of Q&A Received by 5pm, February 23, 2022**

**Notice to Bidders**

This County of Alameda, HCSA Questions & Answers (Q&A) Document has been electronically issued to potential bidders via e-mail based on the bidders conference sign-in sheets or from other sources. This Q&A Document will also be posted on the General Services Agency (GSA) Contracting Opportunities website located at <https://gsa.acgov.org/do-business-with-us/contracting-opportunities/>

**Bid Process/Submission Questions**

**Q1: Should we submit proposals via the General Services Agency portal?**

*A1: No; please refer to Section III.Q of the RFP, SUBMITTAL OF BIDS and Section III.R of the RFP, RESPONSE FORMAT, for instructions regarding bid submission.*

**Q2. Are packages to be delivered electronically or in person?**

*A2: Please refer to Section III.Q of the RFP, SUBMITTAL OF BIDS. Bids shall be delivered in person to the address in the RFP. Please note the submission requirements for bids.*

**Q3. Can we submit our proposal before March 21st or should we make plans to submit only ON March 21?**

*A3: Early bid submissions are welcome.*

**Q4. What are the hours of the front desk for early bid submissions?**

*A4. The front desk is open between 8:30 a.m. and 5:00 p.m. Monday to Friday, except for County holidays. Please note on the due date, reception will only accept bids until 2:00 p.m.*

**Scope of Work Questions**

**Q5: How many people live in the CLT?**

*A5: Currently there are no residents as the County is completing the initial start-up phase of incorporation and post-incorporation tasks. The County hopes that the first residents will be housed in early 2023.*

**Q6: How many houses/residences do you project will be involved in this project?**

*A6: The County is seeking to have four (4) to six (6) housing units completed during the pilot project.*

**Q7: Is each site a single-family residence or are there any group living residences?**

*A7: The County hopes to eventually purchase both types of residences.*

**Q8: Is it possible to have a list of CLT Board members?**

*A8: Yes. You can view the CLT’s website for the founding board members at* [*https://www.shcla.land/*](https://www.shcla.land/)*.*

**Q9: How many members of the Board of Directors will be involved?**

*A9: Currently there are four (4) Board of Directors members. The County hopes to eventually have between nine (9) to twelve (12) individuals on the board.*

**Q10: Can you say more about the timeline of the CLT? When did it start, and how long has the board of directors been in place? When did residents move into the housing available through the CLT?**

*A10: The project officially began in October of 2019. The Board of Directors has been in place since June of 2020. Currently there are no residents as the County is completing the initial start-up phase of incorporation and post-incorporation tasks. The County hopes that the first residents will be housed in early 2023.*

**Q11: Can you define community in the context of the SHCLA model?**

*A11: A major goal of the SHCLA is to provide a community where residents feel uniquely empowered; strong resident engagement and governance; engage and center voices of peers and family members; hold neighborhood meetings to obtain input and feedback; and create volunteer opportunities for residents and neighbors.*

**Q12: Is there any publicly available information about the SHCLA program, other than the plan update linked in the RFP?**

*A12: SHCLA has a website with the most up to date information at* [*https://www.shcla.land/*](https://www.shcla.land/)*.*

**Q13: Are there any sub-contracted community-based organizations involved in this project who will interact with this evaluation? Or other stakeholder groups beyond ACBH, the Land Trust, and residences?**

*A13: There are no other projected community-based organizations to be involved in this project during the evaluation period. There is the MHSA Stakeholders group who is updated quarterly on the project as per MHSA regulations.*

**Q14: Will these residences be considered Board and Care facilities in the context of this evaluation? (as it relates to learning question C)**

*A14: The County hopes to eventually purchase residences that can be designated as Board and Care facilities within the timeframe of the evaluator’s assessment.*